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ART CLASSES FOR ALL LEVELS

coloring • drawing • photography
• ceramics

One of the most comprehensive programs on the eastside. Study with some of the best artists teaching in this area.

art by our instructor Sandy Haight

BCconted.com

Every effort is made to ensure that information and fees are accurate; however, changes, corrections, or cancellations of courses or fees may occur. Continuing Education reserves the right to cancel any class.

For the most current information, check www.BCconted.com
Spring is in the air, and with it a sense of growth and renewal. In the spirit of the season, what better time to learn a new skill and enhance your resume?

To accommodate the busy schedules of our students, we are introducing a suite of new online classes, series, and certificate programs. Here are just a few areas we’re launching this quarter.

**Sustainability & Green Building**
LEED (Leadership in Energy & Environmental Design) is an internationally-recognized green building certification which sustains the environment through building design and operations. LEED certification signifies that you are a leader in the green building movement. According to the US Green Building Council, as of 2015 there were more than 72,500 LEED building projects located in over 150 countries, with that number projected to grow. Bellevue College is now offering exam preparation courses for the Green Associate exam, Accredited Professional for Existing Buildings for Operations and Maintenance professionals; and the advanced AP+ certification for Building Design and Construction professionals. Learn more about LEED on page 21.

**NEW ONLINE CLASSES FOR SPRING**

New Spring Offerings include: LEED Certification on page 21, New Marketing offerings on page 20, Online or hybrid course creation, page 21

**New Media Marketing**
With significant shifts in technology in recent years, the pace of business is faster than ever before. Organizations must adapt to engage their customers and reach new audiences. Our New Media Marketing classes will help your organization evolve your marketing strategies through the use of such tools as mobile marketing, social media, and search engine marketing. Check out our new Marketing offerings on page 20.

**Training & Education**
Our new Training & Education classes are designed to provide educators with innovative and cutting-edge tools and techniques to enhance the classroom environment and student experience. Learn about the pioneering Flipped Classroom model, how to design an online or hybrid course, and more on page 21.

For a complete listing of our online courses and new offerings, check out our website at bcconted.com.
Why did you choose to enroll in the Bellevue College Healthcare Data Analyst Certificate Program?
I needed to change my career path to the field of healthcare. The HDAC program at Bellevue College gave me the chance to do so. I always wanted to be in this field but could not find a program that is comprehensive, affordable and accessible (offered totally online) until I found the HDAC at Bellevue College.

What are the most valuable takeaways from your experience in the HDA program? How have these helped you in achieving your career goals?
I had no background in the field of healthcare and no knowledge of the processes in this field. This program gave me the necessary exposure and technical language that I needed in order to follow, communicate, and understand when I was engaging with professionals in the field. That was the best take away for me.

How would you rate the instructors? Were there any notable activities/classroom experiences?
I enjoyed working with all the instructors. They were very approachable and willing to help if there was a need for any subject matter clarification. In particular, the collaborative nature of classes that encouraged working with peers. Such platform gave me a chance not only to work on the projects with my classmates, but also to learn extensively from some of them who were already in healthcare fields.

Was the workload manageable for someone who is working full-time? Any suggestions for improving the classroom experience?
In general the workload was manageable, however some of the courses were more demanding than others. I believe it depends on an individual and his/her prior experience in the field. A person new to the field such as me required a lot more work. The best suggestion I could give is to start early working on your homework and readings. Sometimes, the amount of reading is very high and leaving it for the end of the week could become overwhelming.

Were there any classes/projects that enhanced your experience?
I found most classes relevant, informative and educational. To name a couple of subjects: Functional requirements and the general knowledge about the implementation of ACOs were instrumental in my day-to-day job. Statistical analysis was a good and relevant experience. The class on data visualization utilizing Tableau was a valuable knowledge as well as exposure to Qlikview (a data visualization tool like Tableau). They helped me to discover a new world of data visualization that assisted me in the job interview I went through. They were so valuable that I could say it was influential in my success in securing the position that I applied for.

What did you learn that can be applied immediately in your current role at work? In the future?
All the healthcare jargons come to immediate use when you enter any field of healthcare. One of the most valuable elements was the knowledge of accountable care organizations (ACO) that I learned in this program.

What was your most memorable experience during the program?
In addition to having access to the experts in the field of HDA, the level of care I received in regards to my preparation for a job interview was a lasting experience that gave me the courage and preparation to pursue my career goal.

What advice would you offer someone who is considering the HDA Certificate?
To learn pro-actively. Do not do the minimum of what is required, go for more than that. Understand the purpose of all the standard and regulatory bodies such as CMS, meaningful use, and in particular HIPAA.
As I walked up into the large gray building I would be taking my summer class in, I considered the possibilities of what I might find. I had signed up for a BC Teen Writing class, but I had no real idea of what to expect. I was interested in writing fiction stories and had created a few free floating scenes, but overall I was very new to such projects. I hoped to improve on some basics and start creating stories more often, and I was very interested to see how the class would turn out.

As I stepped into the classroom I chuckled slightly at the lack of male students and then sat down to chat with the others. After some generic, but entertaining, icebreakers and introductions we talked about our plans for what we would write during the class. Everyone had an interesting and somewhat unique idea, and over the week as we shared our progress they became engaging stories.

There were tales of alien planets controlled by a computer, a young boy cursed with uncontrollable fire magic, and demons being hunted by angels. All of these, along with the other stories being created, expanded in amazing ways with the help of the class. The workshop was called “Plotting and Scheming,” and we built storylines off of tried and true formulas; our characters following the hero’s journey to their goals. It was a success.

The next summer I went to another one of the Teen Writing classes and, as well as being less female dominated, it was again an amazing experience enjoying the creation of a story and the development of my abilities. Katherine Grace Bond is the instructor of those writing classes, and she does a very good job of hosting an exciting and fun workshop. At the most recent class I attended, “Scenes and Dreams,” we rewrote a bleak outline of an unclear story into a fantastic adventure of clever characters, learning how our stories can implement our ideas.

Everyone improves whatever crazy story they work on and those who build up the courage to share find great recommendations, improvements, and enthusiastic encouragement. All the stories turn out extraordinary and I look forward to what my next set of classmates will create. Teen Writing classes are a great way to improve your writing, develop specific skills, and are a fun way to do it.

— Stuart Irwin, Issaquah High Sophomore Student of the Summer Teen Program
TECHNOLOGY PROGRAMS

COMPUTER BASICS

Windows 10 Introduction  NEW!
Gain an understanding of the Windows desktop and file and folder management. Topics: the Windows layout, directory structure of disks, copying/moving/managing files, using applications, transferring data, using Windows accessories, finding/deleting/purging files/folders, viewing/printing files, creating/managing folders, customizing the desktop and adding shortcuts. Fee: $229

Item G8389  C. Hanks  NORTH
2 sessions TTh  May 17 - May 19  1:00 - 5:00pm

BUSINESS AND DESKTOP APPLICATIONS

Access 2013: Level 1
One of the most efficient and powerful ways of managing data is by using relational databases such as Access 2013. Topics: database management, adding/deleting records, sorting/updating records, running reports, creating/modifying tables, examining table relationships, querying the database, creating/designing forms, and creating/modifying reports. Prerequisite: Familiarity with Windows. Fee: $239

Item G8382  C. Hanks  NORTH
2 sessions TW  Apr 26 - Apr 27  8:00am - noon

Excel 2013: Level 1 - Beginning
Use Excel 2013 as a tool to create and format spreadsheets to better analyze and track your data. Topics: enter and edit text, move and copy data; study absolute and relative references; work with ranges, rows, and columns. This course also covers simple functions, basic formatting techniques, creating and modifying charts, and managing large workbooks. Prerequisite: Windows Introduction or equivalent. Fee: $209

Item G8378  S. Saunders  NORTH
3 sessions MW  Apr 4 - Apr 11  6:00 - 8:20pm
Item G8384  C. Hanks  NORTH
2 sessions TTh  May 3 - May 5  8:30am - noon
Item G8390  S. Saunders  NORTH
1 Saturday  May 21  8:30am - 4:30pm

EXCEED EXPECTATIONS
Excel 2013: Level 3 - Functions
This class covers the advanced features of Excel 2013. Topics: advanced formulas, lookup functions such as VLOOKUP, MATCH, and INDEX. Also: data validation and database functions such as DSUM, import and export data, query external databases, analytical features (such as Goal Seek and Solver), running and recording macros, SmartArt graphics, and conditional formatting with graphics. Prerequisite: Excel: Level 2 or equivalent. Fee: $209
Item G8385  S. Saunders  NORTH
2 sessions MW  May 2 - May 4  1:00 - 4:30pm
Excel 2013: Level 4 - Templates and Macros
This advanced Excel course could also be called streamlining as you use tools that improve efficiency and time management. Topics: importing and exporting data, running and recording macros and custom functions, templates and settings, documenting and auditing, web and sharing features and advanced formatting. Prerequisite: Excel: Level 2 or equivalent. Fee: $209
Item G8396  C. Hanks  NORTH
2 sessions TTh  Jun 7 - Jun 9  1:00 - 4:30pm
Excel 2013: Level 5 - Business Intelligence and Dashboards
Installed with Excel 2013 is a powerful business analysis toolset called the Power BI Suite. These tools let you analyze data, discover insights, and build detailed dashboards. In this class you will learn to create data models using the Power BI tools that mimic relational databases, allowing you to easily prototype data marts that could later be created in larger scale in SSAS. These models will be used to generate PowerPivot pivot tables, charts, graphs, and KPI’s to further analyze the data. Students will also learn how to import data from multiple data sources using Power Query for use in reporting. You will also learn to write basic formulas using Excel’s DAX Calculation Language to transform data. In addition, you will learn how to create reports and dashboards in Power View. Dashboard techniques throughout the class include pivot tables, pivot charts, slicers, conditional formatting, spark lines, and best practices for design and layout. Bring a USB flash drive (minimum 2 GB) to class. Prerequisites: Basic knowledge of Excel (at least Level 2) and data warehouse concepts and design is recommended. Fee: $229
Item G8397  R. Havens  NORTH
6 sessions TTh  May 31 - Jun 16  6:00 - 9:00pm
Excel 2013: Automation
In the previous Excel courses, you used Excel to simplify business tasks, including the creation of spreadsheets, graphs, charts, and formulas that were difficult to create and maintain using pencil and paper. You now want to simplify your work in the Excel environment by automating many of the repetitive tasks that are part of spreadsheet development. In Excel 2013: Automation, you apply the Visual Basic for Applications (VBA) programming language to simplify many tasks. Prerequisite: Excel: Level 2 or equivalent. Fee: $495
Item G8399  C. Hanks  NORTH
4 sessions TTh  Jun 7 - Jun 16  8:00am - noon
SharePoint 2013: Site Owner Level 1
Windows SharePoint 2013 combines familiar Office tools and the Web into a single environment to share information and collaborate with colleagues. If you are responsible for managing and maintaining your own team site, extend your knowledge with these topics: create and configure new SharePoint sites; add libraries to sites and configure them; add and configure announcements, tasks, calendars, contacts, and custom lists; configure Site Settings, site search, and site navigation; and assign permissions and access rights to sites, users, and lists and documents. Prerequisite: SharePoint Foundations 2013: Site User or working knowledge of SharePoint 2013. Fee: $449
Item G8383  C. Hanks  NORTH
4 sessions TW  Apr 19 - Apr 27  1:00 - 5:00pm
SharePoint Foundations 2013: Site User
SharePoint is a web platform tool that allows for collaboration within and across teams. Specifically designed to optimize the user experience, this class will focus on how to access and navigate content; add, upload, modify, search for, and preview documents in document libraries; work with lists and filters; create profiles, tag, share, blog, and manage versions and synchronize data; and work offline and access data from a mobile device. Prerequisites: Windows proficiency and familiarity with MS Office software. Fee: $249
Item G8379  C. Hanks  NORTH
2 sessions TW  Apr 12 - Apr 13  1:00 - 4:30pm
Word 2013: Level 1
Item G8376  C. Hanks  NORTH
2 sessions TTh  Apr 5 - Apr 7  8:00am - noon
Secrets to International Travel on $250 a week
See the listing on page 51.
OPEN HOUSE
MARCH 30

PROFESSIONAL DEVELOPMENT, CERTIFICATE PROGRAMS AND TECHNOLOGY CLASSES

Stay in-the-know

Find the latest news, events, and classes at BCCE!
Join the conversation:

[ 8 ] TECHNOLOGY PROGRAMS

GRAPHICS AND PUBLISHING

Illustrator CC: Level 1
Illustrator is a powerful vector illustration tool used to create artwork for the Web and print media. Topics: creating and editing shapes, drawing with the pen tool, using live trace and live paint, creating and manipulating color and fill swatches, and working with brushes. Prerequisite: Familiarity with Mac or Windows folder and file management. Fee: $475

Item G8386 M. Olson NORTH
4 Saturday Apr 23 - May 14 12:45 - 4:30pm

Illustrator CC: Level 2 - NEW! Color Your Vector World
This course is designed for those already familiar with the basic functions covered in the Illustrator CC: Level 1 class. You will expand your experience with color by adding gradients, blends and transparency. You will learn how to give your lines more character with brushes and break the vector look with advanced effects. Prerequisite: Illustrator: Level 1. Fee: $195

Item G8402 M. Olson NORTH
2 Saturday Jun 11 - Jun 18 1:00 - 4:00pm

Illustrator CC: Level 2 - NEW! Font Master
This course is designed for those already familiar with the basic functions covered in the Illustrator CC: Level 1 class. In this course, you will expand your experience with text using many of the advanced capabilities of Illustrator. You will add special effects to your text, and learn how to add interest and repeating design with your new skills. Prerequisite: Illustrator: Level 1. Fee: $195

Item G8400 M. Olson NORTH
2 sessions TTh Jun 16 - Jun 21 6:00 - 9:00pm

Illustrator CC: Level 2 - NEW! Shape Manipulation
This course is designed for those already familiar with the basic functions covered in the Illustrator CC: Level 1 class. You will expand your experience with more advanced tools in Illustrator. You will learn to give your art a 3D perspective and distort your illustrations with ease, giving your art a distinct and eye - catching look. Prerequisite: Illustrator: Level 1. Fee: $195

Item G8393 M. Olson NORTH
2 Saturday May 21 - Jun 4 1:00 - 4:00pm
NO CLASS 5/28

InDesign CC: Level 1
InDesign is the benchmark tool for producing print - based brochures, flyers, business cards, or newsletters at your home or office. Topics include: setting up new documents, importing and manipulating text and graphics, working with master pages and typography. Prerequisites: Familiarity with your computer’s operating system, and file and folder management. Fee: $475

Item G8377 M. Olson NORTH
5 sessions TTh May 3 - May 17 6:00 - 9:00pm

InDesign CC: Level 2 - NEW! Interactive PDFs
This course builds on the skills learned in the InDesign CC: Level 1 class. InDesign is commonly used to create PDFs for print and electronic interaction. In this course we will explore the interactive features. Learn how to add buttons, bookmarks, URLs, and text fields to your PDFs to the next level of today’s digital landscape. Prerequisite: InDesign CC: Level 1. Fee: $99

Item G8391 M. Olson NORTH
2 Tuesday May 31 6:00 - 9:00pm

Photoshop CC: Level 1
Photoshop offers an impressive array of tools for editing digital photos, scanned photographs and creating photorealistic images. This is an intensive, hands - on workshop. Topics: selection techniques, image retouching and restoration, and using layers and masks to your advantage. Prerequisites: Familiarity with your computer’s operating system, and file and folder management. Fee: $475

Item G8380 M. Olson NORTH
5 sessions TTh Apr 5 - Apr 19 6:00 - 9:00pm

Photoshop CC: Level 2
This course builds on the basic skills covered in the Photoshop: Level 1 class. Topics: using Adobe Bridge, processing images with camera raw, resizing and cropping images, color management, color correction, and exploring powerful editing techniques used by professionals. This class focuses specifically on the use of Photoshop with digital photography. Prerequisite: Photoshop: Level 1 or equivalent experience. Fee: $475

Item G8398 M. Olson NORTH
5 sessions TTh May 31 - Jun 14 6:00 - 9:00pm

REGISTER BEFORE MAR. 28
SAVE THE $10 REGISTRATION FEE!

Prerequisites: Many computer classes list “prerequisites,” which are considered to be basic skills and expected knowledge prior to taking the class. Instructors will assume a readiness for the class materials and will not use class time to discuss prerequisite material. If you are unsure about your level of proficiency or have questions about prerequisites, please call CE Tech Programs at (425) 564-4020 or read our full course descriptions online.
WEB DESIGN CERTIFICATE

FREE INFORMATION SESSIONS
Wednesday, Apr. 13  6:00 - 8:00pm
Item GC5AE  M. Maxwell  NORTH

Register by calling (425) 564-2263

Certificate requires a total of 177 course hours.

Our Web Design Certificate Program was created by an advisory board of web designers and managers from the area’s leading employers and by a team of instructors with deep industry experience. This challenging program teaches skills that are directly transferable to the workplace. Hands-on classes offer high-level training in the most current industry practices and emphasize learning by doing. Instructors are respected professionals currently working in the field.

The Bellevue College Continuing Education Web Design Certificate Program offers a breadth of classes, including a focus on user-centered design. BC CE’s program includes courses on user experience design, responsive design for a variety of devices, search engine optimization, and web accessibility, all of which are critical skills for any web design professional.

For information on our certificates visit: http://www.bellevuecollege.edu/ce/certificate-programs/

TECHNOLOGY PROGRAMS

User Experience (UX) AND WEB DESIGN

Design Principles
Explore the planning and design phase of creating a user-focused site. This course covers the steps to take before you start building, including defining the purpose and audience, outlining the structure and navigation, and designing the look and feel. In this class, you will create a detailed plan for your site. Bring a USB flash drive (minimum 2 GB) to class. Prerequisites: A strong working knowledge of your computer’s operating system with the ability to create and save files and folders and navigate through multiple drives and directories. Experience browsing the web. Fee: $299

User Experience Design Fundamentals
Design web sites that maximize the user’s positive experience with the site. This boot-camp style, project-based class simulates the work of the design team in implementing user experience design principles when planning a website. Students will create user personas and scenarios; site organization and task flows; storyboards, wireframes and prototypes; and conduct usability tests. This class provides a solid introduction to the principles and activities in the UX design field. Prerequisites: Design Principles, HTML and CSS: Level 1 and HTML and CSS: Level 2 or equivalent knowledge. Fee: $559

User Experience Research
A core skill for UX professionals, this team-based, project-based, workshop-style course will teach you how to prepare, conduct, and analyze user experience research studies that result in an understanding of user needs and design recommendations. Students will utilize research methods widely used in the technology industry. Topics include: contextual interviews, diary studies, card sorting, participatory design, surveys, working on an agile team, and select usability testing methods. Prerequisites: User Experience Design Fundamentals is recommended, but not required. Fee: $689

User Experience (UX) - NEW!
Information Architecture
Information Architecture is the underlying premise for how content is organized in software and websites, to give it meaning for the end user. With roots in library science and the core skill for understanding how to build an effective website navigation, this course will take you through the methods of organizing information, teaching you how to build a taxonomy appropriate to a given website or piece of software. This course explores tenets of taxonomy, semantics, findability, decision theory, and context. Prerequisite: User Experience Research is recommended but not required. Fee: $559

User Experience (UX) - NEW!
Interaction Design
Good design solves a problem, and great design solves a problem in a way that is not only effective, but also satisfying and efficient. This course will help you to generate effective user-centered designs for web and software solutions through a variety of workshop-style learning sessions. Students can expect to learn design ideation and sketching methodologies, practice giving and receiving design critiques, create wireframes and design specs, generate clickable/tappable prototypes that effectively express how your design functions, and learn about how to exercise these design practices in the real world. Prerequisite: User Experience Research is recommended but not required. Fee: $559

INSTRUCTOR HIGHLIGHT

Christian Manzella

Christian Manzella has been working in the internet for nearly 20 years, across multiple industries. Christian jokes that he’s had every role, both as a contributor and as a manager, that you can have in an internet-based business. After spending 10 years working on CRM and CMS systems in the automotive, marine and related industry space, he moved into eCommerce with companies like Lowe’s and BlueNile.com. Christian is currently, the VP of UX at Moz, an SEO software company in Seattle.

Gary Anderson

Gary’s career in UX officially began in 2008 as an inaugural member of the newly formed UX team for SUPERVALU, Inc. Most recently, he served as the lead UX Engineer at Costco Wholesale, and is now at Microsoft as a UX Program Manager. Gary has a passion for teaching and sharing the principles and philosophy of user-centered design, and he takes great pride in helping organizations and individuals realize the benefits of always putting the end user first.
**TECHNOLOGY PROGRAMS**

**Design Tools**
Learn the process of building a website and the various tools you can use. In this class you will explore the planning tools, text editors, authoring software, online tools and content management systems used by web designers. You will learn to apply your knowledge of HTML and CSS code to use these tools to build a website step-by-step. Prerequisite: HTML and CSS: Level 2. Fee: $595

Item G8336 Staff NORTH 6 sessions TTh May 10 - May 26 6:00 - 9:00pm

**HTML and CSS: Level 1**
Use the latest version of HTML to create the content of a web page with text, images and hyperlinks. Then enhance the look and feel of your website using cascading style sheets to modify page text and layout through tags - on practice in the classroom. You will be introduced to the current coding standards and how to make pages work in today’s environment. By the end of class you will be able to create and style a basic web page. Prerequisites: Design Principles. Fee: $689

Item G8403 M. Maxwell NORTH 7 sessions TTh Apr 14 - May 5 6:00 - 9:00pm

Item G8370 C. Erickson NORTH 7 Saturdays May 7 - Jun 25 9:00am - noon NO CLASS 5/28

**HTML and CSS: Level 2**
Build on the skills learned in HTML and CSS: Level 1 to develop more advanced web pages. You’ll explore additional features for creating web pages, including creating and modifying tables; setting up forms; adding multimedia; validating code and publishing your site. You will learn to apply advanced CSS techniques to enhance the appearance and usability of your website. At the end of this class you will be able to create and style more advanced web pages. Bring the book from HTML and CSS: Level 1 and a USB flash drive (minimum 2GB) to class. Prerequisite: HTML and CSS: Level 1. Fee: $639

Item G8369 M. Medina - Mora NORTH 7 sessions TTh Jun 2 - Jun 23 6:00 - 9:00pm

**jQuery Fundamentals**
This is an introduction to jQuery, the most popular JavaScript library in use today. jQuery makes interactive web pages easy and intuitive to build, and offers dozens of useful widgets and plugins. jQuery pre-packages well-tested, complex JavaScript functionality so that it is relatively straightforward to employ without requiring advanced coding skills. Prerequisites: Scripting for Web Designers or JavaScript or equivalent and basic competency in HTML and CSS. Fee: $395

Item G8351 M. Maxwell NORTH 4 sessions MW Jun 6 - Jun 15 6:00 - 9:00pm

**Responsive Web Design**
Skilled web designers are adept at crafting sites to provide an optimal viewing experience — easy reading and navigation with a minimum of resizing, panning, and scrolling — across a wide range of devices (from desktop computer monitors to mobile phones). Topics: setting up an HTML page and containers, styling for different screen sizes, creating a “fixed pixel” layout on a grid, adaptive images and media queries. Prerequisite: HTML and CSS: Level 2 or equivalent. Fee: $469

Item G8343 Staff NORTH 5 sessions MW May 23 - Jun 8 6:00 - 9:00pm

**Scripting for Web Designers**
This course is designed as an introduction to web page scripting for the designer. Students will learn how scripting affects the behavior and presentation of a web page, the roles of front- and back-end programming languages, and how a data from a database makes its way onto a dynamic web page. Students will perform hands-on exercises using PHP, MySQL and the most popular scripting language currently in use on the web, JavaScript. Prerequisite: HTML and CSS: Level 2. Fee: $659

Item G8337 M. Maxwell NORTH 7 sessions TTh May 10 - May 31 6:00 - 9:00pm

**Search Engine Optimization**
If you build it, will they come? Discover the steps you can take to increase your chances of being in the top of the search engine results. Create and apply effective keywords to site content, set-up a proper site structure and understand the importance of linking. You will develop a strategy for improving your website to work better with the search engines. Prerequisites: Design Principles and HTML and CSS: Level 1 or equivalent knowledge. Fee: $279

Item G8344 C. Lewis NORTH 3 sessions MW Jun 1 - Jun 8 6:00 - 9:00pm

**Web Accessibility**
Study the current guidelines and requirements for making a website accessible to users with disabilities. Section 508 of the Rehabilitation Act establishes guidelines for government agencies, and the W3C has published specifications for web designers. Students will learn ways in which users with disabilities access websites and receive hands-on tips and techniques for making websites accessible. Prerequisites: Design Principles, HTML and CSS: Level 2 or equivalent knowledge. Fee: $269

Item G8365 A. M. Golden NORTH 3 sessions MW Jun 13 - Jun 20 6:00 - 9:00pm

**Web Graphics**
This class focuses on optimizing graphics for effective and efficient presentation on a website. Optimization techniques include selecting appropriate file formats, file sizes, and colors. You will apply the principles of effective site design using Photoshop’s web graphic tools for implementing layers and slices. The class will also discuss issues related to procuring and using existing illustrations and photographs. Prerequisites: Photoshop: Level 1 or experience with a professional level computer graphics program such as Illustrator or Photoshop. Fee: $395

Item G8326 M. Olson NORTH 4 sessions MW May 11 - May 23 6:00 - 9:00pm

**Web Design Certificate Capstone**
This last required class in the Web Design Certificate Program helps prepare students for their final presentation. Each session has a focus in the development of your site. Please review the complete course description online before enrolling to prepare for the first session. Final session is your site presentation. Prerequisite: Successful completion of all required classes. Registration is by permission only. Please call Customer Service at (425) 564 - 2263 to enroll. Fee: $399

Item G8350 Staff NORTH 5 sessions TW Apr 5 - Jun 15 6:00 - 8:30pm

**CLASS SCHEDULE:**
April 5 . . . . 6:00pm - 7:00pm
April 20 . . . 6:00pm - 8:30pm
May 18 . . . . 6:00pm - 9:00pm
June 1 . . . . 6:00pm - 8:30pm
June 15 . . . 6:00pm - 9:00pm

**WordPress: Level 1**
WordPress is a free and open source online application used by professional designers to create websites. Though it is commonly used to write and publish blogs, it is also used to design traditional looking websites. Topics: wordpress.com, wordpress.org, blogs, traditional sites, templates, themes, plugins, widgets and WordPress as a Content Management System (CMS). Prerequisites: HTML and CSS: Level 2 or equivalent knowledge. Open your WordPress.com account in advance. Fee: $269

Item G8404 M. McGinn NORTH 2 Saturdays May 14 - May 21 8:00am - noon

**WEB DEVELOPMENT**

**Building Web Apps with AngularJS**
**NEW!**
This course is an introduction to building web applications with the AngularJS JavaScript framework. Learn how to build exciting, effective web applications by extending conventional HTML with powerful declarative techniques provided by the AngularJS framework to connect to RESTful services. Prerequisites: HTML and CSS: Level 2. JavaScript. Fee: $395

Item G8405 A. Bliven NORTH 4 sessions MW May 9 - May 18 6:00 - 9:00pm

**Introduction to Ruby on Rails Boot Camp**
**NEW!**
Create web applications from scratch, even if you have no previous programming experience. Using the popular Ruby language and Rails framework, you’ll learn to develop applications that can accept user input, access information in an integrated database, and send output back to a user’s browser. This course provides an introduction to basic programming concepts and basic database concepts. Prerequisite: Working knowledge of Windows operating system, save files and folders. Fee: $495

Item G8330 M. Low NORTH 2 sessions SuSu May 21 - May 22 8:00am - 4:30pm
OPEN HOUSE
MARCH 30
PROFESSIONAL DEVELOPMENT,
CERTIFICATE PROGRAMS
AND TECHNOLOGY CLASSES

C# REST Services
This course will introduce you to REST services in C#. You will learn best practices for naming conventions, data formats, unit testing, and exception handling. This class will give you the tools necessary to build robust professional REST services. This is a hands-on class. You will build several client and service projects that will incorporate your own service as well as existing commercial REST services. Prerequisite: Working knowledge of C#. Fee: $569
Item G8318  D. Vallejo  NORTH
6 Mondays  Apr 4 - May 9  6:00 - 9:10pm

JavaScript
JavaScript is the key language behind Rich Internet Applications. This course covers core language constructs, the object model (DOM) and custom objects, and introduces the principles of Ajax. Topics: function, date, array, strings, RegExp, math, document, node, objects; HTML form manipulation; cookies; event binding/handling; prototype-based inheritance; DHTML; multiple script debugging techniques; Ajax request and response handling. Prerequisites: HTML and CSS: Level 1 and C# Programming: 1. Fee: $949
Item G8316  T. Grills  NORTH
10 sessions  Th  Apr 5 - May 5  6:00 - 9:00pm

PHP: Server Side Programming
PHP is an open source server side scripting language that is widely used in web development. This course will cover how to gather user data from an HTML form, validate the data, as well as submit and gather data from a database. Additional topics include how to maintain website state during and beyond a session, so that user data is not lost when navigating from page to page. Prerequisites: HTML and CSS: Level 1, and Basic Programming Essentials or equivalent. Fee: $695
Item G8331  T. Webb  NORTH
7 sessions  MW  May 2 - May 23  6:00 - 9:00pm

XML Introduction
eXtensible Markup Language (XML) is one of the most common tools used to transmit data over the internet and between applications. Extend your web authoring expertise in this hands-on class. Topics: XML document structure, using namespaces, schemas and entities, validating XML documents, applying CSS and XSLT transformations, and understanding the role of XML in data-driven web pages. Prerequisite: HTML and CSS: Level 2 or equivalent. Fee: $299
Item G8305  Staff  NORTH
3 sessions  MW  Apr 6 - Apr 13  6:00 - 8:40pm

Web Development Certificate Capstone
The final capstone project utilizes all the skills learned throughout the Web Development Certificate Program. This project will form a central part of your professional portfolio. Each of the sessions has a focus in the development of your site. The final session is your site presentation. Prerequisite: Successful completion of all required classes. Registration is by permission only. Please call Customer Service at (425) 564-2263 to enroll. Fee: $399
Item G8347  M. Medina - Mora  NORTH
5 sessions  MTWTh  Apr 18 - Jun 13  6:00 - 8:30pm
CLASS MEETS 4/18, 5/2, 5/16, 5/31 & 6/13.

CLOUD COMPUTING

Microsoft Azure Infrastructure as a Service (IaaS)
Offered in an intensive format, this training explores Microsoft Azure Infrastructure Services (IaaS) from the perspective of an IT Professional. This training provides an in-depth examination of Microsoft Azure Infrastructure Services (IaaS): covering Virtual Machines and Virtual Networks starting from introductory concepts through advanced capabilities of the platform. The student will learn best practices for configuring virtual machines for performance, durability, and availability using features built into the platform. Throughout the course the student will be introduced to tasks that can be accomplished through the Microsoft Azure Management Portal and with PowerShell automation to help build a core competency around critical DevOps skills. This course can also help you prepare for the Microsoft 70-533 exam. Prerequisites: This class is intended for IT Professionals and Enterprise Architects. Fee: $919
Item G8406  T. Sampaio  NORTH
8 sessions  MTWTh  Apr 4 - Apr 14  6:00 - 9:00pm

Machine Learning: An Introduction through Azure
Machine Learning is uniquely qualified to consider many more variables than humans when converting data into scientific predictions. With the advent of exponential data growth owing to cheap data storage, Internet of Things, and ubiquitous cloud computing, there couldn’t be a better time to learn this exciting new technology to help solve critical business problems. Prerequisites: None required, but prior math, science or data analysis background will be helpful. Fee: $289
Item G8409  J. Nath  NORTH
1 Saturday  May 14  8:00am - 4:50pm
ONE DAY BOOT CAMP WITH LUNCH BREAK.

Introduction to Cloud Computing
This course introduces the basic concepts of cloud computing through the development of cloud computing terminology, defining and contrasting traditional computing technology, cloud computing models, technology, development, implementation and resources/references. Students will have an opportunity to examine cloud computing perspectives from the view of cloud consumer/user, cloud services provider/enabler, and cloud compliance. Prerequisites: Knowledge of basic networking, OS and security concepts. Fee: $349
Item G8313  D. Vallejo  NORTH
3 Tuesdays  Apr 19 - May 3  6:00 - 9:00pm

IT SECURITY

Ethical Hacking & Cyber Security
Businesses with little or no IT staff need strong security to protect financial data, customer information, personnel files, and the company’s reputation. This course fills a gap in security training by providing the training and tools you need to keep your information secure. Topics include: defense strategies for email and financial accounts, web attacks, servers, web browsers, wireless networks, routers, printers, optimizing antivirus software, and much more. Prerequisites: Basic computer skills and familiarity with Windows. Fee: $999
Item G8332  B. Young  NORTH
7 sessions  Th  May 3 - May 24  6:00 - 9:00pm

Cyber Security Essentials: Data Management Policy
Data Management Policy is about developing and implementing the processes to keep your company’s data secure. The steps include: classifying the data, identifying hardware and software capabilities, identifying the classes of users who need access, and creating policies for access to the different data classifications by the different user classifications. You will also learn how to create policies for data storage, encryption, and data transport. Fee: $189
Item G8407  B. Young  NORTH
2 sessions  Th  May 31 - Jun 2  6:00 - 9:00pm
DATABASE CERTIFICATE PROGRAMS

FREE INFORMATION SESSIONS
Tuesday, June 14  6:00 - 8:00pm
Item GCODR  A. Harney  NORTH
Register by calling (425) 564-2263

DATABASE ADMINISTRATOR CERTIFICATE

A Database Administrator designs, builds, and manages effective database systems. This field is projected to be one of the fastest growing occupations over the next six years. This certificate program prepares students to perform maintenance tasks, such as back up and restore a database, integrate data from various sources, troubleshoot problems, implement security, ensure database availability and performance, and coordinate activities with network and Web administrators.

The program’s small classes let instructors give students personal attention. Classes are taught during evenings and weekends to accommodate the schedules of working professionals. Our flexible program lets you start any quarter you like and finish at your own pace. You can take as few as one or two classes a week. Although the program can be completed in a year and a half, you may take as long as three years to earn your certificate.

For information on our certificates visit:
http://www.bellevuecollege.edu/ce/certificate-programs/

DATABASE BUSINESS INTELLIGENCE DEVELOPER CERTIFICATE

A Database Business Intelligence (BI) Developer organizes a company’s operational data into formats that can be queried using BI developer tools. The resulting reports show trends and patterns that can help a company make better business decisions. The Database Business Intelligence Developer Certificate Program prepares students to design and create data warehouses and OLAP cubes, use BI developer tools to query data, use MDX to query OLAP cubes, and create reports based on queries you create.

DATABASE DESIGN AND MANAGEMENT

Basic Relational Database Essentials
Learn the basics of working with relational databases within the SQL Server Management Studio (SSMS) 2012 environment. In this course, students will use the tools in SSMS to diagram an existing database and to create and run some very simple SELECT and CREATE TABLE structured query language commands. Students will learn the basic terminology that applies to all relational databases. Students will get hands-on practice performing these tasks. Prerequisites: Windows and basic computer proficiency Fee: $89
Item G8302  T. Higbee  NORTH
1 Monday  Apr 4  6:00 - 9:00pm

Beginning SQL Server (using 2012)
Perform a core set of job-related tasks, with a focus on the tools of SQL Server Management Studio (SSMS). Topics: automatically generate queries for most actions that can be accomplished using the tools in SSMS; setup a remote connection; manage security permissions; monitor transactions and transaction locking; create and move a database; control the operation of services in SQL Server; and, create, schedule and monitor jobs. Prerequisite: Structured Query Language: (SQL) Level 1 or equivalent. Fee: $589
Item G8325  C. Torkko  NORTH
6 sessions MW  May 2 - May 18  6:00 - 9:00pm

Database Design
Whether you create new databases or redesign existing ones, your familiarity with the principles of database design will help you design to ensure data integrity. Topics: choose the best names for tables and fields, assign primary keys, set up relationships, and implement normalization rules and field key attributes. Classroom exercises will help you to actively master the content, with practice opportunities, discussions, and skill checks, where you design a database from scratch and redesign an existing database. Prerequisites: Basic computer skills and working knowledge of Windows. Recommended: Experience with a database product. Fee: $279
Item G8306  A. Johnson  NORTH
3 sessions MW  Apr 6 - Apr 13  6:00 - 9:00pm

Structured Query Language: (SQL) Level 1
Create queries using a standard structured query language (SQL) that is applicable to almost any relational database. Students will get hands-on practice creating queries to retrieve data in various forms, including filtered, calculated, grouped and aggregated, sorted, and consolidated from multiple data sources. Students will also get practice writing queries to manipulate data in a table and create, alter, and drop tables and views. Prerequisite: Famili-
Item G8328  C. Torkko  NORTH 6 Saturdays  Apr 16 - May 21  8:00 – 11:30am
Item G8310  T. Webb  NORTH 7 sessions MThApr 18 - Apr 27  6:00 – 9:00pm

Structured Query Language: (T - SQL) Level 2
In this intermediate SQL course, students will create queries using transact structured query language (T - SQL) commands that are used with SQL Server databases. Students will get hands - on practice creating queries to merge data from tables, track data changes on tables, rank data, and compare tables. Students will also join data from subqueries and table - valued functions, perform recursive queries with hierarchical data, use common table expressions in place of complex joins, query Excel data, and transfer XML data between a SQL Server table and an outside file. Prerequisite: Structured Query Language: (SQL) Level 1 or equivalent. Recommended: Beginning SQL Server (using 2012). Bring book from Structured Query Language: (SQL) Level 1. Fee: $589

Item G8346  J. Aqui  ONLINE May 31 - Jun 16
This online, instructor - moderated class begins May 31 and ends June 16. (Equivalent to 18 classroom hours.)

Machine Learning: An Introduction through Azure
Machine Learning is uniquely qualified to consider many more variables than humans when converting data into scientific predictions. With the advent of exponential data growth owing to cheap data storage, Internet of Things, and ubiquitous cloud computing, there couldn't be a better time to learn this exciting new technology to help solve critical business problems. Prerequisites: None required, but prior math, science or data analysis background will be helpful. Fee: $289

Item G8409  J. Nath  NORTH 1 Saturday  May 14  8:00am - 4:50pm
ONE DAY BOOT CAMP WITH LUNCH BREAK.

Data Analysis Series NEW!
Data Analysis is quickly becoming one of the most sought after skills in the workplace. Companies have vast amounts of data, but it is rare to have someone with the ability to analyze that data to see trends and make predictions. Add a whole new skill set to your portfolio, and make a big difference in the success of your organization by acquiring data analysis skills. Prerequisite: Basic computer skills. Fee: $495

Item G8356  Staff  ONLINE Apr 4 – Jul 1

SQL Server 2012 Administration (Advanced)
This course is designed to quickly provide you with the tools to keep your SQL Server databases accessible and healthy. Starting with installation tips and guidelines, the class guides you through the recommended best practices for SQL Server maintenance, data management tasks, index strategies, system monitoring, and troubleshooting. Prerequisites: Beginning SQL Server (using 2012) and Structured Query Language: (T - SQL) Level 2 or equivalent. Fee: $899

Item G8338  Staff  NORTH 9 sessions ThTh  May 3 - May 31  6:00 - 9:10pm

SQL Server 2012 Analysis Services (SSAS)
Using SSAS and Microsoft Business Intelligence (BI) development tools, this class covers how to design data marts, develop multi - dimensional cubes, and utilize Office tools to present BI analytical data. Additional topics include Star and Snowflake schema designs, dimensional attributes, hierarchies, measures, measure groups, MDX queries and cube administration. Students will be introduced to creating cube driven reports with Excel and PowerPivot. Prerequisites: Database Design and Structured Query Language: (T - SQL) Level 2 or equivalent. Fee: $1,295

Item G8322  A. Harney  NORTH 13 sessions ThTh  Apr 5 - May 17  6:00 - 9:05pm

SQL Server 2012 Integration Services (SSIS)
This course addresses the technical skills required to Extract, Transform, and Load (ETL) data using SQL Server 2012 Integration Services. Topics: how to create, edit, deploy, schedule, and manage Integration Services packages; configuring control flow, data flow, and event handling tasks within an Integration Services package; and implementing logging and error - handling during package execution. Prerequisites: Structured Query Language: (SQL) Level 1 and Beginning SQL Server (using 2012) or equivalent. Fee: $749

Item G8375  A. Harney  NORTH 4 Wednesdays  Apr 6 - Jun 29  6:00 - 9:00pm
CLASS SCHEDULE:  April 6 . . . .  6:00pm – 8:00pm
April 13 . . . .  6:00pm – 8:00pm
May 4 . . . .  6:00pm – 8:00pm
May 18 . . . .  6:00pm – 8:00pm
June 1 . . . .  6:00pm – 8:00pm
June 29 . . . .  6:00pm – 9:00pm

SQL Server 2012 Security
Learn how the security system works within SQL Server. Students will apply permissions ranging from individual items up to entire servers. Learn how to combine individual and role based permissions to determine effective permissions to databases and database objects. Topics: logins, users, roles, authentication modes, permissions, securables, and linked servers. Prerequisite: Beginning SQL Server (using 2012) or equivalent. Fee: $675

Item G8352  Staff  NORTH 7 sessions MW  May 23 - Jun 15  6:00 - 9:00pm
NO CLASS 5/30

T - SQL Programming
This course covers Microsoft's SQL Server database programming techniques using Transact - SQL programming constructs, with an emphasis on stored procedures and scripts. This course also involves writing SQL scripts of increasing complexity, Topics: creating and implementing functions using T - SQL and SQL CLR; views, triggers, and transactions; how to protect your data with constraints; and structured error handling. Prerequisites: Structured Query Language: (SQL) Level 1 and Structured Query Language: (T - SQL) Level 2 or equivalent. Fee: $995

Item G8334  S. Wang  NORTH 7 Saturday  Apr 9 - May 21  8:45am - 2:30pm

Database Administrator Certificate Capstone
The final capstone project utilizes all the skills learned throughout each of the classes in the Database Administrator Certificate Program. This is an individualized project that will form a central part of the student’s professional portfolio, and will require time outside of class in development. Prerequisites: Completion of all required courses. Registration is by permission only. Please call Customer Service at (425) 564 - 2263 to register. Fee: $459

Item G8341  S. Wang  NORTH 2 Thursdays  Apr 7 - Jun 2  6:00 - 9:00pm
TWO SESSIONS ONLY: APR 7 & JUN 2

Database Business Intelligence Developer Certificate Capstone
The final capstone project utilizes all the skills learned throughout each of the classes in the Database Business Intelligence Developer Certificate Program. This is an individualized project that will form a central part of the student’s professional portfolio, and will require time outside of class in development. Prerequisites: Completion of all required courses. Registration is by permission only. Please call Customer Service at (425) 564-2263 to enroll in the class. Fee: $459

Item G8375  A. Harney  NORTH 4 Wednesdays  Apr 6 - Jun 29  6:00 - 9:00pm
CLASS SCHEDULE:  April 6 . . . .  6:00pm – 8:00pm
April 13 . . . .  6:00pm – 8:00pm
May 4 . . . .  6:00pm – 8:00pm
May 18 . . . .  6:00pm – 8:00pm
June 1 . . . .  6:00pm – 8:00pm
June 29 . . . .  6:00pm – 9:00pm
PROGRAMMING

Android Development NEW!
Boot Camp

Android provides a rich framework to build applications to Java. The focus of this class is to become a knowledgeable Android application developer. Topics include interface objects, deploying and debugging application to the emulator, files, preferences, settings, saving data, responding to application or system events, multi-threading, and services. Prerequisite: Java Programming or equivalent. Fee: $839

Item G8329 D. Vallejo NORTH
4 sessions SaSu May 14 - May 22 9:00am - 4:30pm

Introduction to Ruby on Rails Boot Camp

Create web applications from scratch, even if you have no previous programming experience. Using the popular Ruby language and Rails framework, you'll learn to develop applications that can accept user input, access information in an integrated database, and send output back to a user's browser. This course provides an introduction to basic programming concepts and database concepts. Prerequisite: Working knowledge of Windows operating system, save files and folders. Fee: $495

Item G8330 M. Low NORTH
2 sessions SaSu May 21 - May 22 8:00am - 4:30pm

Algorithms in .NET

This class introduces algorithm techniques and data structures for new .NET developers with development experience but no formal computer science background who want to create tools using C#. The course is a good refresher on structured coding and includes hands-on exercises. Topics: strategies used for sorting, binary searching, stacks, queues, dynamically sized arrays, parsing numbers/strings, lists, and binary trees. Prerequisite: C# Programming: 1 or equivalent. Fee: $879

Item G8362 L. Zerrouki NORTH
8 Saturdays Apr 23 - Jun 18 8:30am - 12:15pm
NO CLASS 5/28

Basic Programming Essentials

Learn the basic concepts of computer programming, and start designing and writing simple computer programs. Topics: programming concepts and terminology, reading/programming/understanding simple code, writing/testing/debugging code, using IF statements/loops, and using variables and constants. Prerequisites: Windows and basic computer proficiency. Fee: $389

Item G8303 M. Low NORTH
4 sessions MTWTh Apr 4 - Apr 7 6:00 - 9:00pm
Item G8320 Staff NORTH
4 sessions ThTh May 3 - May 12 6:00 - 9:00pm

C# Programming: 1

Learn C# programming in a Windows environment using Visual Studio. Develop skills in designing and writing simple C# computer programs using basic coding structures such as variables, constants, enumerations, decision making statements, loops, arrays, methods, and error handling. Learn how to use common Windows controls to provide input into an application. Get hands-on practice with applying basic coding structures to common programming tasks by creating new code and revising existing code. Prerequisites: Windows Introduction and file management skills; Basic Programming Essentials class or equivalent. Fee: $929

Item G8307 C. Torkko NORTH
10 sessions MTWTh Apr 11 - Apr 26 6:00 - 9:00pm
INTENSIVE EVENING SECTION.

Item G8340 K. Mahadevan NORTH
8 Saturdays Apr 23 - Jun 18 8:15am - noon
NO CLASS 5/28

Item G8336 L. Zerrouki NORTH
10 sessions MW May 16 - Jun 20 6:00 - 9:00pm
NO CLASS 5/30

C# Programming: 2

Study C# programming in a Console environment using Visual Studio. Apply the .NET Framework and object-oriented programming principles to create a C# application. In addition, develop skills in designing and writing C# computer programs using structures, collections and custom exceptions. Develop the skill to test code using unit testing techniques. Get hands-on practice with applying these programming concepts by creating new code and revising existing code. Prerequisite: C# Programming: 1 or equivalent knowledge and experience. Fee: $1,195

Item G8361 M. Zerrouki NORTH
10 Saturdays Apr 9 - Jun 18 8:15am - 12:10pm
NO CLASS 5/28

Item G8374 C. Torkko NORTH
13 sessions TTh May 17 - Jun 28 6:00 - 9:00pm

C# Programming: 3

Learn C# programming in a Console environment using Visual Studio. Develop skills in designing and writing C# computer programs using file processing, generics, delegates, events, asynchronous programming and multi-threading using the Task Parallel Library. Get hands-on practice with applying these programming concepts by creating new code and revising existing code. Prerequisite: C# Programming: 2 or equivalent. Bring C# Programming: 2 book to class or purchase. Fee: $879

Item G8319 L. Zerrouki NORTH
10 sessions MW Apr 11 - May 11 6:00 - 9:00pm

STUDENT TESTIMONIAL

[The most valuable part of the class was]
Walking through the labs and exercises and then applying the concepts to writing code in Visual Studio. He also had lots of real-world examples from his days as a software developer at Microsoft, and provided a lot of “best practices” when writing software.

— Student of Murray Law, Basic Programming Essentials
Technology Programs

C# Programming: 4
Study C# programming in a Console and Windows Presentation Foundation (WPF) environment using Visual Studio. Develop skills in designing and writing C# computer programs using attributes, reflection, a database connection, and LINQ. In addition, applying the scrum/agile practices to design and write C# computer programs. Get hands-on practice with applying these programming concepts by creating new code and revising existing code. Prerequisite: C# Programming: 3 and Data Access using C# or equivalent. Bring C# Programming: 2 book to class or purchase. Fee: $789

Data Access using C#
Visual Studio has computer software components such as ADO and LINQ that can be used by programmers to access data and data services. Learn to use these tools to gain convenient access to each field through strongly-typed properties. Topics: Data Providers, Connections, Commands, Stored Procedures, DataReader, DataSet, Entity Data Model, LINQ to SQL, Entity Framework, LINQ to Entities, and ADO.NET Data Service. Prerequisites: Structured Query Language: (SQL) Level 1, C# Programming: 2, and Visual Studio experience. Bring C# Programming: 2 book to class or purchase. Fee: $795

C# Programming Certificate Capstone
The final capstone project utilizes all the skills learned throughout the C# Programming Certificate. This project will form a central part of your professional portfolio. This is an individualized project in which you can expect to spend as much as 30 hours outside of class in development. You'll do both group work and individual work on your project. Prerequisite: Completion of all required courses. Registration is by permission only. Please call Customer Service at (425) 564-2263 to enroll. Fee: $349

PowerShell: Level 2
Windows PowerShell is an administrative application that provides a development platform capable of harnessing the power of Microsoft’s .NET Framework. Administrators can use PowerShell scripting to automate complex and repetitive tasks in order to execute these tasks easily and consistently. Prerequisite: PowerShell: Level 1. Fee: $295

Programming with Python: 1
Python is an open-source, general-purpose, programming language whose design philosophy emphasizes code readability. Topics: types, operators, variables, IF statements, tuples, lists and dictionaries. This is a hands-on class with opportunities to practice. Prerequisite: Basic Python Essentials or equivalent. Fee: $495

Java Programming
This updated and extended course employs a combination of lecture, demonstration, and hands-on exercises to teach the fundamentals of the Java programming platform. It includes coverage of the Eclipse IDE. Topics: object-oriented programming principles, language constructs, class hierarchy, interfaces, packages, exceptions, I/O, User Interfaces, Event handling, JDBC, Servlets, and the Collections API. Prerequisite: Strong working knowledge of at least one other programming language. Fee: $949

PowerShell: Level 1
Windows PowerShell is a utility that greatly extends the scripting capabilities of Windows. Built on the .NET Framework, PowerShell is both a language and an interface for administering Windows. If you manage a Windows system, PowerShell will make it easier to automate much of your work. Topics:

C# Automation: 1
Software quality is everyone’s responsibility on the development team. Learn to implement quality from the ground-up, as well as build checks for existing software. Create software automation that builds, tests, and reports the results. Apply NUnit as both an automation framework and as a test-driven design (TDD) tool to ensure software behaves as intended. Gain practical, hands-on experience with popular test frameworks and use them along with your knowledge of C# to create enterprise-quality automation applications. Prerequisites: C# Programming: 2 and Structured Query Language: (SQL) Level 1 Fee: $895

Software Testing & Quality Assurance

Register by Mar. 28
Save the $10 registration fee
**Principles of Software Testing**

This course introduces you to the field of software testing through discussion of the tester’s role in the product cycle and hands-on labs that give you an opportunity to develop software testing skills. This course covers how testers find and break down software problems, identify bugs, determine types of bugs, report bugs, and perform regression testing. This hands-on class gives you an opportunity to understand the tasks testers execute and then try them yourself. Prerequisite: Proficiency with Windows file and folder management. Fee: $649

Item G8308 H. Ong NORTH
7 sessions TTh Apr 5 - Apr 26 6:00 - 9:00pm

**Professional Testing Methods**

This course explores test case development for the two most fundamental types of software testing: black box and white box. Learn the techniques involved in both as you practice writing and applying test cases, developing scripts, and using a wide variety of techniques to find bugs in software systems. Learn how access to the source code influences the types of actions performed in the testing environment. Course topics: testing type, code coverage, error checking, and transition modeling. Prerequisites: C# Programming: 1 and Principles of Software Testing. Fee: $749

Item G8339 A. Arora NORTH
9 sessions MW May 2 - Jun 1 6:00 - 9:00pm
NO CLASS 5/30

**Test Planning, Modeling and Reporting**

Take a structured approach to test case development as you plan recurring test activities and examine the product fundamentals necessary for decision making. Recognize tester’s contribution to the product team and their role in an agile environment. Students will develop advanced skills in test planning, prioritization and modeling. As part of the curriculum, students will gain new skills and insight into test effectiveness, the measurement of test progress and identification of risks associated with complex software development projects. Topics: test plan writing, test verification and validation, project metrics, user acceptance, testing to spec and compliance. Prerequisite: Principles of Software Testing or equivalent. Fee: $669

Item G8327 G. Khosa, PMP NORTH
6 Saturdays Apr 16 - May 21 8:00 - 11:30am

**Software Test Engineer Certificate Capstone**

The STE Capstone project challenges students to demonstrate the skills and concepts acquired from the previous classes required for the STE Certificate. Students will draw from concepts covered in the earlier Test Methodology, Programming, and Database classes. For this project, students will design and execute multiple test passes against a small e-commerce application, then report test findings. Students will have opportunity to build the test environment and write custom testware to support test execution. Prerequisite: Successful completion of all required classes. Registration is by permission only.

Please call Customer Service at (425) 564 - 2263 to enroll. Fee: $495

Item G8345 J. Beswetherick NORTHERN
5 Saturdays Apr 9 - Jun 11 1:30 - 3:30pm

**DRONE PILOTING AND SAFETY**

**NEW!**

**Beginning Drone Pilotin and Safety**

The Basic Drone Pilot and Safety course prepares individuals who want to start using drones to develop their baseline skills in a safe, friendly environment. Students will receive a drone with their paid registration. Over the course of this program, students will operate simulators and their own drone aircraft under the supervision of expert instructors, helping them to avoid the pitfalls and frustration that are a frequent part of learning to fly. In addition, interactive classroom sessions will provide them with a clear understanding of the basic terminology, aeronautical principles and safety considerations involved in operating drones successfully. This beginning course will provide the student with a fundamental knowledge of aerial vehicles and their commercial potential. Fee: $299

Item G8995 J. Stout NORTHERN
3 sessions WThS Apr 6 - Apr 9
CLASS MEETS WED & THU, 5:00 - 9:15 PM; SAT, 8:00 AM - 4:30 PM

Item G8996 J. Stout NORTHERN
2 sessions SaSu May 21 - May 22 8:00am - 4:30pm

Item G8997 J. Stout NORTHERN
3 sessions WThS Jun 1 - Jun 4
CLASS MEETS WED & THU, 5:00 - 9:15 PM; SAT, 8:00 AM - 4:30 PM

**Commercial Drone Piloting and Safety**

The Commercial Drone Piloting and Safety course is for the intermediate student to gain the necessary aeronautical skill and knowledge in preparation of the FAA UAS Operator Certificate Exam, and ensure students acquire the skills to safely operate a UAS under 55lbs category within the FAA regulations. Students will learn about the FAA UAS Operator Certification – Requirements, basic flight skills, use of flight simulators, flight - planning and impacts of weather conditions. In addition, the course will introduce students to the many commercial opportunities for certified operators. All students will have a minimum of 20 hours of flight time and the opportunity to fly and control professional level unmanned aerial vehicles. Prerequisite: Basic Drone Piloting and Safety is recommended but not required. Fee: $1,095

Item G8411 J. Stout NORTHERN
5 sessions MTWThS May 9 - May 14
CLASS MEETS WED & THU, 5:00 - 9:00 PM; SAT, 8:00 AM - 4:30 PM
10 or more years in another career, as well as individuals who are new or returning to the workforce. Students will analyze appropriate verbal workplace communication, including nonverbal workplace communication. The course will also cover the elements of successful collaboration with teams in the workplace and what constitutes proper meeting etiquette for each type of meeting. Fee: $75

**Item G9821**  Staff  ONLINE
Apr 4 - Jun 17
This online, self-paced class is accessible beginning April 4th and must be completed by June 17th. Students must create their NetID to access this course in Canvas, the online learning management system.

**FINANCE & ANALYSIS**

**Accounting for Non-Accountants**

Don’t be baffled by “accounting-speak.” Whether you are a new manager or just want to understand accounting better, this course is for you! Receive a hands-on introduction to financial and managerial accounting. Learn the accounting equation, accounting techniques, budgeting, terminology, and general accounting processes. Recommended Prerequisite: Basic arithmetic skills (addition, subtraction, multiplication, division) and basic algebra skills (solve a simple arithmetic equation for one unknown). Text provided. Fee: $429

**Item G9798**  Staff  NORTH
6 sessions MW  May 9 - May 25  6:00 - 9:00pm

**Effective Surveys Series**

Help your organization design successful surveys to improve business and workplace effectiveness. Surveys are an increasingly common and important way to understand your audience’s wants and needs. Fee: $495

**Item G9888**  Staff  ONLINE
Registration deadline: April 8. This online course will be accessible from April 4 - July 1.

**Understanding Budgets**

Find out where budget figures come from and what they mean. Gain skill in analyzing financial statements and using ratios to analyze cost information and the performance of profit centers. Text provided. Yields 9 PDUs. Fee: $269

**Item G9786**  R. Mangini, GPHR  NORTH
2 Saturdays  Apr 30 - May 7  8:00am - 12:30pm

**HUMAN RESOURCES MANAGEMENT**

**Advanced Compensation**

This course is designed to apply objectives, principles, regulations, and terminology gained in the Compensation Basics class to learn to design an organization’s compensation plan from start to completion. Recommended prerequisite: Basic Excel skills, and successful completion of the Compensation Basics class or equivalent experience. Fee: $215

**Item G9886**  R. Mangini, GPHR  NORTH
3 Wednesdays  May 4 - Jun 1  5:00 - 9:00pm
NO CLASS 5/11, 5/25

**Advanced Employment Law**

Utilizing practical scenarios and case studies, this course uses the information learned in Introduction to Employment Law to give you a greater understanding of the legal principles that govern the employee/employer relationship. Prerequisite: Introduction to Employment Law or equivalent knowledge. Fee: $215

**Item G9889**  J. Hopkins, JD  NORTH
3 Saturdays  Jun 4 - Jun 18  9:00am - 1:00pm
REGISTER BY MAY 6TH

**Benefit Basics**

Benefits are an important, but often complicated, facet of human resources; one employee’s ideal benefit package may be unattractive to another employee. Gain an understanding of the essential elements of benefits packages, including mandatory benefits and differences between voluntary and regulated benefit plans. Please see our website for information regarding the purchase of individual textbook chapters. Fee: $279

**Item G9778**  K. Keller  NORTH
5 sessions MTh  May 2 - May 10  6:00 - 9:00pm

**Change Management Skills for HR Professionals**

HR professionals are increasingly being asked to develop the personal skills and attitudes for implementing change as well as a technical understanding of how to apply the tools for change. In this online class, participants will learn how to successfully plan, implement, communicate, create employee involvement and commitment, and add value during change. Fee: $245

**Item G9878**  Staff  ONLINE
May 2 - May 27
REGISTER BY MAY 6TH

Check the website for updates on current classes, text books and new offerings.
BUSINESS & PROFESSIONAL PROGRAMS

HUMAN RESOURCES MANAGEMENT CERTIFICATE

The use of this seal is not an endorsement by the HR Certification Institute of the quality of the program. It means that this program has met the HR Certification Institute’s criteria to be pre-approved for recertification credit.

Register for a free information session
Monday, March 28
6:00 - 8:00pm
Item GCOFM C. Coy, SPHR NORTH
Wednesday, March 30
5:30 - 7:30pm
Item GCOFZ Staff NORTH
(As part of our Certificate Open House.)
Wednesday, May 4
6:00 - 8:00pm
Item GCOFL C. Coy, SPHR NORTH
Register by calling (425) 564-2263
or online at www.BCconted.com

Compensation Basics
Learn how to pay your employees appropriately, and motivate and retain them within budget. Explore methods to properly pay your workers in a cost-effective, competitive, equitable, and legal manner. Please see our website for information regarding the purchase of individual textbook chapters. Fee: $279
Item G9762 R. Mangini, GPHR NORTH
5 Thursdays Apr 7 - May 5 6:00 - 9:00pm

HR Systems and Metric
This course introduces you to the fundamentals of Human Resource Information Systems (HRIS) and HR metrics. Bring a USB flash drive (minimum 2 GB) to class. Required textbook: HRP (Human Resources Information Professional) Certification Study Guide 2014. Fee: $249
Item G9779 R. Mangini, GPHR NORTH
4 Thursdays May 19 - Jun 9 6:00 - 9:00pm

Human Resources Certificate Capstone
The Human Resources Management Certificate Program culminates in a capstone project which gives participants the opportunity to demonstrate mastery of certificate program objectives. Required prerequisites: Successful completion of all required courses. Fee: $325
Item G9783 M. Summers, SPHR NORTH
3 Thursdays Apr 7 - May 5 6:00 - 9:00pm

New! Onboarding New Employees
Ensure a smooth transition from best candidate to star employee. Onboarding is the process of socializing new employees into the organization. Onboarding of employees begins well before traditional new-hire orientation and has long reaching implications. At the conclusion of this online class you will have constructed an Onboarding Program for use in your own organization. Fee: $195
Item G9875 Staff ONLINE
REGISTER BY APRIL 8TH

Human Resources Fundamentals
Human Resource (HR) Fundamentals provides a high level overview of the profession’s fundamental objectives and competencies. This course is designed for individuals who are new to the HR field, those who are interested in learning more about the profession, and managers looking to improve their understanding of Human Resources. Required textbook: PHR / SPHR: Professional in Human Resources Certification Study Guide, 4th Edition, by Sandra M. Reed and Anne M. Bogardus Fee: $279
Item G9759 M. Summers, SPHR NORTH
5 Mondays Apr 4 - May 9 6:00 - 9:00pm

Introduction to Employment Law
The class will cover an overview of federal employment laws, the rights they confer on employees, and the corresponding responsibility on employers, as well as the processes involved in enforcing these rights and respective responsibilities. Required textbook: The Employer’s Legal Handbook, 12th ed. Fee: $249
Item G9769 K. Klotz, JD NORTH
3 Saturdays Apr 16 - Apr 30 9:00am - 1:00pm

For information on our certificates visit:
http://www.bellevuecollege.edu/ce/certificate-programs/

Item G9779 R. Mangini, GPHR NORTH
4 Thursdays May 19 - Jun 9 6:00 - 9:00pm

Human Resources Certificate Capstone
The Human Resources Management Certificate Program culminates in a capstone project which gives participants the opportunity to demonstrate mastery of certificate program objectives. Required prerequisites: Successful completion of all required courses. Fee: $325
Item G9783 M. Summers, SPHR NORTH
3 Thursdays Apr 7 - May 5 6:00 - 9:00pm

Registration is by permission only due to the prerequisite of successful completion of all required courses. Please contact Customer Service at (425) 564-2263 to enroll in this class. Three classroom sessions are held at North Campus on 4/7, 4/21, and 5/5. This course will require time outside of class in development and writing of final project. Please see course syllabus for assignment timelines and due dates.
Item G9806 M. Summers, SPHR NORTH
3 Saturdays May 7 - Jun 4 9:00am - noon
Registration is by permission only due to the prerequisite of successful completion of all required courses. Please contact Customer Service at (425) 564-2263 to enroll in this class. Three classroom sessions are held at North Campus on 5/7, 5/21, and 6/04. This course will require time outside of class in development and writing of final project. Please see course syllabus for assignment timelines and due dates.
LEADERSHIP & MANAGEMENT

Better Brainstorming NEW! for Business
Are you a project lead, manager, or team member seeking to improve your organization’s bottom line? This fast-paced class will teach best practices for group ideation (aka “brainstorming”) and explore tried-and-true techniques for leading effective brainstorming sessions in the workplace. Fee: $99
Item G9812 A. Frazier NORTH 1 Saturday Jun 11 9:00am - 1:00pm

Building & Managing NEW! Creative Teams
Calling all managers and leaders of creative teams! How can you establish a productive environment for creativity, while keeping your organization’s goals on track? In this hands-on workshop, learn to identify individual differences in creativity and coordinate these differences at the team level. Fee: $99
Item G9760 A. Frazier NORTH 1 Saturday Apr 23 9:00am - 1:00pm

Business Process Mapping
This course will explain how top-down system thinking will enable a company to identify all of their business processes by focusing on the company’s mission and organizing the business model to fulfill their mission. Fee: $249
Item G9810 J. Graham NORTH 2 Thursdays Jun 9 - Jun 16 5:30 - 9:30pm

Coaching Skills for Leaders
Practice and develop the leadership skills essential in helping others realize their full potential. Through presentation, discussion, and group activities, this course addresses coaching and performance management, what it takes to be a good coach, effective communication, and coaching competencies. Fee: $169
Item G9850 W. Cohen, SPHR NORTH 3 Tuesdays May 3 - May 17 6:00 - 9:00pm

Cultivating Collaboration: Building Strong Teams
Build strong teams and foster spirit, pride, commitment, and trust. There are definite team development stages and roles for each member. Practice developing and sustaining cooperative working relationships at all phases of team development. Explore ways to motivate and inspire others and promote cooperative working relationships. Promote participative leadership and empower your team. Fee: $169
Item G9796 P. Bravo, SPHR NORTH 2 Mondays May 16 - May 23 6:00 - 9:00pm

Dealing With Discord: the Manager as Mediator
Unresolved tension between employees can undermine productivity, morale and teamwork, and may escalate into costly turnover or legal action. Learn a powerful and effective 4-step/3-skill process that managers or team leaders can use to facilitate a resolution to any ongoing dispute between staff members. **Yields 5.5 PHR/SPHR re-certification hours.** Fee: $169
Item G9792 M. Ortman NORTH 1 Thursday May 19 9:00am - 4:00pm

Deepening Your NEW! Board’s Effectiveness
In this class we will cover the basics of board structure, essential board tasks, board roles, and how to maximize each of these to drive your organization forward. Fee: $149
Item G9816 A. Oden NORTH 2 Tuesdays Jun 7 - Jun 14 6:00 - 9:00pm

Effective Meeting Skills for Facilitators
Meetings are an important part of business culture. Make yours as results-driven as possible by becoming a more effective meeting facilitator as you use proven, skillful planning and execution techniques. Participants in this course will explore how to make better use of time, establish a greater meeting presence, gain participant respect, develop best practices, learn new ways to encourage participation, interact more effectively, and establish practical action plans. **Yields 4 PDUs.** Fee: $119
Item G9805 C. Shearer NORTH 1 Thursday Jun 2 8:30am - 12:30pm

Effective Negotiations
Become proficient in analyzing a negotiation and choosing appropriate techniques and tactics to maximize results. Please see website for textbook information. Fee: $149
Item G9809 V. Santhanam, PMP NORTH 2 Wednesdays Jun 1 - Jun 8 6:00 - 9:00pm

Fundamentals of Business
Gain an understanding of the key business principles and critical functions that provide the foundation for a successful enterprise in this introductory course. Fee: $379
Item G9776 S. Sternberg NORTH 5 Mondays Apr 11 - May 9 6:00 - 9:00pm

Managing People
Gain practical insight into the art of managing others. Obtain guidelines and techniques to successfully develop high-performing teams that get results. Practice management skills in class to reinforce key concepts in this hands-on course. Please see our website for more information. **Yields 15 PDUs.** Fee: $379
Item G9815 P. Bravo, SPHR NORTH 5 Sessions TBA 6:00 - 9:00pm

Navigating Change
Discover how to apply proven techniques to help your team accept, embrace, and champion change. Please see website for textbook and prerequisite information. Fee: $299
Item G9830 V. Santhanam, PMP NORTH 4 Mondays Jun 6 - Jun 27 6:00 - 9:00pm

Operational & Financial Management
Develop a better appreciation of how operations and finance work together to influence every aspect of business in this management course. Fee: $379
Item G9791 D. Loney NORTH 5 Wednesdays Apr 20 - May 18 6:00 - 9:00pm

REGISTER BY MAR. 28
SAVE THE $10 REGISTRATION FEE
Program Evaluation NEW! for Non-Profits
Enhance your understanding of program evaluation within the nonprofit context. Find out how to improve your evaluation planning, data collection, data analysis, and data use. By the close of the course, you will have a complete program logic model and evaluation plan ready for implementation. Fee: $245
Item G9752 Staff ONLINE Apr 4 - Apr 29
Registration deadline: April 8th. This online course will be accessible from April 4 – 29.

NEW MEDIA MARKETING
Business Marketing Techniques
Find out how to create and market products and services to meet customer needs. Discover how effective marketing builds on a thorough understanding of buyer behavior to create value for customers. Fee: $299
Item G9795 Staff ONLINE May 14 - May 21 9:00am - 4:00pm

eMarketing Essentials Series
Come get a fundamental yet advanced introduction to eMarketing, including improving e-mail promotions, analyzing your web site traffic, doing search engine optimization, and how to successfully employ online advertising. This course takes 48 hours to complete. Fee: $495
Item G9832 Staff ONLINE Apr 4 - Jul 1
Registration deadline: April 15. This online course will be accessible from April 4 - July 1.

Managing Social Media Platforms Series
Get a firm foundation in Twitter, LinkedIn, and Facebook platforms. Come away with both an understanding of these social networks and practical, how-to techniques to integrate social networks into your organization or business. This course takes 48 hours to complete. Fee: $495
Item G9833 Staff ONLINE Apr 4 - Jul 1
Registration deadline: April 15. This online course will be accessible from April 4 - July 1.

Mobile Marketing Series
Find out about location-based marketing, mobile payments, QR codes, applications, and mobile coupons. You will learn how mobile marketing can increase your capabilities to retain current customers and gain new ones. This course takes 48 hours to complete. Fee: $495
Item G9755 Staff ONLINE Apr 4 - Jul 1
Registration deadline: April 15. This online course will be accessible from April 4 - July 1.

Podcasting NEW!
Learn how to take your business or hobby and turn it into a podcast. This step-by-step class will take you from start to finish and cover the required elements needed to get your show online. Come to class with your idea and end with your show online for all to hear. This course takes 16 hours to complete. Fee: $245
Item G9767 Staff ONLINE Apr 4 - Apr 29
Registration deadline: April 8. This online course will be accessible from April 4 - April 29.

Social Media for Business Series
Get in on this exciting and growing way to communicate and serve your customers and clients. From Facebook to Twitter, blogging, YouTube, LinkedIn, and more, discover the new principles of communication that apply across all networks and how these specific social networks work and the possible uses for your organization. This course takes 48 hours to complete. Fee: $495
Item G9768 Staff ONLINE Apr 4 - Jul 1
Registration deadline: April 15. This online course will be accessible from April 4 - July 1.

PROFESSIONAL DEVELOPMENT
Active Listening
Active listening is a critical skill used by the most effective business communicators. Connecting powerfully opens the door to mutual engagement and respect. Topics: techniques to focus your attention, how to tactfully and learn the 12 words that “push people’s buttons.” Yields 3 PDUs. Fee: $89
Item G9763 Staff NORTH 1 Thursday May 12 6:00 - 9:00pm

It’s Not What We Say, It’s How We Say It! Part 1
The words we use, tone of voice and body language dramatically affect how people respond to us. Communicate with confidence by learning specific ways to: get cooperation without forcing your ideas, be positive yet direct, handle annoying behavior tactfully, and learn the 12 words that “push people’s buttons.” Yields 3 PDUs. Fee: $89
Item G9780 Staff NORTH 1 Thursday May 12 9:00am - noon
It’s Not What We Say, It’s How We Say It! Part 2: Advanced Skills
Learn and practice a powerful three-step process that quickly calms negative emotions, gets to the bottom of the real issue and transforms difficult conversations into satisfying solutions. Instructor is a certified mediator. Recommended Prerequisite: It’s Not What We Say, It’s How We Say It, Part 1. Yields 3 PDUs. Fee: $89
Item G9772 M. Ortman NORTH
1 Tuesday May 3 6:00 - 9:00pm
Item G9782 M. Ortman NORTH
1 Thursday May 12 1:00 - 4:00pm

Perfect Your Presentations
This workshop is for presenters who want to refresh, polish, or strengthen their skills. Being able to think on your feet is a valuable skill in both the business world and in your private life. If you are asked to participate in a company meeting, professional association, panel discussion, school PTA, board meeting, condo association, and want to speak with greater assurance, this workshop will build confidence. Yields 4 PDUs. Fee: $119
Item G9773 C. Shearer NORTH
1 Wednesday May 4 8:30am - 12:30pm

Reading Body Language and Non-Verbal Signals
This interactive workshop exposes the common myths about body language and shows how to read the hidden signs. Explore the messages you transmit when you walk, stand, sit, gesture, talk and think. Discover the signals you deliver at work, and know what your clothes and accessories reveal about you. Learn about body postures and the four variations in personal space. Become a better networker by understanding the territorial rules at networking events. Yields 4 PDUs. Fee: $119
Item G9761 C. Shearer NORTH
1 Tuesday April 26 8:30am - 12:30pm

Speak Better English: For Non-Native Speakers
Have you taken ESL classes, but would still like to speak English better? Improve the way you speak and communicate through tips and practice exercises on how to overcome the shyness and discomfort caused by not having English as your first language. Explore ways to develop an American accent, say difficult-to-pronounce words, converse with more emphasis and expressiveness so you can speak up at meetings, and get your ideas heard and acknowledged. Fee: $149
Item G9813 M. Buschmohle NORTH
1 Saturday June 11 9:00am - 4:00pm

WorkTalk: What to Say in Difficult Situations on the Job
Your complete course in workplace communications—listening techniques, handling complaints confidently, saying no, giving effective feedback, being assertive to confront problems, and how to make all meetings more productive and satisfying. Complete workbook included. Fee: $169
Item G9807 M. Buschmohle NORTH
1 Saturday June 4 9:00am - 4:00pm

SUSTAINABILITY & LEED GREEN BUILDING

LEED AP+ Building NEW! Design and Construction
Discover the real-world application of Green Building Design and Construction practices on LEED projects. Prepare yourself for the LEED AP+ BD&C accreditation exam that (after passing) will allow you to operate as a successful LEED practitioner on and off job sites. This course takes 32 hours to complete. Fee: $795
Item G9804 Staff ONLINE
April 4 - May 27
Registration deadline: April 8. Class is accessible April 4 - May 27.

LEED v4 Accredited NEW! Professional for Existing Buildings: Operations and Maintenance
The course will prepare students to earn the LEED for Existing Buildings Operations & Maintenance Accredited Professional (LEED O+M) credential from the Green Building Certification Institute. This course will take 32 hours to complete. Fee: $795
Item G9756 Staff ONLINE
April 4 - May 27
Registration deadline: April 8. Class is accessible April 4 - May 27.

LEED v4 Green NEW! Associate Exam Prep & Study Group
The course is intended for design, construction and real estate professionals, building owners, or anyone who wants to develop their knowledge in this area. You will examine case studies of LEED certified building projects, concepts of integrated design, third-party verification and the LEED administration process. The course takes 32 hours to complete. Fee: $695
Item G9802 Staff ONLINE
April 4 - May 27
Registration deadline: April 8. Class is accessible April 4 - May 27.

TRAINING & EDUCATION

Advanced Teaching Online
Discover how to plan, develop and teach an online course. Take home a ten step model for developing your online course and experience one of the most advanced online classrooms for teachers. This course takes 16 hours to complete. Fee: $196
Item G9766 Staff ONLINE
April 4 - April 29
Registration for this online class is open now through April 8. Class is accessible April 4 - 29.

Designing Online Instruction
Learn about the online instructional environment, envisioning your online course, developing a web course, phases of design and development, design guidelines, and more. Discover the principles behind the adoption of technology innovation and the nature of the online learning environment. This course takes 16 hours to complete. Fee: $196
Item G9775 Staff ONLINE
May 9 - May 20
Registration deadline: May 13. This online course will be accessible from May 9 - 20.

Developing Hybrid Courses
Whether developing new or modifying an existing class, this four-week session will help you to take advantage of the best of both worlds. The Hybrid or blended classroom encourages students to learn at their own pace while also building on the unique exchanges that can happen in both the face-to-face class and on-line. This course takes 16 hours to complete. Fee: $195
Item G9803 Staff ONLINE
May 2 - May 27
Registration deadline: May 6. This online course will be accessible from May 2 - 27.

The Flipped Classroom
The flipped classroom concept changes routine, boring education, into a vibrant exchange of ideas and group learning that makes for a fascinating and memorable experience. In this course we will explore what defines a flipped classroom, why it is important, the advantages, how to implement, and some examples of how others have benefited from this process. This course takes 16 hours to complete. Fee: $195
Item G9864 Staff ONLINE
April 4 - April 29
Registration deadline: April 8th. This online course will be accessible from April 4 – 29.

REGISTER BY MAR. 28
SAVE THE $10 REGISTRATION FEE

Check the website for updates on current classes, text books and new offerings.

BCconted.com
PROJECT MANAGEMENT

Principles of Project Management
This foundation course examines the project management framework including key terminology, project management context, project management processes, project life cycle, and organizational design. Please see website for required texts. **Yields 12 PDUs. Fee: $299**

Item G9765  D. Pelletier, PMP  NORTH
4 Thursdays  Apr 7 - Apr 28  6:00 - 9:00pm

Item G9828  K. Swirski, PMP  NORTH
4 Wednesdays  Jun 1 - Jun 22  6:00 - 9:00pm

Project Planning and Scheduling
Using planning and scheduling techniques that will establish the timeline of a project and facilitate moving the project forward, building an accurate, resource-driven project schedule, and creating a realistic budget will be the focus of this course. **Yields 18 PDUs. Fee: $429**

Item G9790  M. Klinicke, PMP  NORTH
6 sessions MW  May 2 - May 18  6:00 - 9:00pm
Class meets twice per week.

MS Project for Project Managers
Gain hands-on experience using MS Project 2013 software for planning, control and execution. Topics include: setting up projects; entering tasks/resources; linking tasks; setting up/assigning resources; saving a baseline; addressing constraints/deadlines; changing task types; sorting/grouping/filtering; and reporting status. Note: not Apple compatible. **Yields 18 PDUs. Fee: $589**

Item G8317  R. Nicklas, PMP  NORTH
4 Saturdays  Apr 16 - May 7  8:00am - 12:30pm

Managing Project Communication and Team Dynamics
In this interactive class you will develop essential communication skills for project management success. Create a project communication plan, learn to use communication tools & techniques and discover best practices for managing a project team. **Yields 12 PDUs. Fee: $299**

Item G9800  G. Gibson, PMP  NORTH
4 Thursdays  May 5 - May 26  6:00 - 9:00pm

Item G9829  W. Dow, PMP  NORTH
3 Saturdays  Jun 11 - Jun 25  9:00am - 1:00pm

Project Execution, Monitoring and Controlling
In this course, develop skills to perform tasks for the work-driven phase of a project. Use tools to evaluate the progress of a project, identify preventative actions to avoid issues, apply corrective action where needed, and document project performance. Obtain practice in implementing project management processes to ensure that a project is on track to a successful outcome. **Yields 12 PDUs. Fee: $299**

Item G9817  D. Brake, PMP  NORTH
4 Tuesdays  May 24 - Jun 14  6:00 - 9:00pm

Principles of Requirements Management
In this course, learn the fundamental skills of developing and managing requirements over product and service development life cycle processes. Practice applying these key tools and techniques to help improve the requirements management process. **Yields 18 PDUs. Fee: $449**

Item G9831  J. Metcalf, PMP  NORTH
6 Tuesdays  Apr 12 - May 17  6:00 - 9:00pm

Project Resource Management
This course provides a systematic method for applying techniques and identifying the issues that can result in cost overruns, delayed schedules, or failure to meet performance standards. **Yields 9 PDUs. Fee: $229**

Item G9789  D. Gill, PMP  NORTH
3 Wednesdays  May 25 - Jun 8  6:00 - 9:00pm

Project Process Development and Improvement
In this class, acquire skills to develop and implement processes that are critical for project success. Other topics include creating process flow diagrams and applying those skills to develop a change management plan. **Yields 9 PDUs. Fee: $229**

Item G9825  M. Diamond, PMP  NORTH
3 Mondays  Jun 6 - Jun 20  6:00 - 9:00pm

Project Management Practicum
In this capstone course, apply and synthesize the skills, knowledge, and techniques learned in previous project management courses. Work with a team on an actual project and receive valuable feedback from the group and the instructor. Class requires in-class work as well as 6-10 hours of work outside of class each week. Registration is by permission only due to the mandatory prerequisite of successful completion of all required courses. Please contact Customer Service at (425) 564-2263 to enroll in this class. Fee: $475

Item G9826  P. Dolezel, PMP  NORTH
11 Tuesday  Apr 12 - Jun 21  6:00 - 9:00pm

Certified ScrumMaster with Angela Druckman
Join us for two action-packed days including insight on these important topics: The three key needs of a self-organized team, difference between waterfall and agile, a defined view of the ScrumMaster role, selling the benefits of Scrum, strategies for cleaning up technical debt, writing effective user stories, characteristics of a great product owner, and developing the agile mindset to improve your work and life. **Yields 14 PDUs. Fee: $995**

Item G9754  A. Druckman  NORTH
2 sessions FS  Mar 25 - Mar 26  9:00am - 4:30pm

Item G9786  A. Druckman  NORTH
2 sessions FS  May 13 - May 14  9:00am - 4:30pm
**REAL ESTATE**

Our Real Estate courses are self-paced, Online courses approved by the Washington State Department of Licensing. The courses are taught by experienced Real Estate professionals who will monitor your progress and answer any questions you have. If you would like more information, please visit our website [http://www.bellevuecollege.edu/category/real-estate/](http://www.bellevuecollege.edu/category/real-estate/) or contact Professional Program Advisors at cebusinessprograms@bellevuecollege.edu or (425) 564-4018. Registration for this self-paced, online class is open now through April 11 for the spring quarter. Class may be accessed as early as April 4. Class must be finished by June 17. Please expect approximately one week from time of registration to be granted access to the online class.

**REAL ESTATE FREE INFORMATION SESSIONS**

Learn about Bellevue College’s Real Estate and Appraisal courses. How do you get started? What topics are included? Which courses are best suited for your needs? Are there any entrance requirements? All you want to know and more! Registrations required.

**Saturday, Mar. 12**

10:30 – 11:30am

Item G9840  
S. Boenen  
ONLINE

**Residential Market Analysis & Highest and Best Use**

Meets criteria set by The Appraiser Foundation for Residential Market Analysis and Highest and Best Use. Markets, sub-markets, market segmentation, supply side analysis, demand analysis, and the importance of market analysis to the appraisal process are covered in the first half of this course. The second half focuses on the theory of Highest and Best Use. The course includes a case study and final exam. This course is approved by the Washington State Department of Licensing for 10 Clock Hours for appraiser pre-licensing. Please see our website for more information. Fee: $224

**Item G9841  
S. Boenen  
ONLINE

**Basic Appraisal Procedures and for appraiser pre-licensing education. Students apply knowledge learned in “Principles of Appraising” by developing graded format reports, and applying techniques to form and narrative reports. Includes overview of approaches to value and valuation procedures for residential applications. Approved for continuing education for real estate licensees. Please see our website for more information. Fee: $224

**Item G9840  
S. Boenen  
ONLINE

**Appraisal Procedures**

Meets criteria set by the Appraisal Foundation for Basic Appraisal Procedures and for appraiser pre-licensing education. Students apply knowledge learned in “Principles of Appraising” by developing graded format reports, and applying techniques to form and narrative reports. Includes overview of approaches to value and valuation procedures for residential applications. Approved for continuing education for real estate licensees. Please see our website for more information. Fee: $224

**Item G9841  
S. Boenen  
ONLINE

**Residential Site Valuation and Cost Approach**

This course meets the criteria set by The Appraiser Foundation for Residential Site Valuation and Cost Approach. This course will help students gain a working knowledge of the various theories and methodologies for performing residential site valuation and developing the Cost Approach. Costing methods will be discussed and applications of the cost approach in residential appraising will be examined. The distinction between Replacement Cost New and Reproduction Cost New will be discussed. The course includes a case study and final exam. This course is approved by the Washington State Department of Licensing for 10 Clock Hours for appraisers pre-licensing education. It is also approved by the DOL as education for Real Estate Licensees in addition to Appraiser pre-licensing. Please see our website for more information. Fee: $224

**Item G9840  
S. Boenen  
ONLINE

**Principles of Appraising**


**Item G9840  
S. Boenen  
ONLINE

**Online Classes**

Our online Real Estate classes are mentored classes that use Bellevue College’s Canvas learning management system. All online courses are mentored by experienced Real Estate professionals who will monitor and mentor your progress and answer questions you may have. If you would like more details about the courses visit our website www.BCconted.com/. All students must have a Bellevue College NetID prior to accessing your online courses. Go to [https://www.bellevuecollege.edu/netid/Default.aspx](https://www.bellevuecollege.edu/netid/Default.aspx) to create your NetID account.

**Register by Mar. 28**

**SAVE THE $10 REGISTRATION FEE**
Technical Writing Certificate - Inclusive

Salary scales for Technical Writers range from $65,000-$115,000, in Washington State. Employment trends for Technical Writers are expected to grow by 15% over the next 6 years.—US Dept. of Labor This online Technical Writing Certificate-Inclusive course culminates in a Bellevue College, Continuing Education Technical Writing Certificate. Students are given up to 15 weeks to complete the certificate at a cost that is substantially less than taking the courses individually. This competency-based program employs a Course Mentor approach and is targeted to working professionals with a strong knowledge base of the material at hand, who are looking to speed up the certificate process. Students will receive badges as they progress through the course material and will receive the certificate upon overall completion. Topics covered include: Principles of Technical Writing, Role of the Technical Writer, the Writing Process, Usability, Writing Strategies, Editing, Document Design, Intro to HTML and XML, and Job Readiness. Fee: $1500

FREE INFORMATION SESSIONS

Wednesday, March 30  5:30 - 7:30pm
Item GC0FZ  B. Mitsutama North
During Certificate Open House

Monday, May 16  6:00 - 8:00pm
Item GC0GC  B. Mitsutama North
Register by calling (425) 564-4018 or online at www.BCconted.com

Our Technical Writing Certificate Program was developed by respected industry professionals and targets in-demand skills. The program is designed for technical writers and editors who want to develop their skills or career changers with strong writing talent who want to broaden their skills. Instructors are working professionals who introduce real-world scenarios into the classroom. Course projects are hands-on, interactive, and directly transferable to the workplace.

To earn a Technical Writing Certificate, students must complete 110 hours of coursework. Required courses cover topics such as fundamentals of writing, editing, and document design and comprise 87 course hours. Electives in topics such as authoring, Help, blogging, or marketing communication comprise the remaining 23 course hours. The program culminates in a Capstone Project, in which participants demonstrate their mastery of program objectives and produce the final piece in the professional portfolio the program has helped them to create.

For information on our certificates visit: http://www.bellevuecollege.edu/ce/certificate-programs/

Residential Report Writing

Meets the criteria set by The Appraiser Foundation for Residential Report Writing and Case Studies. The course covers the reporting options permitted by STANDARD 2. Issues are explored to illustrate the level of detail required in appraisal commentary so that appraisal reports are clear and not misleading (or fraudulent). The Uniform Residential Appraisal Report (URAR), is illustrated along with the requirements of the Uniform Appraisal Dataset (UAD). The course concludes with an overview of other more commonly used residential appraisal forms in addition to the URAR. This course is approved by the Washington Dept. of Licensing for 15 Clock Hours for appraisers pre-licensing education. It is also approved by the DOL as education for Real Estate Licensees in addition to Appraiser pre-licensing. Please see our website for more information. Fee: $150

Item G9842  S. Boenen  ONLINE

Technical Writing

Fundamentals of Technical Writing

Designed for both entry-level and experienced writers, this practical, hands-on course provides an introduction to technical writing. Learn the critical elements of audience, project design, language, use of graphics, editing, and problem solving. Working in groups, students gain practice and perform feedback in real-life technical writing exercises. Fee: $299

Item G9770  M. Blyther  NORTH
5 Sessions M  Apr 4 - May 2  6:00 - 9:00pm

Item G9824  M. Blyther  ONLINE
May 16 - Jun 17
This online, instructor-moderated class begins May 16 and ends on June 17. (Equivalent to 110 classroom hours.)

Fundamentals of Document Design

Learn how to apply basic design concepts and typography to page design and layout for print documentation. Prerequisite: Strong Word skills. Recommended Prerequisite: Experience with page layout software such as InDesign. Fee: $299

Item G9794  J. Odell  ONLINE
Apr 18 - May 20
This online, instructor-moderated class begins April 18 and ends on May 20. (Equivalent to 15 classroom hours.)
Professional Editing I
This course introduces you to the fundamentals of copyediting as applied to technical communications. Learn the role of the editor, the publishing cycles for print and online documents, the levels of editing, the elements of editorial style, and the function of style manuals and project style sheets. Using the “Track Changes” feature in Microsoft Word, edit text for consistency and conciseness and write effective comments and queries for authors. Recommended Prerequisite: Business Grammar Review. Fee: $299
Item G9784  P. Kelly  NORTH
5 Thursdays  Apr 14 - May 12  6:00 - 9:00pm

Creating Style Guides
What is a style guide? In this short course, you will learn about the purpose and importance of style guides and manuals in technical writing and editing. Become familiar with widely used style manuals and the elements of style they cover. Learn how style guides and project style sheets can help protect your organization’s intellectual property and increase the professionalism of its documentation. In the first session, you will begin planning and drafting a style guide for an organization or a project of your choosing. Recommended Prerequisites: Professional Editing I or equivalent experience and Word I or equivalent experience. Fee: $135
Item G9757  Staff  NORTH
1 Saturday  Apr 9  9:00am - 3:00pm
Item G9768  J. Odell  ONLINE
Apr 18 - Apr 29
This online, instructor-moderated class begins April 18 and ends on April 29. (Equivalent to 6 classroom hours.)

Developing Web Content
This course is designed for writers who want to learn how to write effective web content. Students will learn how to focus on the reader, set the tone on a home page, write pathway pages that are focused and well designed, and effectively use headings, illustrations, and links to add interest and readability. Students will practice writing web content in class and on assigned projects. Note: this class does not cover blogging or twitting. Fee: $299
Item G9811  S. Smith  ONLINE
May 9 - Jun 10
This online, instructor-moderated class begins May 9 and ends on June 10. (Equivalent to 15 classroom hours.)
Recommended textbook: Letting Go of the Words: Writing Web Content That Works, 2nd ed.

Technical Writing Certificate Capstone
The Technical Writing Certificate Program culminates in a Capstone project in which candidates demonstrate mastery of certificate program objectives. Students work individually to develop and write a technical document that will demonstrate technical writing skills. A faculty instructor supports the student throughout the project and provides performance feedback at the completion of the Capstone. Registration is by permission only due to the prerequisite of successful completion of all required courses. Please contact Customer Service at (425) 564-2263 to enroll in this class. The course will require time outside of class in development and writing of final project. Fee: $450
Item G9750  S. Smith  ONLINE
Apr 4 - Jul 16
This online, instructor-moderated class begins April 4 and ends on July 16.

Word Styles and Templates
Technical writers and editors need expertise in using styles and templates in Microsoft Word. This class provides an introduction to creating and applying styles and templates, and shows you how to use these features to work faster and more efficiently. Recommended Prerequisite: Basic formatting skills in Word 2010. Note: This class is specifically designed for Word 2010. Fee: $135
Item G9753  Staff  ONLINE
May 31 - Jun 10
This online, instructor-moderated course. It begins May 31 and ends on June 10. (Equivalent to 6 classroom hours.)

Salary scales for Technical Writers range from $65,000-$115,000, in Washington State.
Employment trends for Technical Writers are expected to grow by 15% over the next 6 years.
— US Dept. of Labor

This online Technical Writing Certificate is an inclusive course culminating in a Bellevue College, Continuing Education Technical Writing Certificate. Students are given up to 15 weeks to complete the certificate at a cost that is substantially less than taking the courses individually. This competency-based program employs a Course Mentor approach and is targeted to working professionals with a strong knowledge base of the material at hand, who are looking to speed up the certificate process. Students will receive badges as they progress through the course material and will receive the certificate upon overall completion.

Topics covered include: Principles of Technical Writing, Role of the Technical Writer, the Writing Process, Usability, Writing Strategies, Editing, Document Design, Intro to HTML and XML, and Job Readiness.

Watch our website for upcoming classes in areas like:

- Hiring Cyber Security Professionals
- Organizational Development
- Organizational Behavioral Interventions
- Exam Preparation
- Employer/Union Relations and Negotiations
- Continuing Education/Professional Development Units (CEUs, PDUs)

For information on our certificates visit:
http://www.bellevuecollege.edu/ce/certificate-programs/
BUSINESS & PROFESSIONAL PROGRAMS

HEALTHCARE

CAHIMS Preparation NEW!

This Certified Associate in Healthcare Information and Management Systems program is designed to provide a solid foundation in Health Information Technology while helping to prepare participants for the HIMSS industry certification in Health IT, and takes 150 hours to complete. Fee: $1,275

Item G98359  Staff  ONLINE

EKG Technician NEW!

Similar to other growing healthcare professions, the demand for EKG technicians is expected to continue to grow substantially. This program prepares students to function as EKG technicians and will take 95 hours to complete. For information on the refund policy, please call our partner, CCI @ 1-866-214-7953. Fee: $1,299

Item G9867  Staff  ONLINE

Apr 4 - Jun 17

Electronic Health Records Management

This Electronic Health Record (EHR) Management program prepares students to understand and use electronic records in a medical practice. This course is designed to prepare students to sit for the National Healthcareer Association (NHA) Certified Electronic Health Record Specialist (CEHRS) exam, and takes 95 hours to complete. Fee: $1,299

Item G9866  Staff  ONLINE

Apr 4 - Jun 17

Healthcare Data Analyst Certificate

The Healthcare Data Analyst certificate focuses on the tools and strategies that support clinical, financial, and operational analytics applications and management in healthcare settings. The program is ideal for those with experience or training in business intelligence or database-related fields. Fee: $1950

Item G8357  Staff  ONLINE

Apr 4 - Jun 17

Registration for this certificate requires prior approval. Please contact us for registration information: informatics@bellevuecollege.edu

Healthcare IT NEW!

Health information technicians help support the use of technology in the healthcare setting. This program is offered entirely online, providing 24/7 access to all material, allowing you to progress through the curriculum on your own schedule and at your own pace. This course takes 584 hours to complete. Fee: $3,695

Item G9851  Staff  ONLINE

Apr 4 – Jun 17

HIV/AIDS Training for Healthcare

The 1988 Washington State Omnibus Law requires that certain people have HIV/AIDS education. If you are obtaining health care credentials, you must have this training. This course is offered twice per month, from 8:00 a.m. to 4:00 p.m., with one hour for lunch (not provided). Fee: $75

Item G9822  R. Kaur  NORTH

1 Saturday  Mar 26  8:00am - 4:00pm

COURSE TIME REFLECTS ONE-HOUR LUNCH

Item G9853  R. Kaur  NORTH

1 Friday  Apr 8  8:00am - 4:00pm

COURSE TIME REFLECTS ONE-HOUR LUNCH

Item G9854  R. Kaur  NORTH

1 Saturday  Apr 23  8:00am - 4:00pm

COURSE TIME REFLECTS ONE-HOUR LUNCH

Item G9855  R. Kaur  NORTH

1 Friday  May 13  8:00am - 4:00pm

COURSE TIME REFLECTS ONE-HOUR LUNCH

Item G9856  R. Kaur  NORTH

1 Saturday  May 28  8:00am - 4:00pm

COURSE TIME REFLECTS ONE-HOUR LUNCH

Item G9857  R. Kaur  NORTH

1 Friday  Jun 10  8:00am - 4:00pm

COURSE TIME REFLECTS ONE-HOUR LUNCH

Introduction to Electronic Medical Records Systems (EMRS)

Presents the evolution of electronic health records. You will have the opportunity to explore the features and functions of EMR systems in a simulated environment, and compare and contrast different EMR systems. Fee: $25

Item G9845  N. Manzanero  ONLINE

Apr 4 - Apr 16

Medical Administrative Assistant with EHR NEW!

Medical administrative assistants trained on electronic health record software are the specialized administrative personnel who keep the modern medical office running smoothly. The Career Step Medical Administrative Assistant with EHR training program is 285 completion hours, self-paced and entirely online. Fee: $2,595

Item G9865  Staff  ONLINE

Apr 4 - Jun 17

Medical Billing

The Medical Billing program helps students develop the knowledge and skills needed to successfully work in healthcare reimbursement. Students learn medical terminology, documentation, and confidentiality, medical coding basics, and patient billing and collections as well as specialized considerations such as the ICD-10 code set and X12 5010 billing system. This course is 145 completion hours. Fee: $1,995

Item G9861  Staff  ONLINE

Apr 4 - Jun 17

REGISTER BY MAR. 28
SAVE THE $10 REGISTRATION FEE
Medical Office Manager

Medical office managers keep all of the administration and billing of the modern medical office running smoothly. This program is offered entirely online, providing 24/7 access to all material and allowing you to progress through the curriculum on your own schedule and at your own pace, and takes 315 hours to complete. Fee: $3,695

Item G9863 Staff Apr 4 - Jun 17

Professional Medical Coding and Billing with Advanced Code Set

Our AHIMA-approved, expert-designed curriculum includes everything you need to prepare for a successful new career and is trusted by some of the largest healthcare institutions in the country, including the leading provider of healthcare services in the U.S. and one of the country’s largest managed healthcare companies. This program is bundled with the Advanced PCS Code Set and is designed to be completed in 4 months of full-time study. Fee: $3,395

Item G9859 Staff Apr 4 - Jun 17

ICD-10 FastTrack

The ICD-10 FastTrack program focuses solely on teaching ICD-10 skills and assumes that students are familiar with how the industry works, medical terminology, pharmacology, and basic anatomy and pathophysiology. This program is intended for those who have completed a medical coding training program, not experienced medical coders, and will take 141 hours to complete. Fee: $695

Item G9860 Staff Apr 4 - Jun 17

A lot can happen in 50 YEARS

Winter quarter, 1966: Bellevue Community College opened its doors to 464 students.

Winter quarter, 2016: Bellevue College projected to enroll more than 33,000 students.

With roots firmly planted in the community, Bellevue College has grown with the Eastside. From a quiet, rural community to a busy, ethnically diverse, high-tech hub.

Join us in 2016 as we celebrate 50 years of service to the region and look forward to the great things to come in the next 50.

Check our website for information about these additional courses in health care:

- Advanced Neuro Linguistic Programming, and Neuro Linguistic Programming Fundamentals
- Certified Professional Healthcare Compliance Officer
- Certified Professional Medical Auditor
- Customer Service for Healthcare
- Dementia Care
- Dementia Care for Family Care Givers
- Health Insurance I and II
- Healthcare Reform Perspectives: Accountable Care Concepts for Managers
- HIPAA Privacy Rule Training for Healthcare Organizations
- Medical Terminology
- Patient Access Specialist
- Registered Healthcare Documentation Specialist Exam Prep
- Spanish for Medical Professionals I and II
- Success with Aging Parents
ACADEMIC ACHIEVEMENT

Beating the Redesigned SAT for Teens - Math only

The new, Redesigned SAT will be administered for the first time in March 2016; get prepared to take it with confidence! Reduce your anxiety, increase your confidence and arm yourself with practical and proven strategies to conquer the math portion of the SAT. Learn methods that speed up calculations and more. Take practice tests and evaluate your progress by taking real SAT Tests designed by the test makers. For required text and more information, visit our website.

Item G7328 D. Sternoff NORTH
5 sessions M-F Apr 4 - Apr 8 9:00am - noon
Fee: $635

Item G7335 A. Baur NORTH
4 sessions M-Th Apr 11 - Apr 14 8:30am - noon
Fee: $595

Beating the Redesigned SAT for Teens - Verbal Only

Get confidently prepared for the Redesigned SAT, scheduled to be released in March 2016! Learn the tactics for essay writing, strategies for the m - o - writing test, and techniques on sentence completion and critical reading. Gain skills that will aid verbal retention with root - prefix study. Acquire lifelong memory, speed reading, study skills, and tips for faster comprehension that will all help prepare you for the SAT! For required text and more information, visit our website. Fee: $655

Item G7329 R. Lycan NORTH
5 sessions M-F Apr 4 - Apr 8 12:30 - 3:30pm

Item G7336 T. Morris NORTH
1 Wednesday Apr 13 12:00 - 4:00pm

Beating the Redesigned SAT for Teens - Math & Verbal

Take both our Verbal/Science and Math SAT prep courses, and save 20%! See website for required texts and more information.

Item G7330 R. Lycan, D. Sternoff NORTH
5 sessions M-F Apr 4 - Apr 8 9:00am - 3:30pm
FEE: $1,035. STUDENTS WILL HAVE A 30 MINUTE BREAK FROM NOON - 12:30 PM, MON - THURS.

Item G7337 R. Lycan, D. Sternoff
5 sessions M-F Apr 11 - Apr 15 8:30am - 3:30pm
FEE: $1,005. NO MATH CLASS, FRIDAY 4/15. STUDENTS WILL HAVE A 30 MINUTE BREAK FROM NOON - 12:30 PM, MON - THURS.

PHOTOGRAPHY

Digital Photography Workshop for Teens

Is photography one of your passions? Do you want to get more out of your camera? Join us for to share some sample photographs as you explore cameras, shoot on location, and share the results of the location shoot for a critique and more on how to design the most effective photograph. For teens only using any digital camera. For what to bring and more information, see our website. Fee: $159

Item G7325 R. Pfportner NORTH
4 sessions W/T/Th/F Apr 4 - Apr 8 1:00 - 4:00pm
WED AND THUR CLASSES WILL BE HELD OFFSITE; LOCATION TO BE ANNOUNCED IN CLASS. NO CLASS ON TUESDAY, APR 5.

Item G7339 R. Pfportner NORTH
4 sessions M/T/W/Th/F Apr 11 - Apr 15 1:00 - 4:00pm
TUES AND THUR CLASSES WILL BE HELD OFFSITE; LOCATION TO BE ANNOUNCED IN CLASS. NO CLASS ON WEDNESDAY APR 13.

SPORTS AND RECREATION

CPR & First Aid Training for Teens

Need to have CPR/First Aid certification for your summer job? Whether you are working with kids or adults, the right knowledge could help you save the life! With an emphasis on hands - on learning, this First Aid/CPR/ED course will give you the skills you need to save a life. Certification is issued upon successful completion. Free online refreshers are available with all course options. 2 year certification through the Red Cross. Fee: $99

Item G7333 R. Lycan NORTH
5 sessions M-F Apr 4 - Apr 8 9:00am - noon

Tales From (under) the Hood: Auto Maintenance for Teens

At last, an auto repair and maintenance course for beginners! Beginning with checking 7 vital fluids under the hood, you will learn about the weight of oil, how to maintain your tires, and when to replace them. Using your own car and provided basic tools you will learn when to and not to call a mechanic. Learn to safely jump - start your car, change a flat tire, and more! Previous students of this course learned enough to teach their parents and friends a thing or two about cars. Internet sites to help you after the class is over will be provided. Fee: $79

Item G7332 R. Perman NORTH
2 sessions MW Apr 11 - Apr 13 9:00am - noon
THIS CLASS MEETS MONDAY & WEDNESDAY.

WORLD LANGUAGES

The Language of Mythology

By reading Greek & Roman mythology in the original language one can find a whole treasure trove of insider information. Read select myths in translation with a close look at the Latin - as guided by the instructor. Learn what you can pick out through basic etymology, derivatives and cognates. Discover why the author would write it with a subversive or propagandistic spin. Take on an adventure in this insiders - guide to Myth! Fee: $55

Item G7326 A. Baur NORTH
3 sessions MTW Apr 4 - Apr 6
10:00am - noon
CLASS MEETS MON - WED.

WRITING

Essay Writing for Teens: College Application

Colleges are looking for more than good scores and a list of your accomplishments. They want to see your writing style and who you are as a unique individual. In this writing intensive, taught by author and certified teacher Katherine Grace Bond, you will use prompts from the Common App and tailor essays to your specific college choices. Because strong narrative writing skills are essential for success, Young Writers Workshop is recommended, though not required, as a companion class. Fee: $159

Item G7327 K. Bond NORTH
5 sessions M-F Apr 4 - Apr 8
9:00am - noon

Item G7334 K. Bond NORTH
5 sessions M-F Apr 11 - Apr 15
9:00am - noon

Young Writers’ Workshop NEW!

Designed for teenage writers (and writer wanna - be’s). Share your creative voice and find community with other young writers! Learn to break through blocks to starting and finishing, and how to sculpt words so your work speaks to readers. We’ll be working in three genres: poetry, fiction, and creative nonfiction. Bestselling author Katherine Grace Bond will share some tricks of the trade. Fee: $159

Item G7331 K. Bond NORTH
5 sessions M-F Apr 4 - Apr 8
1:00 - 4:00pm

Item G7338 K. Bond NORTH
5 sessions M-F Apr 11 - Apr 15
1:00 - 4:00pm

REGISTER BY MAR. 28
SAVE THE $10 REGISTRATION FEE

My teenager took the series of classes from Katherine Bond. finished one novel and has almost finished another. Katherine is a great teacher, and the students in the class formed a powerful creative community. If you’re on the fence, go for it!

— Rebecca Larson
GRAPHIC DESIGN
CERTIFICATE

Developed by an advisory committee of design professionals representing a variety of disciplines, our Graphic Design Certificate Program can help you combine your artistic and technical talents to develop practical skills that are in demand.

The program is separated into short Series of classes that build on each other:

- Design Foundation Series — concepts and foundations needed as a Graphic or Visual Designer
- Visual Designer Series — Hands-on skills with tools needed for visual design
- Designer Portfolio Series — application of skills and concepts to create portfolio pieces
- GD Capstone Series — culmination of all the series to create a complete portfolio and how to brand your business as a Graphic Designer

For planning your classes:
1. Classes within a series can be taken simultaneously and in any order (unless a prerequisite class is stated).
2. Design Foundation and Visual Designer series classes must be completed prior to taking Portfolio Design Series.
3. Graphic Design Capstone — with completion of all Series classes and approval from Program Manager.

For information on our certificates visit:
http://www.bellevuecollege.edu/ce/certificate-programs/

Register for a free information session
GCobb  Jun 14  6:00 - 7:00pm
Item  Staff  NORTH
Information session during Open House on March 30th at 5:30 - 7:30pm

Register by calling (425) 564-2263
or online at www.BCconted.com

Turn your creativity into a career.
- Courses combine artistic and technical training.
- Practical, work-ready skills
- Small hands-on courses taught by successful designers
- Flexible program designed to work around your schedule
- New Mac labs

Learn a Language with a Friend

It is so much more fun with a friend. Check out our World Languages Institute’s offerings today. See pages 45–53.

ARTS & DESIGN

GRAPHIC DESIGN

Color In Action  NEW!
This is color theory made visible and beautiful. We first study subtractive and additive color systems: RGB, CMYK and RYB. We then use both physical and digital media to create color harmonies, color contrasts, and color illusions. Fee: $209

Item G9520  I. Alessandrini  NORTH
5 Tuesdays  Apr 5 - May 3  2:30 - 5:00pm

Color in the Digital Age
This course is designed for artists interested in color theory fundamentals and the practical application of color in graphic design. Learn about the color wheel and color harmony and explore the emotional messages of color. Receive an introduction to how color is created in the most common graphic design software applications. For required text, what to bring to first class, and more information, visit our website. Fee: $209

Item G9500  I. Alessandrini  NORTH
5 Tuesdays  Apr 5 - May 3  6:00 - 8:30pm

Typography
This course is designed for anyone interested in learning more about the fundamentals of typography. Students will learn about type weight, scale, style, font, kerning, leading, alignment and more. Class includes lectures, discussions, and group exercises. Required text: Typography Essentials: 100 Principles for Working with Type. See website for supply list. Fee: $165

Item G9519  A. Turk  NORTH
4 Wednesdays  Apr 6 - Apr 27  6:00 - 8:30pm

Learn a Language with a Friend

It is so much more fun with a friend. Check out our World Languages Institute’s offerings today. See pages 45–53.
Graphic Design Basics
All forms of visual art are based on fundamental principles of aesthetic design. Learn basic design terminology and concepts and create two - dimensional abstract compositions using the elements of line, shape, space, value and color. Explore page and image management methods such as scaling, cropping and overlapping. Learn about information architecture and content hierarchy and how to assemble type and images using a grid. Required text: Design Basics Index. Fee: $259

Item G9524  J. Aguiera  NORTH 8 Thursdays  Apr 7 - Jun 2 6:00 - 8:00pm NO CLASS MAY 26

Logo, Icon and Symbol Design
Apply concepts learned in Level 1 and tools learned in Level 2 to create a family of icons, symbols and/or logos to incorporate into your portfolio. The concepts of corporate identity and user experience are discussed. Course is conducted in a workshop format; portfolio pieces developed through homework and in - class critiques. Refinement will occur throughout the course and work on a computer outside of class is vital. Prerequisite: Completion of Level 1 and 2 classes. Fee: $249

Item G9521  G. Fuller  NORTH 5 Thursdays  Apr 14 - May 12 6:00 - 9:00pm

From Photo to Watercolor NEW! Illustration
Explore the basic techniques needed to plan and create finished watercolor paintings for framing or for the illustration market by experimenting with washes, gradients, values, texture and glazes. Learn to make color and pigment decisions, how to take a painting concept from sketch, to color comp, or from your photo to a finished painting ready for reproduction. Class ends with a discussion of Photoshop touchup techniques and internet delivery. Class includes paper, see website for supply list. Fee: $249

Item G9526  S. Haight  NORTH 8 Mondays  Apr 18 - Jun 13 6:00 - 9:30pm NO CLASS 5/30

The Business of Graphic Design
Whether you plan to freelance or manage a firm, graphic designers need to understand all parts of the business. Learn how to uncover client needs, estimate costs, establish pricing, negotiate, market yourself, prepare contracts, and understand intellectual property essentials. Required texts: The Creative Business Guide to Running a Graphic Design Business and Graphic Artists Guild Handbook: Pricing & Ethical Guidelines, 14th edition. Fee: $179

Item G9522  S. Straub - Martin  NORTH 4 Mondays  May 2 - May 23 6:00 - 9:00pm

Brochure, Catalog and Direct Mail Design
Learn about what makes for effective brochure, catalog and direct mail design and apply concepts learned in Level 1 and tools learned in Level 2 to create pieces to incorporate into your portfolio. Course is conducted in a workshop format; portfolio pieces developed through homework and in - class critiques. Refinement will occur throughout the course and work on a computer outside of class is vital. Prerequisite: Completion of Level 1 and 2 classes, completion of InDesign is essential, or with program permission. Fee: $249

Item G9523  S. Straub - Martin  NORTH 5 Tuesdays  May 3 - May 31 6:00 - 9:00pm

Graphic Design Certificate Capstone
As the final course in the Graphic Design Certificate Program, students will cover the print production process and develop an online portfolio. Discuss methods for preparing files and working with printers. Learn the basics for creating an online portfolio and developing a web presence. Present your online portfolio to the class. Visit our website for required text information. This class replaces Production and Portfolio Review. Prerequisite: Successful completion of all required and elective classes and program permission. Fee: $345

Item G9527  S. Straub - Martin  NORTH 5 Thursdays  May 19 - Jun 16 6:00 - 9:00pm Students must get permission from Program Staff to enroll in GD Certificate Capstone. To enroll, please contact Customer Service at 425.564.2263.

Encaustic Postcards NEW!
This course will encompass utilization of many encaustic skills: markmaking, printmaking, stenciling, and transfers to create miniature encaustic postcard works. This course is perfect for making one - of - a - kind gifts. Fee: $279

Item G9490  D. Kapoor  MAIN 3 sessions FSoSu  Jun 3 - Jun 5 6:30 - 9:30pm Class meets Friday, 6:30 - 9:30 pm; Saturday and Sunday, 10 am - 4 pm.

Encaustic and Rusted Elements
Rust (Iron Oxide) has long been known for its beautiful range of rich colors, tints, chemical stability and light fastness; and it is eloquently intensified when incorporated in encaustic works. Using rusted objects as a printing plate, students will create monoprints on an array of fabrics and paper to be used in their works. For supply list and more information, visit our website. Prerequisite - Intro to Encaustic. Fee: $279

Item G9489  J. Griffin  MAINT 3 sessions FSoSu  May 20 - May 22 6:30 - 9:30pm Friday evening class 6:30 - 9:30 pm; Sat and Sun classes - 10 am - 4 pm.

Drawing: Beginning
This course is designed for adult students who want to develop fundamental drawing skills. You will learn how to render realistic drawings by being introduced to perspective, line, mass, value, tone, light, form and composition. Using observation and working from still - lifes you will practice these concepts while exploring various drawing media, including charcoal and graphite. No prerequisites. Returning students welcome. See website for supply list. Fee: $265

Item G9453  L. Kelly Lyles  MAIN 10 Tuesdays  Apr 5 - Jun 7 7:00 - 10:00pm
Item G9474  C. Cooney - Wickett  NORTH 10 Saturdays  Apr 9 - Jun 11 9:30am - 12:30pm

Encaustic Scrolls NEW!
Scraps are a part of human history. In this workshop, students will print from the heated palette surface onto kozo roll paper using their own creativity and personalization to make unique scrolls with the translucent layering capability of encaustic. Options for tinting the background and presentation will be addressed. Fee: $279

Item G9481  J. Griffin  MAIN 3 sessions FSoSu  Apr 8 - Apr 10 6:30 - 9:30pm Class meets Friday, 6:30 - 9:30 pm; Sat and Sun, 10 am - 4 pm.

Encaustic Scrolls
Scraps are a part of human history. In this workshop, students will print from the heated palette surface onto kozo roll paper using their own creativity and personalization to make unique scrolls with the translucent layering capability of encaustic. Options for tinting the background and presentation will be addressed. Fee: $279

Item G9481  J. Griffin  MAIN 3 sessions FSoSu  Apr 8 - Apr 10 6:30 - 9:30pm Class meets Friday, 6:30 - 9:30 pm; Sat and Sun, 10 am - 4 pm.
Cartoon Illustration

Become the cartoonist you always dreamed of, for comic books, comic strips, or to design characters for videogames or animations. In this introduction to the art of cartooning, you’ll learn how to convey emotion, motion, depth, color, texture, and lighting through cartoons, letter for word bubbles, storyboards, and publish your comics. You will leave the class with a cartooning portfolio and a showcase piece. Basic drawing skills recommended. See website for supply list. Fee: $225

Item G9468  E. Price  NORTH 8 Thursdays  Apr 7 - May 26  6:00 - 9:00pm

Figure Drawing: Beginning and Continuing

Focus on the human form and portraiture using a variety of materials and processes. Topics: gesture, contour, proportion and form in light. Reproductions of figure drawings facilitate ideas and encourage individual expression. Bring a newsprint pad (18” x 24”), soft charcoal, and a 4B pencil to the first class. Recommended: Basic drawing skills. Fee: $235

Item G9455  C. Cooney - Wickett  NORTH 8 Thursdays  Apr 7 - May 26  6:30 - 9:30pm

Figure Drawing: Intermediate/Advanced

Drawing pictures is almost as old as mankind. In this advanced class we build on your previous drawing experience by experimenting with new materials, techniques and ideas. We will learn the basics of perspective, work in color and draw from the model. Bring a 16 x 20 inch pad of newsprint paper and soft charcoal to the first class. I look forward to drawing with you! Model fee included in cost of the class. Fee: $235

Item G9457  F. Lisious  NORTH 8 Wednesdays  Apr 13 - Jun 1  9:30am - 12:30pm

PAINTING

Oil Painting Beginning and Continuing

Working from still life, learn fundamental oil painting techniques with a focus on composition & color theory, including basic color mixing and juxtaposition. Explore different types of paint application (layering glazes and scumbles, impasto, etc.) and much more. Assignments are carefully designed to be simple to initiate, and broad enough to elaborate. Each class includes demonstrations, painting time, and individual interaction with the instructor. Complete 2 - 3 paintings during the quarter. Prerequisite: drawing experience recommended. Returning students welcome. See website for supply list. Fee: $239

Item G9454  C. Cooney - Wickett  NORTH 8 Wednesdays  Apr 6 - May 25  6:30 - 9:30pm

Painting Yourself Out of the Mud

As the student becomes more familiar with and confident with oil paints, the common issue of the “muddying of colors” is often still present. This class focuses on approaches to seeing colors and “grays” together rather than separately, while necessarily continuing to keep foundational aspects of composition, value and “heart”. Use the safer water-soluble oils, though all principles also reflect traditional oil painting. Fee: $299

Item G9539  P. Jensen  NORTH 10 Mondays  Apr 4 - Jun 13  11:00am - 2:00pm  NO CLASS 5/30

Landscape Painting in Oils NEW!

If you love painting landscapes or have you always wanted to try it, this class is for you! Students will learn the use of oil paint, from drybrush to wet into wet painting techniques and how to apply them to your canvas. This class is for beginning and advanced painters, or anyone who wants to learn to paint realistic landscapes using traditional oil painting methods. See our website for more class and instructor information. Fee: $239

Item G9535  P. Howe  NORTH 8 Mondays  Apr 4 - May 23  6:30 - 9:30pm

Abstract Watercolors NEW!

This class combines the expressive, personal, exciting vision of Abstraction with the smaller, particular, intimate beauty of Watercolors. The focus is on basic elements of design, the language of color and harmony, line, shape & space, to create a compelling painting. Often alluding to Nature or a state of mind, Abstract Watercolors will carry the painter to the beauty of feelings, spirit, and imagination. See website for supply list and more information. Fee: $155

Item G9485  V. Paquette  NORTH 6 Tuesdays  Apr 5 - May 10  10:30am - 1:30pm

Creative Composition and NEW! Design with Paintings

Discover how to use old and new methods to compose a painting, using various techniques to achieve interesting designs. Using their preferred medium, students will work with the instructor to develop their work to a high level of finish, emphasizing on realism, creative thinking, and solid foundation of painting techniques. Learn how to rough out thumbnails, try new angles, and more. Students will be introduced to other interesting design elements. Fee: $229

Item G9536  P. Howe  NORTH 8 Tuesdays  Apr 5 - May 24  6:30 - 9:30pm

Collage Art NEW!

Collage is simply the art of pasting together bits of “found” (discarded) or painted paper to create a whole new work of art. Modern collage emerged in the early 1900’s as a popular expressive medium, and is stronger and more exciting today in fine art as well as graphics. This class provides the space and framework with demos of design basics, painting, and collaging techniques to create some fun and compelling collage art. (No previous experience required) Fee: $145

Item G9466  V. Paquette  NORTH 6 Wednesdays  Apr 6 - May 11  6:00 - 9:00pm

Painting and Abstraction

Discover the art of Modern life: Learn a new way of thinking and seeing, and create dynamic Abstract paintings. Express your inner self in your work with this more personal and expressive mode of painting. This introductory class is designed to explore the basics of style and structure, and the simple concepts behind the actions, working with acrylics and mixed media. See website for supply list. Fee: $165

Item G9464  V. Paquette  NORTH 6 Wednesdays  Apr 6 - May 11  2:00 - 5:00pm

Watercolor: Beginning

This fun, informative and stress - free class is designed for the beginning watercolorist. The course takes you step - by - step from the basic washes for watercolor painting techniques, composition and brush control while discovering ways to make your painting dramatic and rich. No drawing skills required. Visit our website for supply list and what to bring to first class. Fee: $279

Item G9459  F. Lisious  NORTH 10 Thursdays  Apr 7 - Jun 9  9:30am - 12:30pm

Watercolor: Continuing

This is a class intended for those who have learned the fundamentals of watercolor painting and want to take them to the next level. We will be exploring watercolor painting techniques, composition and color in a fun and relaxing environment. Visit our website for information on what to bring to first class. Fee: $279

Item G9460  F. Lisious  NORTH 10 Thursdays  Apr 7 - Jun 9  1:00 - 4:00pm
DIGITAL PHOTOGRAPHY CERTIFICATE

Register for a free information session

Wednesday, March 30  6:00 - 7:00pm
Item GCOPP  NORTH
Thursday, June 2  6:00 - 7:00pm
Item SCOPP  NORTH

Register by calling (425) 564-2263 or online at www.BCconted.com

To learn more visit the Digital Photography Program at http://www.bellevuecollege.edu/ce/digital-photography-certificate/

Plein Air Painting in Oil  NEW!

Plein Air painting, whether actually out - of - doors or an intérieur setting, is about being intimate with your subject, with the light and shadows cast and subtle colors and reflections often missed in day - to - day living. Learn how to paint what you see, capturing it quickly, with many tips and techniques along the way. Fee: $299

Item G9518  P. Jensen  NORTH
10 Fridays  Apr 8 - Jun 10  6:00 - 9:00pm

Acrylics: Beginning

A great intro class for beginners or as a re - examination of fundamentals for any skill level. Working from still life, we’ll study composition, basic color theory and mixing, and more. Gain experience with different types of paint application. Explore examples of classic and contemporary painting to promote discussion of theory and technique. See website for supply list and prerequisites. Fee: $205

Item G9469  C. Cooney - Wickett  NORTH
8 Saturdays  Apr 9 - May 28  1:00 - 4:00pm

Art and Soul

Are you a photography hobbyist who spends most of your free time taking photographs? Or are you an aspiring photographer who wants to make a profession out of their passion? Discover your own unique voice and develop your professional photography skills in this exploratory Digital Photography Program. Take your passion for photography to the next level, as we help you develop your own personal photography style, and become the photographer you have always wanted to be.

In the Digital Photography Program, you will learn:
• Expert use of your digital SLR camera
• Photo graphic composition
• Lighting
• Digital editing
• Photography as a story-telling medium
• Business skills relevant to selling your photography and freelance work

To begin the Digital Photography program, enroll in a Level 1 class (Digital Photography I is recommended). Classes are generally scheduled for evenings and weekends, for ease of completing this program while working.

Program requires a total of 193 course hours.

From Photo to Watercolor Illustration  NEW!

Explore the basic techniques needed to plan and create finished watercolor paintings for framing or for the illustration market by experimenting with washes, gradients, values, texture and glazes. Learn to make color and pigment decisions, how to take a painting concept from sketch, to color comp, or from your photo to a finished painting ready for reproduction. Class ends with a discussion of Photoshop touchup techniques and internet delivery. Class includes paper, see website for supply list. Fee: $249

Item G9526  S. Haight  NORTH
8 Mondays  Apr 18 - Jun 13  6:00 - 9:30pm
NO CLASS 5/30

Chinese Sumi Painting and Calligraphy (Beg/Cont)

Don’t paint just what you see, paint what you feel. Painting with soul is the fundamental idea of sumi painting and calligraphy. Study the philosophy and theory of this art form and learn the brief history of seal carving and usage of chops. Learn skills and techniques of sumi floral and landscape paintings and calligraphy through demos and hands - on individual instruction. For more information about the instructor, what to bring to class, and supply list, visit our website. Fee: $139

Item G9534  Y. Zhu  MAIN
5 Tuesdays  May 17 - Jun 14  6:30 - 9:00pm

Deciphering Concept & Context in Art

In this interactive lecture/workshop, learn to look, observe and study an eclectic range of paintings from European/NORTH American and South - East Asian art. Get a deeper art historical context with guidance and leading questions form the instructor, while discussing and analyzing these works to come to an independent conclusion. Fee: $39

Item G9532  S. Krishnamoorthy  NORTH
1 Thursdays  Apr 14  6:30 - 8:30pm

Acrylics: Continuing

Take your acrylic skills to the next level and get the most out of your painting. Explore many techniques used to create a rich and unique painting. Instructors’ paintings are part of many corporate and private collections. Bring acrylic painting supplies and a 9 x 12 inch canvas or panel to the first class.

Prerequisite: a beginning acrylics class. Course price includes $10 materials fee. Fee: $269

Item G9458  L. Fislois  NORTH
11 Tuesdays  Apr 5 - Jun 7  1:00 - 4:00pm

Digital Photography I

Get the photos you want by learning features and controls of your digital camera. Add an introduction to composition and light and you’ve got a magical art form. This course is divided into two units: digital camera operation and photographic fundamentals. Weekly assignments integrated with class discussions give a solid foundation in digital photography. For what to bring to class and more information, visit our website.Fee: $375

Item G9506  D. Driscoll  NORTH
5 Sundays  Apr 9 - May 7  9:00am - 1:15pm

Item G9511  N. Watters  NORTH
7 Wednesdays  May 4 - Jun 15  6:00 - 9:00pm

REGISTER BEFORE MAR. 28
SAVE THE $10 REGISTRATION FEE!
Digital Photography II
Practice and sharpen your photography skills. Problem solve and practice topics such as white balance, capturing motion, night photography, and depth of field. Classroom sessions will be spent learning techniques and shooting strategies as well as critiquing student photos. Weekly homework assignments require at least 2 hours practice between sessions. Digital camera with aperture and shutter speed required; advanced compact cameras acceptable. Fee: $375
Item G9512  E. Lodi  NORTH 7 Thursdays  Apr 28 - Jun 16  6:00 - 9:00pm  NO CLASS MAY 5

Adobe Lightroom I
Organizing, Editing and Printing Photos: This introductory class is for digital photographers of all skill levels who wish to learn how to use Adobe Photoshop Lightroom, a program designed specifically to import and organize your photo collections, as well as to develop and enhance photographs for print and production. Visit our website for more information. Fee: $299
Item G9504  A. Lawrence  NORTH 2 sessions SaSu  Apr 16 - Apr 17  9:00am - 4:30pm

Adobe Lightroom II  NEW!
Adobe® Photoshop® Lightroom® 5 gives you the power to produce the best images possible from your digital photographs. This course builds on the basics taught in Adobe Lightroom I by expanding into more advanced methods of editing and digital media management. Students will be shooting specifically to learn the entire workflow, from getting the photos out of the cameras into LR, editing them in the Develop Module for Print-based output. Visit our website for more information. Fee: $299
Item G9508  B. Sanderson  NORTH 2 sessions SaSu  May 21 - May 22  9:00am - 4:30pm

Photography Lighting I
You know that photography is "writing with light". Get a solid understanding and practice with how to leverage and shape light to enable you to bring out the best of your subject and to elevate your photography. Practice with available light, on camera flash, accessory speedlights, and continuous lighting. Visit our website for more class details. Fee: $215
Item G9505  N. Watters  NORTH 4 sessions ThS  Apr 19 - Apr 26  6:00 - 9:00pm  Tuesday Apr 19, Thursday Apr 21 & Tuesday Apr 26, 6 - 9pm; Saturday Apr 23 10am - 1pm

Photography Lighting II  NEW!
Build on the lessons from Lighting Level 1 using single and multiple electronic flash, studio strobes, continuous light sources, and studio gear. Learn lighting ratios, a variety of basic poses and light sets - ups such as Broad, Short, High Key, Low Key, Butterfly. Fee: $215
Item G9538  D. Cumberland  NORTH 4 sessions ThS  May 31 - Jun 7  6:00 - 9:00pm  Tuesday/Thursday classes meet from 6 - 9 pm; Sunday class meets from 10 am - 1 pm

Photographic Portraiture
Portraiture photography is one the most well-known photography styles out there. From weddings, senior pictures, commercial and editorial photography, portrait photography requires skill, the right equipment and technique. In this course students will focus on photographic portraiture, studying a variety of portrait styles, including conceptual, environmental, and formal portraiture. Visit our website for required equipment and more information. Fee: $215
Item G9501  N. Watters  NORTH 4 sessions TS  Apr 5 - Apr 16  6:00 - 9:00pm  Tuesday, Apr 5 & Apr 12 from 6 - 9pm; Saturday, Apr 9 & Apr 16 from 10am - 1pm

Wedding Photography  NEW!
Explore wedding photography with a professional wedding photographer. From communicating with clients to shooting in high-stress, unpredictable conditions, we’ll touch on posing, client contracts, basic gear, shooting schedules, shoot list and the wedding industry. Visit our website for required equipment. Visit our website for more information. Fee: $197
Item G9502  E. Lodi  NORTH 2 sessions SaSu  Apr 16 - Apr 17  9:00am - 2:30pm

After the Shot: Establishing your Workflow and Beyond
Move to the next step in your photography by establishing your personalized Workflow from shot to finished work! Develop your own style using Lightroom, basic Photoshop, plugins, filters, and presets. Learn how to establish your online presence through Facebook, SmugMug, Flickr and Nik Silver EFX Pro. Visit our website for more information. Fee: $199
Item G9503  B. Sanderson  NORTH 2 sessions SaSu  Apr 16 - Apr 17  10:00am - 3:00pm

Photographic Composition  NEW!
Regardless of your subject matter, a great photo comes down to the composition. Well thought out composition can make even the most ordinary sub-ject look spectacular. This class will cover the key elements of composition, taking your visual literacy to a new level. Shoot weekly assignments; share the results. Includes one on-location shoot. For information on what to bring to class, please visit our website. Fee: $325
Item G9510  R. Pfortner  NORTH 5 Mondays, 1 Sa  Apr 18 - Jun 6  6:00 - 9:00pm

The Business of Photography
Learn how to launch and upkeep a profitable photography based business. Topics will include structuring your business, client relations, pricing, marketing, managing your brand online and offline, and all the legal aspects of photography. Together we’ll create a step-by-step business plan to get you started and set you up to succeed. Fee: $259
Item G9516  D. Cumberland  NORTH 5 Tuesdays  Apr 19 - May 17  6:00 - 9:00pm

Backyard Bird and Wildlife Photography
Photographing birds and wildlife can be tricky. But with the right tools and equipment, you can become skilled at photographing wildlife in nature. Learn how to photograph birds and wildlife in your own back yard (or nearby city park or short drive in the local area). Learn the rules of composition as it pertains to wildlife, bird, and nature photography. Visit our website for information on what to bring to class and more. Fee: $199
Item G9507  B. Sanderson  NORTH 4 Saturdays  Apr 23 - May 14  9:00am - noon

Street Photography
Street Photography is the art of capturing the moment of everyday life on the street while making the subject as compelling as possible. In this fun workshop, we will discuss the basic aspects of street photography, optimal camera settings, composition and legal topics. sessions will be held both in the field and in the classroom with the opportunity to share results in class for instructor and peer critique. Bring any type of cameras. All levels of photographers are welcome. Fee: $215
Item G9488  A. Lawrence  NORTH 3 sessions WS  May 11 - May 18  6:00 - 9:00pm  Saturday class, May 14, will be off-site, location TBA in first class.
Night Photography NEW!
Explore the three types of Night Photography - - Urban, Structure, and Celestial - - through this intensive, hands-on course. Learn exposure techniques, painting with various types of light, remote releases, and on and off camera flash. Lean about individual camera settings to ensure your best possible nighttime photography exposure. Through shooting at various locations, you will be able to form your own personal photographic vision as it relates to night photography. Visit our website for required equipment and more info. Fee: $269
Item G9513 J. Aguila NORTH
10 Saturdays May 14 - Jun 18 3:00 - 11:00pm Saturdays, 3 - 4:30pm at classroom, 9:30 - 11pm off campus. No class May 28

Photography Portfolio Review NEW!
Do you have a large collection of photography and feel uncertain about which ones, and even how many, to select to showcase your talent? Explore the art of selecting with the guidance of instructors and a panel of industry professionals. Learn about presentation options for your selected images, from traditional prints, to bound collections, to online portfolios. Bring 5 photography on a flash drive or DVD to share as part of your introduction in the first class. Fee: $269
Item G9515 R. Pfortner NORTH
5 Wednesdays May 18 - Jun 15 6:00 - 9:00pm

Nature and Conservation Photography
Explore subjects from landscapes to wildlife, astronomy to macro, aerials to underwater! Professional Photographer Ray Pfortner, a Fellow of the North American Nature Photography Association (NANPA) has over 20 years of experience. Take part in two on - location shoots, and peer critiques of the results. Explore how to make a difference with your photography for conservation and the environment. Bring 5 of your nature photographs on a flash drive or DVD to 1st class. Open to all levels of experience using any digital camera. Fee: $269
Item G9509 R. Pfortner NORTH
3 sessions TSSu May 19 - May 22 7:00 - 9:00pm
This class will meet Thursday, May 19, 7 - 9pm; Saturday, May 21, 2 - 8:30 pm; & Sunday, May 22, 5 am - 11:30 am at location TBA.

The Documentary: Visual Storytelling NEW!
Explore and participate in the process of the photo narrative to create a story of social significance. Document your own community to engage a narrative to create a story of social significance. Explore and participate in the process of the photo project of their own. Expecting high standard for results, we review your progression daily and encourage you to develop your personal style and vision. Fee: $435
Item G9452 B. Reynol NORTH
3 sessions FSSu May 7 - May 14 9:00am - 4:30pm Class meets on Saturday, May 7, Friday, May 13, and Saturday, May 14.

CERAMICS

CERAMIC LAB HOURS
Fridays April 8 – June 10 12:00 - 2:00 pm
Saturdays April 9 – June 11 1:00 - 4:00 pm
Sundays April 10 – June 12 1:00 - 5:00 pm
Final pick up is on June 18th, from 1:00 - 4:00 pm (no creation time on this day).

Ceramic Wheel Throwing and Slip Decoration
Learn how to achieve many different types of surface decorations, and patterns in a short period of time using slip trailer! In this exciting new ceramics class, you will learn techniques in ceramic decoration, slips, and under glazes. Decorating slips traditionally are used to coat the surface of clay in a variety of ways. Have fun, and increase your ceramic skills! Open to all levels of experience. Fee: $299
Item G9528 K. Stoyanov MAIN
10 Fridays Apr 1 - Jun 3 9:00am - noon
Open lab 12 - 2 pm

Wheel Throwing/ Hand Building: Beginning
Wheel Throwing and Hand Building are taught simultaneously in this introductory course. You’ll learn centering and tool use for shaping thrown plates. In this introduction to hand building, you’ll learn how to create functional and decorative work in a variety of ways. Have fun, and increase your ceramic skills! Open to all levels of experience. Fee: $299
Item G9529 J. Govlin MAIN
10 Saturdays Apr 2 - Jun 11 10:00am - 1:00pm
OPEN LAB 1:00 - 4:00PM. NO CLASS 5/28
Item G9530 P. Colyar MAIN
10 Sundays Apr 3 - Jun 12 10:00am - 1:00pm
OPEN LAB 1:00 - 5:00PM. NO CLASS 5/29.
Item G9531 P. Colyar MAIN
10 Tuesdays Apr 12 - Jun 14 6:45 - 9:45pm

GLASS

Glass Beadmaking with Recycled Glass
In this fun sustainability - related course, learn how to prepare and recycle glass beverage bottles into vibrant glass beads. Course will cover safety, setup and equipment, basic bead making techniques, glass lifecycle, compatibility and more. Class involves the use of a tabletop torch with open flame.
No prior bead making experience required. Wear long sleeve cotton clothing and closed - toe shoes. Bring two glass bottles of different colors and a sack lunch. See website for additional information. Fee: $199
Item G9487 J. Griffin MAIN
3 sessions FSSu Apr 22 - Apr 24 6:30 - 9:30pm Class meets from 6:30 - 9:30 pm on Friday, 9 am - 3 pm on Saturday and Sunday.

Glass Beadmaking: Beginning
Explore the amazing art of glass beadmaking. Using a bench top torch, transform colorful Italian glass rods into your own collection of beautiful handmade glass beads. Demo and work time are balanced, with as much one - on - one instruction as possible. No experience required. Wear long - sleeved cotton clothing and no open - toed shoes; bring a sack lunch. See website for additional information. Fee: $245
Item G9487 J. Griffin MAIN
3 sessions FSSu May 13 - May 15 6:30 - 9:30pm Class meets Friday, 6:30 - 9:30 pm, Sat & Sun, 9 am - 3 pm.

Introduction to Contemporary Mosaics
NEW!
Explore your creativity through the timeless art form of mosaic design in a fun and collaborative atmosphere! In this two-day intensive workshop you will learn all the basics to get you on your way to creating beautiful mosaics for your home and garden. Learn how to use glass, tiles, and other found objects to create one-of-a-kind pieces. At the end of the course you will have created two pieces of mosaic artwork. No prior art experience necessary. See our website for more information. Fee: $199
Item G9537 G. Fuller NORTH
2 sessions SaSu May 14 - May 15 11:00am - 2:30pm Class meets from 11:30 am - 4:30 pm on Saturday, 11:30 am - 2:30 pm on Sunday.

Glass Beadmaking and Wire Jewelry
This 3 session workshop introduces continuing bead makers to basic tools, materials, and cold working techniques used in creating fabulous silver wire and glass bead jewelry. Students will make select sets of beads to be used in the class projects which include a necklace, bracelet, and earrings. Additional projects can be made as time

REGISTER BEFORE MAR. 28
SAVE THE $10 REGISTRATION FEE!
INTERMEDIATE WRITING WORKSHOP

This course is designed for those who’ve taken Ready, Set, Write or any other beginning-level writing course and are eager to keep the practice going. We’ll have craft lectures and textual on demand, but our main focus will be on making sure that students have tools they need to keep produce three pages of new work every week. Let’s roll up our sleeves and start tinkering! Fee: $195

From Concept to NEW! Publication

Have you ever wondered what it takes to write a book and get it published? This course will cover the novel writing process, plus explore publication options. Featured: How to write a compelling first scene, story structure, developing sympathetic characters, creating taut suspense to keep the reader turning the page, finding your place in the market, and choosing the best publishing avenue for your story. Taught by multitalented, published, award-winning author and screenwriter. Fee: $109

AWAKENING THE WRITERS MIND

The creative writing process is mysterious. Where does our writing come from? Words seem to appear magically on the page, conjured from thin air, filled with ideas and insights, that we didn’t know we knew. When the writer’s mind is switched on it is free to be objective, global, authentic, and infinite in range and possibility. Learn how to access and exercise the writer’s mind, in a playful and non-critical atmosphere. To let it take us for a ride and find out what it wants to tell us. Fee: $147

INTERMEDIATE SCREENWRITING NEW!

This class is a continuation of the Beginning Screenwriting class which emphasizes story structure, plot, and character development. You start by writing a scene and then rebuild the script from the inside out working on each of the following components: character, openings and endings, dialogue, narrative, and formatting. With each step, you improve important parts of your script by receiving instructor feedback and exchanging peer review to elevate the overall quality of your story. Fee: $155

BEGINNING SCREENWRITING

Is your dream to become a screenwriter? Do you brainstorm script ideas or start writing but do not know what to do next? This class is the perfect introduction to the fantastic world of writing a screenplay from the fundamentals of the story to the revision process. Designed for passionate screenwriters of every skill level and interest, this class gets your screenplay on track for success. Fee: $155

CRAFTING MEMORY INTO MEMOIR I

We recall our pasts in fragments, so how can we turn random memories into structured narrative? We’ll first analyze the works of writers and examine the fictional structures they’ve used to shape their stories. Then, through writing exercises, we’ll mine the vast storehouse of our memories to begin transforming our ideas into a memoir, which we will critique thoughtfully and thoroughly. Fee: $189

GEEK FICTION WRITING NEW!

This course analyzes popular sci-fi, fantasy, superhero and dystopian screen favorites to discover what makes them tick. Then we use these tools of excellent storytelling in our own original fiction. This is a step beyond fantasy, as you’ll create characters and worlds that are wholly your own. Fandoms might include Middle Earth, Doctor Who, Spider-Man, and The Hunger Games. High School students welcome. Fee: $245

THE MAGIC OF WRITING FOR CHILDREN

Whether you’re a beginner, or have already published: whether you want to write for preschoolers, teens, or in between, this is the class for you. We’ll explore what makes a book “work” for each age group in terms of word choice, characterization, theme, and structure. Plus, you’ll have the chance to gel feedback in a safe environment from a seasoned author. Fee: $245

YA NOVEL WRITING: CAPTIVATING THE TEEN READER

The Young Adult book market is in a state of rapid growth, as teens devour “relatable” reads and hunt for more. Publishers are searching for writers who know how to hit the right note for this expanding market. Learn that basics of what makes a book “YK” and how to craft your novel for this audience. Fee: $49

BALET BASICS

Have you wanted to learn ballet, but find it intimidating to walk into an adult dance class never having danced before? This is the class for you! You will learn basics dance steps and terminolgy at the root of all types of dance, that will prepare the absolute beginner. Visit our website for more information. Fee: $179

SOCIAL DANCE BEGINNERS I

Want to learn to dance? In this fun and easy class you will be introduced to the world of dancing with partners and will learn the basics of the today's most popular dances; Salsa, Fox Trot, Waltz Rumba and Swing. Class focuses on footwork, techniques of execution, leading and following, transitions into variations, as well as musicality, and timing recognition. Course will prepare you for the dance floors! Partners are recommended but not required. Comfortable shoe wear, no tennis shoes please. Fee: $119

SOCIAL DANCE: INTERMEDIATE/ADVANCED

Continue to improve dance techniques, styling and musicality as you learn new steps and dances. With an emphasis on the International Style, this class is designed for all ages. Come alone or bring a partner! Instructor is a former professional dancer and has 27 years of experience in teaching, coaching and choreography. Fee: $119
Jazz and Ballet Workout
Do you find working out at the gym tedious? Then this class is for you! Brining together the energetic and rhythmic movements of jazz dance with the toning and strengthening benefits of ballet, this class is a fun way to get in shape. Class focuses on toning strength, working the lower body, abdominal and upper arm area, and low impact aerobics. Wear comfortable clothes, ballet or soft Jazz shoes recommended. The class is designed for beginners to intermediate level, all dancers and non - dancers are welcome. Fee: $199
Item G9471  K. Fedor - White  MAIN 8 Tuesdays  Apr 12 - May 31  6:30 - 8:30pm

Piano: Beginning I
Learn to read and play music! You will be introduced to music theory and also play piano in this group piano class for beginners. Course work includes basic hand position, fingerings and techniques. In classroom keyboards are provided for students during class. A keyboard is recommended for daily practice at home. Course materials are available from instructor in the first class. Tuition includes course materials and the lab fee. Fee: $139
Item G9496  S. Griffith  MAIN 6 Saturdays  Apr 16 - May 21  9:00 - 10:30am

Piano: Beginning II
Continue to develop your piano skills. Course work includes basic hand position, fingerings, techniques, chord progressions, music theory, and sight reading in a group setting. Keyboards are provided for students during class. Remember to bring your books from the Beginning I class. Tuition includes course materials and the lab fee. Prerequisite: completion of Piano: Beginning I or permission of instructor. Students should be able to read music and have basic keyboard skills. Fee: $139
Item G9497  S. Griffith  MAIN 6 Saturdays  Apr 16 - May 21  10:30am - noon

Piano: Beginning III
Continue to develop keyboard skills from Piano Beginning I & II. Learn minor key signatures. Course work includes new hand positions, fingerings, techniques, chord progressions, music theory and sight reading in a group. Keyboards are provided for students during class. Bring books from Beginning I & II. Tuition includes course materials and lab fee. Prerequisite: Piano: Beginning II or instructor permission. Students should be able to read music and have basic keyboarding skills. Fee: $119
Item G9498  S. Griffith  MAIN 6 Saturdays  Apr 16 - May 21  noon - 1:00pm

Drama and Improvisation  NEW!
Experience improvisation work, theater games, trust exercises, and much more that will lead to confidence building and improved self esteem. Meet with other like - minded people and develop a trust and bond through drama. If you like the idea of drama, exploring theater and improvisation, and experiencing something new, this is the course for you. Fee: $185
Item G9475  K. Gee  NORTH 7 Tuesdays  May 3 - Jun 14  6:30 - 9:00pm

Voice - Overs: NOW is YOUR Time!
YOU'VE HEARD LISA FOSTER ON TV AND RADIO COMMERCIALS! Now hear Lisa LIVE as she illustrates how YOU could actually begin using your speaking voice for commercials, films, and videos! Most people go about it the wrong way. Lisa will show you a unique, outside the box way to cash in on one of the most lucrative full or part - time careers out there! This is a business that you can handle on your own terms, on your own turf, in your own time, and with practically no overhead! See our website for more information. Fee: $65
Item G9463  L. Levine  MAIN 1 Tuesday  May 10  6:30 - 8:30pm

Improv for Everyone  NEW!
This introductory course focuses on the fundamentals of improvisation. We'll explore the basic vocabulary and techniques to help you think on your feet and create theater on the spot. Through games and exercises we will learn how to build characters and craft scenes in a fun, supportive environment. A good class for those new to improv or those wanting to refresh basic skills. Class participation and commitment is vital. Fee: $225
Item G9493  K. Brian Neel  NORTH 10 sessions WS May 11 - Jun 11 7:00am - 1:00pm  CLASS MEETS WEDNESDAYS, 7:00 - 9:00PM; SATURDAYS, 11:00AM - 1:00PM

Interior Design Overview: Workshop Intensive
Immerse yourself in this intensive interior - design workshop; professional designer Pat Quigley will give you the confidence you need to redecorate or explore a new career. Get insight into the actual process designers use when creating effective and pleasing spaces. Topics: selecting color, creating layouts, finding materials, using new/traditional methods, lighting and accessorizing. Fee: $225
Item G9461  P. Quigley  SOUTH 2 Saturdays  Apr 23 - Apr 30  9:00am - 4:30pm

Join the conversation...  Find the latest news, events, and classes at BCCE!
**ALTERNATIVE HEALTH AND SPIRITUALITY**

**Learn to Meditate** NEW!

Meditation is an effective method for dealing with the stress of modern life. It enables us to find the inner peace that lies within us all, and it offers us the opportunity to more deeply understand and transform our mind. These classes will cover basics, such as meditation posture, tips for dealing with distractions, and mindfulness in daily life. Taught by Gen Khedrub, a Buddhist monk of 20 yrs and Resident Teacher at Kadampa Meditation Center Washington. Fee: $75

Item G8982  K. Gen Kelsang  NORTH 3 Wednesdays  Apr 6 - Apr 20  7:00 - 8:30pm

**Hypnotherapy: Professional Training Intensive**

Do you want to make a difference in people’s lives and create your own schedule and work independently? More and more people are discovering the exciting field of hypnotherapy and have made it their dream profession. Competent hypnotherapists can successfully help clients with chronic pain; post-traumatic stress disorder; inner conflicts, and more. To learn more about this training, please visit our website. Fee: $1,995

Item G8991  M. Lee LaBay  NORTH 6 sessions FSSu Apr 8 - Apr 17  8:00am - 4:00pm  Class meets from 8 am - 4:30 pm, Fri & Sat; 8 am - 4:00 pm, Sun.

**Intuitively Discover Your Chakra Totems** NEW!

Join certified energy therapists, Velda Wilson and Anna Shatrova for this fun workshop. Enjoy allowing your intuition select what animal best represents each of your chakras. Students will have opportunities to research each animal totem’s lessons and messages with animal books and cards available. There will also be several Chakra Totems on display to encourage everyone to consider making a finished Chakra Totem at home. Fee: $45

Item G8970  V. Wilson, A. Shatrova  NORTH 1 Saturday  Apr 9  10:00am - 1:00pm

**Aromatherapy & Plant Medicine** NEW!

In this introductory course, learn the art and science of plant medicine through their potent gift of essential oils. Use, safety, methods of application, distillation process, and much more will be discussed. You will walk away with a new appreciation for nature’s medicine cabinet that includes your own take-away bottles of 3 essential oils. Course fee includes cost of materials. Fee: $65

Item G8981  D. Pellegrini  NORTH 1 Saturday  Apr 16  10:00am - 2:00pm

**Explore Your Past Lives**

Discover the amazing odyssey of the soul as it moves in and out of physical lifetimes. Based on research with over a thousand clients plus her own experiences, Mary Lee LaBay brings you the latest information concerning what happens when we die, how we choose our lifetimes, experiences between lives, and so much more. Some class time will be spent in an experiential visualization that allows you to safely explore one or more of your own past lives. Fee: $49

Item G8957  M. LaBay  NORTH 1 Monday  May 9  7:00 - 9:00pm

**Ayurveda: The Art of Healthy Living**

Ayurveda is the ancient practice of daily and seasonal routines to maintain health and balance in one’s life. Originating in India, this lifestyle-healing model has spread in recent years to the West. Learn the philosophy of Ayurveda, including learning your personal body type, food combining and daily self-care routines. Taught by Ayurvedic Wellness Practitioner. See our website for more information. Fee: $65

Item G8958  G. Nagano  NORTH 2 Wednesdays  May 11 - May 18  6:30 - 8:30pm

**Self Hypnosis for Healthy Eating & Weight Loss**

Imagine yourself in your “skinny jeans.” Hear the compliments of your family and friends. Like what you see when you look in the mirror! Feel the energy! The hypnosis skills taught in this workshop can help you unleash the infinite power within you to achieve all this! For more information see our website. Fee: $89

Item G8979  C. Brannon  NORTH 2 Wednesdays  Jun 1 - Jun 8  6:30 - 9:00pm

**BUSINESS, FINANCE AND INVESTING**

**Achieving Financial Independence** NEW!

Financial independence, the state of having enough wealth to cover basic personal expenses without actively working, seems like a fantasy for most of us. But even for people with incomes of $40,000/year or less it’s entirely possible to achieve this goal well before you turn 65 by balancing 1) income, 2) expenses, and 3) investments. This class isn’t about sacrificing life, crafting budgets, get rich quick schemes, or exotic investments and tax avoidance strategies. It will teach you simple behaviors and actions that can lead to long term financial wealth. See our website for more information. Fee: $99

Item G8972  C. Shah  NORTH 1 Saturday  Apr 16  8:00am - noon

**Work at Home Jobs for Real People**

If you need extra ways to supplement your income but can’t figure out what is legitimate, then this class is for you! Learn marketing trick of scammers, how to track emails, trace IP addresses and research companies, giving you confidence to recognize scammers from legitimate work. Students will be provided with over 170 resources on how to make extra income as well as over 140 legitimate companies that hire at-home workers. Visit our website for more details. Fee: $59

Item G8952  B. Mooradian  NORTH 1 Tuesday  Apr 19  6:30 - 9:30pm

**DIY Investing** NEW!

Wall Street is the world’s most sophisticated misinformation machine. Learn how to see through the fog of investing and discuss the most important concepts, like diversification, rebalancing and costs. Even if you want to work with a professional, everyone needs to know the basics of how to invest on their own. For more information, visit our website. Fee: $39

Item G8955  L. Vignec  NORTH 1 Saturday  Apr 23  12:00 - 2:30pm

**Lower Your Property Taxes with an Appeal NOW!**

Your home may be overvalued which means you are paying too much in property taxes. Discover a method using on line resources to determine the approximate true value of your property according to the Assessor’s Office. Learn the step-by-step process of appealing your King County property tax assessment. For more information, including what to bring to class, visit our website. Fee: $49

Item G8954  L. Klein  NORTH 1 Saturday  Apr 30  9:00am - noon

**Let’s Get You Some Publicity** NEW!

In this three-hour interactive seminar, you’ll receive actionable items to help boost the reach of your business through the media. Whether you’re interested in being seen on radio, print, TV, Internet or the blogosphere, this workshop will give the fundamentals to get the media attention you’ve been seeking. Fee: $59

Item G8983  B. Mooradian  NORTH 1 Thursday  May 5  6:30 - 9:30pm

**Mystery Shopping**

Yes, you can receive a free meal! Owners will actually pay you to visit their retail store, restaurant, bar or casino. You simply observe and report back. You are your own boss, able to earn extra income and work when you wish. For more information, visit our website. Fee: $59

Item G8956  L. Klein  NORTH 1 Saturday  May 7  9:00am - noon
**COOKING AND MORE**

**Craft Beer: An Introduction**

The world of craft beer is ever increasing, particularly here in the Pacific Northwest! Whether you fancy yourself a "aficionado or a home brewer, this is the course for you! You will get an overview of the craft beer industry during the first session - from the definitions of beer styles and terms, to the proper handling, storage and consumption practices common to the market. The second session will focus on sensory analysis including how to recognize inclusions and off flavors in various beer styles while learning to discern the most desirable traits in craft beers. Take this class and learn more about the craft and technique of brewing beer!

Materials fee included in the tuition. Must be 21 years or older to enroll. Identification will be checked upon arrival for the class. Fee: $79

**Item G8998**
Bellevue Brewing Co. Off Campus
2 Thursdays
May 5 - May 12
7:00 - 9:30pm

**Professional Bartending**

Become a licensed bartender! Learn how to mix, measure and master more than 250 of today’s most popular cocktails -- Electric Iced Teas, Margaritas, Smith & Wessons, Apple Martinis and more! Professional free pouring/layering techniques, bartending terms, increasing tips, bar promotions, job searching, and responsible serving. No prior liquor knowledge required; must be 18+. Course includes the licensing class, no need to register for both. Fee: $189

**Item G8985**
L. Ronnestad
3 sessions WThS
May 18 - May 21
6:00 - 9:00pm
Class meets from 6-9 pm, Wednesday & Thursday, from 9am - 4:30 pm Saturday. No class Friday.

**Self-Defense 101 for Women**

Learn to recognize threatening situations, express yourself, and -- if necessary -- physically enforce them. Topics: recognizing assailant ploys/manipulations and how to thwart them; practicing self-defense while remaining conscious of potential risks. Come prepared to challenge yourself. Fee: $179

**Item G8960**
J. Factor
6 Saturdays
April 30 - June 11
1:30 - 3:30pm
NO CLASS ON MAY 28

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**HEALTH AND FITNESS**

**Yoga for Every Body**

This non-intimidating class encourages beginners as well as experienced yoga students to work at their own level. Emphasis is on breath, stress reduction, increased flexibility, joint stability/mobility, conditioning core muscles and overall body strength. Class ends with relaxation, leaving you feeling refreshed and connected.

**Item G8968**
M. Hanneman
8 Wednesdays
April 20 - June 8
7:30 - 8:30pm

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**Eating & Weight Loss**

Imagining yourself in your “skinny jeans.” Hear the compliments of your family and friends. Like what you see when you look in the mirror! Feel the energy! The hypnosis skills taught in this workshop can help you unleash the infinite power within you to achieve all this! For more information see our website. Fee: $89

**Item G8979**
C. Brannan
2 Wednesdays
June 1 - June 8
6:30 - 9:00pm

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**Yogalates on the Ball**

For those looking to have fun learning both Pilates and Yoga poses on the ball, with an emphasis on strengthening and core reactivation. Bring water, a yoga sticky mat, a stretchy strap and an exercise ball (available where yoga supplies are sold). Refrain from eating two hours before class. Fee: $119

**Item G8968**
M. Hanneman
8 Wednesdays
April 20 - June 8
7:30 - 8:30pm
**PERSONAL DEVELOPMENT**

**Landscape Design**
Maximize the beauty, value and enjoyment of your yard! Equal parts theory and practical tips, this class employs slides, lectures and a tour of the Bellevue College campus to examine plant specimens. Topics include grading, plantings, lawns and entertainment areas. Analyze your own site and work with the instructor to create a unique new plan for your property. Instructor holds a degree in landscape architecture and is a specialist in native plants. Fee: $169

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<tr>
<td>G8974</td>
<td>B. Constantine</td>
<td>Main</td>
<td>Apr 12 - May 17</td>
<td>7:00 - 9:30pm</td>
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**Personal Organizing and Clutter Clearing**
Find that letter, reclaim the counter tops and feel at home in your world! Come and create strategies for change and discuss concrete methods for tackling clutter and chaos. Learn clutter clearing and simple organizing principles to help you break old patterns, learn new organizing skills and develop filing systems that work for you. Fee: $55

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<tr>
<td>G8951</td>
<td>R. Ross</td>
<td>NORTH</td>
<td>Apr 12 - Apr 19</td>
<td>7:00 - 8:30pm</td>
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**Positive Parenting for Parents of Children 12 and Under**
Learn how you as a parent can help your child do better academically, have better friendships, and be more cooperative. Parents will learn: ways to manage emotions; how to improve family communication; how to hold a family meeting to solve family problems; and more. For information on required text and more, please see our website. Fee: $119

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<td>G8984</td>
<td>J. Watanabe</td>
<td>NORTH</td>
<td>Apr 20 - May 11</td>
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**Speaking With Your Authentic Voice**
Learn how to speak from your heart about what really matters! If you’ve ever felt tongue-tied or had a fear of public speaking, this non-textbook approach will be your saving grace. Overcome your inhibitions, find your unique voice and relate to others in an astonishing new way. Visit our website for more information. Fee: $89

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<tr>
<td>G8973</td>
<td>P. Ziemann</td>
<td>NORTH</td>
<td>Apr 30</td>
<td>9:00am - 4:00pm</td>
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**Drama and Improvisation**
Experience improvisation work, theater games, trust exercises, and much more that will lead to confidence building and improved self-esteem. Meet with other like-minded people and develop a trust and bond through drama. If you like the idea of drama, exploring theater and improvisation, and experiencing something new, this is the course for you. Fee: $185

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<tr>
<td>G9475</td>
<td>K. Gee</td>
<td>NORTH</td>
<td>May 3 - Jun 14</td>
<td>6:30 - 9:00pm</td>
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**Positive Parenting for Parents of Teens**
Being a “positive” parent may not be easy. How can parents help their teen academically and help them to be less likely to engage in negative behavior? Parents will learn: ways to manage emotions; how to improve family communication; how to hold a family meeting that yields agreements everyone can abide by, and much more! For required text and more information, please visit our website. Fee: $119

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<tr>
<td>G8987</td>
<td>J. Watanabe</td>
<td>NORTH</td>
<td>May 10 - May 31</td>
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**Brain Basics for Adult Learners**
Learn what makes your brain tick, how “Deep Practice” improves learning, what makes “experts” expert, and why passively sitting back can be harmful to your brain. We’ll explore the role physical fitness plays in learning, why exercising your brain is as important as exercising your body, and how understanding your brain and how it works can help you choose learning strategies that maximize your own personal success. Fee: $49

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<td>G8978</td>
<td>R. Gilbert, Ph.D</td>
<td>NORTH</td>
<td>May 25</td>
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**STUDENT TESTIMONIAL**

“BC Continuing Education rocks! Easy to get to, not too big, smaller class sizes.” — Student of Roberts McDonald, Calming Down: A Daily Life Management Course
SPECIAL OFFERINGS

Lovegevity: Wedding and Event Planner Certification
LWPI's Certified Wedding & Event Planning course teaches the basic fundamentals of planning, orchestrating, and delivering social events. This course is for students looking to get started in the wedding and event industry right away. All course requirements and preparation for the certification exam are completed in this 40 hour course. For more information, visit our website. Fee: $1,195
Item G8994  D. Davis  NORTH 10 Wednesdays Apr 6 - Jun 8  5:30 - 9:30pm

Happiness Starts NEW!
With Gratitude
Life has a way of throwing curve ball after curve ball, making it difficult to keep balanced and maintain a positive mindset. Get inspired as you develop a routine of effective coping mechanisms, as well as essential tools in your toolbox, and hold on, as you accelerate your lifelong trajectory of happiness with an attitude of gratitude. For more information, visit our website. Fee: $69
Item G8971  D. George Brooke  NORTH 2 Thursdays  Apr 7 - Apr 14  6:00 - 8:30pm

The Science of Peace NEW!
A look at some theory-shattering ideas about how we get along, when and why we don’t, what we’ve done about it so far, and a consistent way of seeing peaceful interaction. This science involves the fundamental human relationship of exchange. Fee: $119
Item G8988  P. Jensen  NORTH 10 Friday  Apr 8 - Jun 10  2:30 - 4:30pm

Introduction to Birdwatching NEW!
Birdwatching is the fastest growing sport in NORTH America. But where do you start? Is it a finch, a warbler, or a raptor?! This class will introduce you to the essential basics of birding. Identification of local common species by sight and sound, correct binocular use, pros and cons of a variety of the field guides, introduction to smart phone and tablet apps, and so much more. Hands on practice in the field with your classmates will build your birdwatching skills and open a brand new world of natural discovery. Fee: $79
Item G8992  P. Rose  NORTH 3 sessions ThSuM  Apr 14 - Apr 18  7:00 - 9:00pm
Monday/Thursday classes 7 - 9 pm; Sunday class 7 - 11 am; location announced in class.

Introduction to Safe Boating NEW!
on our Inland Coastal Waters
This course teaches the fundamentals of safe boat handling and operation, and basic piloting, in one comprehensive classroom course. This course meets state specific and National Association of State Boating Law Administrators (NASBLA) requirements for certification and completion of the course is accepted by most insurance companies. Upon completion of the course you are certified to apply for the Washington State Boater Education card. A textbook is provided with the course. Fee: $99
Item G8989  B. Badgley  Main 8 Tuesdays  Apr 19 - Jun 7  7:00 - 9:00pm

Speaking With Your Authentic Voice
NEW!
Learn how to speak from your heart about what really matters! If you’ve ever felt tongue-tied or had a fear of public speaking, this non-textbook approach will be your saving grace. Join Pamela Ziemann, author of Giving Voice to Your Cause in this ultra-safe and fun environment. Overcome your inhibitions, find your unique voice and relate to others in an astonishing new way. Fee: $89
Item G8973  P. Ziemann  NORTH 1 Saturday  Apr 30  9:00am - 4:00pm

Introduction to Birding By NEW!
Ear - Migrant Birds
Birds are everywhere, but sometimes are easier heard than seen! Take your birding by ear skills to a new level by learning the songs and calls of migrants such as warblers, grosbeaks and tanagers. We will focus on the returning migratory species found locally. Practicing these skills will enhance your existing bird watching experiences. Fee: $79
Item G8993  P. Rose  NORTH 3 sessions ThSuM  May 5 - May 9  7:00 - 9:00pm
Monday/Thursday classes meet at NORTH Campus, 7 - 9 pm; Sat, 7 - 11 am, location TBA.

Body Language Boot Camp
Explore the power of your body’s language in this information-packed class. We’ll cover the basics—from eye contact and facial expressions to gestures and the style of your walk. Learn how to command authority with your posture and why small changes in your body’s language have the power to draw people toward you or push them away. From business to pleasure to dating, learn to unravel the secrets behind a language that everyone speaks, but few of us really know. Fee: $49
Item G8976  R. Gilbert, P.Ph.D  NORTH 1 Wednesday  May 18  6:30 - 9:30pm

SUSTAINABLE LIVING

Introduction to Permaculture Principles and Ethics
Come and explore the practice of Permaculture; care for the earth, care for people, return the surplus and fare shares. We will review the primary principles for functional design through living and energy systems. Explore the concepts for turning problems into regenerative solutions. Fee: $49
Item G8953  G. Nagano  NORTH 1 Thursday  Apr 21  6:30 - 8:30pm

REGISTER BEFORE MAR. 28
SAVE THE $10 REGISTRATION FEE!
TELOS - Egyptian Voices from the Past: The Late Period to Cleopatra

Except for sporadic bursts of energy, the Late Period is marked by disunity and foreign rule. We will look at evidence found in archaeology, architecture, art and literature as the country struggles to come to terms with domination by Nubia, Assyria, Persia and Alexander the Great. After the death of Alexander in 323 BCE, Egypt was ruled by the Ptolemies. The death of Cleopatra in 30 BCE marks the end of Ptolemaic rule - the last dynasty of ancient Egypt. Fee: $79

Item G8011 C. Smith NORTH
8 Mondays April 4 - May 23 10:00 - 11:30am

TELOS - Women in Ancient Greece and Rome

Discuss the lives and contributions of women in the ancient world. Specifically, we will examine women’s role in ancient literary composition; in property and contract law; in public and private life; and in religion and mythology. The instructor will provide handouts with his own translation of primary sources, including selections from laws, inscriptions, speeches and histories. 4 weeks only! Fee: $39

Item G8030 D. Benediktson NORTH
4 Mondays April 4 - April 25 10:00 - 11:30am

TELOS - Computer Basics: Windows 10

This class introduces the new computer user to personal computers, the Windows 10 operating system, the Windows file system, file management, internet email, and to the basics of Microsoft Word 2013. Fee: $79

Item G8037 G. Young NORTH
8 Mondays April 4 - May 23 10:00 - 11:30am

TELOS - Beginning T’ai Chi for Older Adults (Level 1)

Yang Family style T’ai Chi stresses graceful and flowing body movement with fewer athletic demands due to shortened versions of 10 - 16 T’ai Chi movements, making it ideal for older adults. The aim for beginners is to increase balance, centering and grounding as well as to provide tools for relaxation and stress reduction. Don’t forget to wear comfortable, loose-fitting clothing! Space is limited to 14. Fee: $79

Item G8000 K. Wright NORTH
8 Mondays April 4 - May 23 9:45 - 10:45am

TELOS - Views of the News with John Extension

Join us for lively, highly interactive discussion of current events in the news as well as persistent topics like the Middle East, China, the National Debt, Health Care Reform, Politics and America’s future place in the world. We will also discuss more enduring topics. We look forward to hearing YOUR Views of the News! Space is limited to 20 students. Fee: $20

Item G8008 J. Humphrey NORTH
3 Mondays June 6 - June 20 10:00 - 11:30am

TELOS - Views of the News with John

Join us for a lively, highly interactive discussion of current events in the news as well as persistent topics like the Middle East, China, the National Debt, Health Care Reform, Politics and America’s future place in the world. We will also discuss more enduring topics. We look forward to hearing YOUR Views of the News! Space is limited to 20 students. Fee: $79

Item G8001 J. Humphrey NORTH
8 Mondays April 4 - May 23 10:00 - 11:30am

TELOS - Beginning T’ai Chi for Older Adults (Level 2)

Yang Family style T’ai Chi focuses on 10 - 16 shortened movements, making it ideal for older adults. The aim is to increase balance, centering and grounding. Wear comfortable, loose-fitting clothes. Space is limited to 14. Fee: $79

Item G8002 K. Wright NORTH
8 Mondays April 4 - May 23 10:00 - 11:30am

TELOS - Views of the News with Dee

Join us for a lively, highly interactive collaborative discussion of timely and current news as well as persistent topics like the Middle East, China, the National Deficit, Health Care Reform and America’s future place in the world. We will also discuss more enduring topics. We will vote weekly on topics for discussion for the following week. Space is limited to 20 students. Fee: $79

Item G8003 D. Koger NORTH
8 Mondays April 4 - May 23 noon - 1:30pm

Beginning Spring Quarter 2016, on behalf of our TELOS Student Organization, a $5 fee will be added to student registration each quarter. For more information, please go to TSO website: http://studentweb.bellevuecollege.edu/telos-tso or send email to TSO Council President, Edie Heppler: edieheppler@gmail.com
TELOS - Views of the News with Dee Extension

Join us for a lively, highly interactive collaborative discussion of timely and current news as well as persistent topics like the Middle East, China, the National Deficit, Health Care Reform and America’s future place in the world. We will also discuss more enduring topics. We will vote weekly on topics for discussion for the following week. Space is limited to 20 students. Fee: $20

Item G8009  D. Koger  NORTH
3 Mondays  June 6 - June 20  noon - 1:30pm

TELOS - Science, Skepticism, and Uncertainty

What is the difference between science and pseudoscience? Philosopher Karl Popper said a true scientific theory could be falsified. Can this principle shed light on the history of science? Do the social sciences and today’s data science follow different rules? And why are human brains so resistant to changing their “minds” even when presented overwhelming evidence that a belief is wrong? Fee: $79

Item G8012  C. Bradley  NORTH
8 Mondays  April 4 - May 23  noon - 1:30pm

TELOS - Queens, Goddesses, and Girls: The Women of William Shakespeare

Shakespeare’s women are fierce and flawed and forces to be reckoned with. This course offers participants the opportunity to get to know these women of Will. Participants will dive deep into the world of Shakespeare’s women through a reading of Shakespeare’s great female characters, consideration of the way the great historical women in Shakespeare’s own life may have influenced his work, and the ways great actresses throughout history have brought them to life! Fee: $79

Item G8032  L. Adcock - Starr  NORTH
8 Mondays  April 4 - May 23  noon - 1:30pm

TELOS - Exploring Your Family History in the 21st Century

Curious about your ancestors? Join us for this introductory class in genealogical research. Students will learn how to formulate search queries and use internet resources including Google, Ancestry and Family Search. Students will learn how to access free genealogical databases at our local archives. We use the US census and city directories to find and track our ancestors. Computer will be available for classroom use. Fee: $79

Item G8051  R. Borne  NORTH
8 Mondays  April 4 - May 23  noon - 1:30pm

TELOS - “We the People”: Selling the Constitution

The miracle of our government is that it is the UNIT ED States. From a rogue convention, to all states willing to concede power, it took citizen arguments and counter arguments to define the new Constitution and the issues it presented for the first time in world history! Learn about the most parlous point in our nation’s history - RATIFICATION. And where are these wise American men of 1787 in today’s politics? Gone, but certainly not forgotten! Fee: $79

Item G8014  C. “Ted” Watts  NORTH
8 Mondays  April 4 - May 23  2:00 – 3:30pm

TELOS - History of Rock and Roll

Explore the different styles of music that led up to rock and roll, from its roots to the variety of forms it takes today. We will discuss the relationship of music to the history and social movements of each era. Through these discussions we hope to see how culture and politics are linked together. The focus will be on music you want to learn about! Anyone is welcome to share recordings, experiences, and performances with the class. Fee: $79

Item G8031  Z. Myers  NORTH
8 Mondays  April 4 - May 23  2:00 – 3:30pm

TELOS - Making Sense of Israel

Examine historical causes and effects of the current conflicts in Israel. Explore various interpretations of the conflicts in antiquity and modernity. Learn about the people and their aspirations and hopes. Analyze anti - Semitism and hatred. Investigate whether the conflict solution must be based on expediency or all - out war. Fee: $79

Item G8013  E. Ziring  NORTH
8 Mondays  April 4 - May 23  2:00 – 3:30pm

TELOS - Decorative Arts & Crafts of India

Why did certain artistic traditions originate and largely remain ensconced within rural communities in India? What role do local culture and religious belief play in the development of indigenous art form? Explore the crafts/decorative traditions from the various regions of India, each with its own localized characteristics and stylistic features, such as scroll paintings, masks, metal crafts, leather puppets, and Indian textiles like ikat, and Kalamkari. Fee: $79

Item G8015  S. Krishnamoorthy  NORTH
8 Tuesdays  April 5 - May 24  10:00 – 11:30am

TELOS - Seven Steps to Writing Your Family Stories

Your life is as unique as your fingerprints. It’s time to share those stories that only you can tell. This course will provide you an overview of the tools needed to write an interesting and entertaining document on your life experiences. We will explore the basic steps to writing about your experiences, examining resources, organization and challenges involved as well as several writing styles. A part of each class is devoted to peer review of the class writings. Fee: $79

Item G8039  D. Davis  NORTH
8 Tuesdays  April 5 - May 24  10:00 - 11:30am

TELOS - From the Page to the Silver Screen: Italian Cinema & Literature

Learn about the artistic movements and history of modern Italy which have inspired its greatest filmmakers and authors. We will view excerpts from the 20th - 21st century Italian movies, with English subtitles, and read the books which inspired these movies. We will cover the founding of the modern...
TELOS - The Righteous Mind

Examine evolutionary psychologist Jonathan Haidt’s “The Righteous Mind: Why Good People Are Divided by Politics and Religion.” Haidt claims that intuitions (gut feelings) are more important sources of our political and religious judgments than is reason. The building - blocks of moral judgments are Care/Harm, Fairness/Cheating, Loyalty/Betrayal, Authority/Subversion, Sanctity/Degradation; these he assigns to liberals and conservatives, weighted for each. Fee: $79

Item G8016  A. Miller  NORTH
8 Tuesdays  April 5 - May 24  noon - 1:30pm

TELOS - Americans Have Shorter Lives & Poorer Health. Why?

Americans, even those who are college educated, wealthy, white, and who practice all the best health-related behaviors, with access to whatever medical care they wish, die younger than their counterparts in other developed countries. This is not in dispute, as stated in reports from the Institute of Medicine and other reputable sources. However, this is little known. We will explore this material and suggest steps so that your grandchildren may indeed live longer. Fee: $79

Item G8020  S. Bezruchka  NORTH
8 Tuesdays  April 5 - May 24  2:00 - 3:30pm

TELOS - Shake, Rattle and Boom! Earthquakes and Plate Tectonics

Man has experienced the Earth’s quakes throughout history. As our understanding of earthquakes increased, it became clear they also help us understand the Earth’s primary geologic process: Plate Tectonics. We shall discuss how earthquakes are propagated and measured, and how this knowledge helps us to unlock the secrets of Plate Tectonics. Fee: $79

Item S8058  D. Charnley  NORTH
8 Sessions T  Apr 5 - May 24  2:00 - 3:30pm

TELOS - History of Dance II NEW!

This course is designed for all students, whether or not you have taken History of Dance I. A quick trip through the origins of dance in ancient cultures prepares us for dance in the 19th and 20th Century dance halls, theatre, film, and television. Videos and lectures help us connect the dots from the birth of the waltz to Nijinsky to Vaudeville, and from Isadora Duncan to Gene Kelly to Balanchine. Discover the important role that dance plays in the human story! Fee: $79

Item G8047  C. Lawrey  NORTH
8 Tuesdays  April 5 - May 24  2:00 - 3:30pm

TELOS - Continuing T’ai Chi for Older Adults (Level 3)

Yang Family style T’ai Chi, in a shortened version of 10 - 16 movements, stresses graceful and flowing body movement with fewer athletic demands, and is ideal for older adults. The aim in this one - hour class is to increase balance, centering, and grounding and to provide tools for relaxation and stress reduction. Space is limited to 14. Fee: $79

Item G8004  K. Wright  NORTH
8 Wednesdays  April 6 - May 25  9:45 - 10:45am

TELOS - Eastside Story NEW!

How much do you know about where you live? Come explore the history of East King County, including How Bellevue Grew; Retro Bellevue in the ’50s, ’60,’70s; How Settlers Acquired their Land; Early Redmond History - From Settlement to City; Coal Town; The Cold War and Cougar Mountain; Eras of Kirkland Development and the Contributions of Women. Fee: $79

Item G8033  Multiple Instructors  NORTH
8 Wednesdays  April 6 - May 25  10:00 - 11:30am

TELOS - Being at Home in the Universe: An Introduction to Astronomy

According to Carl Sagan, the “pioneering psychologist William James called religion a ‘feeling of being at home in the universe.’” This course will use art and science, including many images from the Hubble Space Telescope, to make you more familiar with your home among the stars. Fee: $79

Item G8023  R. Hobbs  NORTH
8 Wednesdays  April 13 - June 1  10:00 - 11:30am

TELOS - Biomedical Ethics

As a society, are we prepared for so many advancements in medical technology? Learn the most current developments in science and explore the direction we are taking in modern medicine. Discuss genetic engineering, 3D printed organs, assisted suicide, reproductive technology, cloning, health care rationing, animal research and more. Is our society prepared for these great changes? A great course for philosophers. Fee: $79

Item G8042  A. Becker  NORTH
8 Wednesdays  April 6 - May 25  10:00 - 11:30am

TELOS - Social Media Made Easy

Do you feel like you are being left behind by the rapid changes in communication? Do you feel like your family and friends are communicating without you? Come learn about Facebook and other social media platforms at your own pace. During this class you will create your own social media presence, set-up your own profile, upload pictures, learn how to connect with family and friends - all while learning how to protect your information. Fee: $79

Item G8041  K. Bomers - Muller  NORTH
8 Wednesdays  April 6 - May 25  10:00 - 11:30am

TELOS - Advanced T’ai Chi for Older Adults (Level 4)

Older adults who have mastered the basic moves of the shortened Yang family - style T’ai Chi can move forward with coach Ken Wright. Tai Chi, which stresses balance and graceful flowing body movements with less stressful athletic demands, is the ideal exercise program for older adults. Space is limited to 14. Fee: $79

Item G8005  K. Wright  NORTH
8 Wednesdays  April 6 - May 25  11:00am - noon

TELOS - “Ideas Worth Spreading”

A review of some of the immensely popular “Ideas Worth Spreading” presented in TED Talks, which brings together the world’s most fascinating thinkers and doers. Watch multiple presentations from the TED Conferences and engage in a lively discussion on the topic. This term will feature new presentations. Students will be introduced to a wide cross - section of people representing many different disciplines. Fee: $79

Item G8006  S. Black  NORTH
8 Wednesdays  April 6 - May 25  noon - 1:30pm

TELOS - American vs European Decorative Arts

We will compare the viewpoints, trends, attitudes and perspectives between American and European decorative arts from colonial America to the present. Topics include textiles, needlework and quilting, apparel and fashion, and décor like interior design, wall coverings and upholstery fabrics. William Morris, Frank Lloyd Wright, Elsa Williams, and Kaffe Fassett are some influential artisans discussed. Fee: $79

Item G8048  A. Rosenberg  NORTH
8 Wednesdays  April 6 - May 25  noon - 1:30am

TELOS - Boost Your Brain Power and Health

Discover the secrets to increasing your potential to meet everyday challenges and improve your quality of life. This class explores the latest information and research on nutrition, exercises, and supportive activities proven to increase your health. Topics include brain memory and health, nutrition for the heart, food allergies and your immune system. Students will journal daily and learn how to create their own action plan for health. Fee: $79

Item G8044  A. Becker  NORTH
8 Wednesdays  April 6 - May 25  noon - 1:30pm
TELOS - Russian History: Part D
In this 4th section of a 5 - part series, we will cover the period of Russia after Stalin until the end of the Soviet Union. It will address the four presidents after Stalin to the Gorbachev period. We will continue the exploration of Russia's History in Part E. Fee: $79
Item G8054  E. Ziring  NORTH
8 Wednesdays  April 6 - May 25  2:00 - 3:30pm

TELOS - The First World War and its Impact on the Present
WWI was a defining moment for the 20th Century and the changes to our world are still being felt today. Four great empires - the Austro - Hungarian, the Romanov (Russian), the Hohenzollern (German), and the Ottoman (Turkish) - were dismembered. Warfare saw new innovations on how to inflict pain and suffering on both soldiers and civilians. A generation of our best and brightest was lost, and a number of those that survived became a lost generation. Fee: $79
Item G8046  B. de Michele  NORTH
8 Wednesdays  April 6 - May 25  2:00 - 3:30pm

TELOS - The Hollywood Indian: Looking Through Indigenous Eyes
Did Hollywood icons, such as John Ford, Jimmy Stewart, and John Wayne, have a part in creating the perception of Native people today? Analyze some of Hollywood's greatest Westerns in search of the answer. After learning about the Native Worldview and acquiring some basic film analysis techniques, we will view classic Westerns and explore how Indians were portrayed and whether those images might have had lasting effects on Native as well as non - Native people. Fee: $79
Item G8024  J. Starkey  NORTH
7 Wednesdays  April 6 - May 18  2:00 - 4:00pm

TELOS - Digitize Your Life
Organize your life! Are you swimming in photos and paperwork? Want to learn about the "Cloud," but not sure where to start? Have VHS tapes full of precious memories with no way to share them with your loved ones? Need some help figuring out what apps are best for managing your budget (and also what the heck apps are)? This class is for you – learn the basics of going “paperless” in a fun, hands - on environment. Fee: $79
Item G8026  K. Shulman  NORTH
8 Thursdays  April 7 - May 26  noon - 1:30pm

TELOS - “Ideas Worth Spreading”
This course is a review of some of the immensely popular “Ideas Worth Spreading” presented in TED Talks, which brings together the world’s most fascinating thinkers and doers. Watch multiple presentations from the TED Conferences and engage in a lively discussion on the topic. This term will feature new presentations. Students will be introduced to a wide cross - section of people representing many different disciplines. Fee: $79
Item G8007  S. Black  NORTH
8 Thursdays  April 7 - May 26  noon - 1:30pm

TELOS - The Media and the Presidential Election
What a year this is! The candidates are quintessential insiders and quintessential outsiders – and the media’s ownership, forms, and functions are all in flux. We will discuss reporting, commenting, polling, advertising, entertaining, who pays for it all and whether or not democracy is well served. Fee: $79
Item G8050  E. Berg  NORTH
8 Thursdays  April 7 - May 26  noon - 1:30pm
TELOS - A Swift Survey of **NEW!**
Modern Chinese History

This class will explore the last 500 years of a modernizing China. We will cover the first contact with the western world of Jesuits and Portuguese to the forced Opium trade; the failed Boxer Rebellion to the fragmentation and struggle for a new China. Then our focus will be the Civil War and the Communist triumph leading to the astounding modernization of a huge nation in a mere thirty years. Fee: $79

- **Item G8027**
  - K. Busch
  - NORTH
  - 8 Thursdays April 7 - May 26
  - 2:00 - 3:30pm

- **Item G8028**
  - K. Busch
  - NORTH
  - 8 Thursdays April 7 - May 26
  - 2:00 - 3:30pm

TELOS - Cross Cultural **NEW!**
Perspective on Health & Healing

A cross-cultural examination of ethnomedicine and biomedicine, providing students with new perspectives on health and healing possibilities, beliefs, and practices. A vast amount of health and healing knowledge exists beyond ideological boundaries established by mainstream biomedicine. The class has been designed as a starting point guiding students toward their own personal explorations of biological, spiritual, sociocultural, and psychological healing. Fee: $79

- **Item G8036**
  - R. Packwood
  - NORTH
  - 8 Thursdays April 7 - May 26
  - 2:00 - 3:30pm

TELOS - Films of American **NEW!**
Trials in Historical Context

Many people “learn” their American history by watching movies or documentaries, such as “The Crucible,” “Amistad,” “Judge Horton and the Scottsboro Boys,” and “Inherit the Wind.” Sometimes this is helpful; often it is misleading. We will watch four movies. In the week following each movie, we will discuss the film’s depiction of the trial in historical context, as well as the “perspective” of the film’s producers. Fee: $79

- **Item G8029**
  - S. Kalish
  - NORTH
  - 8 Thursdays April 7 - May 26
  - 2:00 - 4:00pm

TELOS - From Cubism to **NEW!**
Surrealism: Interpreting Early 20th Century Art

This course will examine the “isms” and the avant-garde artists who challenged traditional concepts in art during the early 20th century. We will analyze the work of Picasso, Matisse, Mondrian, Duchamp, Dalí and others with respect to their innovations and artistic ideology as well as explore what inspired, influenced and motivated them to reject the established conventions. Fee: $79

- **Item G8010**
  - B. Hennig
  - NORTH
  - 8 Thursdays April 7 - May 26
  - 2:00 - 3:30pm

AMERICAN SIGN LANGUAGE

**American Sign Language 1**

For those who are deaf or who want to communicate with the deaf. Includes the manual communication alphabet and everyday phrases to assist in basic conversation. Method is American Sign Language (Ameslan). Fee: $179

- **Item G9255**
  - D. Brown
  - MAIN
  - 10 Wednesdays April 6 - June 8
  - 6:30 - 8:30pm

**American Sign Language 2**

The focus of this course is to help students develop ASL conversation and alphabet skills. Fee: $179

- **Item G9254**
  - A. Layton
  - MAIN
  - 10 Tuesdays April 5 - June 7
  - 6:30 - 8:30pm

**American Sign Language 3**

This course will focus on ASL conversation, grammar, facial expressions and the deaf culture. Fee: $179

- **Item G9257**
  - D. Brown
  - MAIN
  - 10 Mondays April 4 - June 13
  - 6:30 - 8:30pm

**Conversational ASL** **NEW!**

Immerse yourself in ASL (American Sign Language) conversation and boost your comprehension and signing skills! Communicate in practical real-life contexts, and increase your vocabulary, ASL grammar, facial expressions, fluency, and confidence. Please see website for more detailed information. Fee: $179

- **Item G9256**
  - A. Layton
  - MAIN
  - 10 Thursdays April 7 - June 9
  - 6:30 - 8:30pm

ARABIC

**Basic Arabic**

This course offers a basic guide to the Arabic Language. Focus will be on introducing the alphabet, correct pronunciation, basic grammar concepts and conversation. Cultural information will be provided, including the opportunity to use key words and phrases, which will help you if you are planning a trip! Intended for those who wish to travel, interact with Arabic speakers or who simply enjoy learning a new language. Fee: $159

- **Item G9250**
  - F. Hakim
  - NORTH
  - 8 Tuesdays April 5 - May 24
  - 11:30am - 1:30pm

**Chinese (Mandarin)**

**Chinese 1**

This course is for those who have not previously studied Mandarin Chinese. Students will be introduced to pronunciation, learn greetings and the use of practical, spoken Chinese. Fee: $179

- **Item G9274**
  - A. Tung
  - NORTH
  - 8 Tuesdays April 5 - May 24
  - 6:30 - 8:45pm

**Chinese 2**

If you have taken Chinese 1 or have been away from the language for a while but already know some grammar and vocabulary, this course is for you. You will develop basic skills in pronunciation, speaking, and comprehension as you learn new grammar and vocabulary. Fee: $179

- **Item G9276**
  - N. Mar
  - MAIN
  - 10 Wednesdays April 6 - June 8
  - 6:30 - 8:30pm

**Chinese 3**

For students who have taken two quarters of Chinese or the equivalent. You will have the opportunity to work on the concepts learned in previous levels, while continuing to learn principles of the Chinese language. Fee: $179

- **Item G9283**
  - N. Mar
  - MAIN
  - 10 Mondays April 4 - June 13
  - 6:30 - 8:30pm

**Chinese 6**

This course is for students who have completed the first five levels of Chinese or the equivalent. The focus is on grammar and conversation. Fee: $179

- **Item G9281**
  - S. Wong
  - MAIN
  - 10 Mondays April 4 - June 13
  - 6:30 - 8:30pm

Please check the website for textbook requirements.
Chinese 8
This course is for students who have completed the first seven levels of Mandarin Chinese or the equivalent. Class includes work on patterns and vocabulary and explores cultural topics. Fee: $179

Item G9275  A. Tung  MAIN
8 Wednesdays  Apr 6 - May 25  6:30 - 8:45pm

Chinese Character NEW! Writing
Expand your knowledge of written Chinese. There are approximately 2,500-3,000 commonly used Chinese characters and if a student masters them, he or she can understand 80% or more of newspapers, magazines, books and more! In this course students will practice writing, improve reading and increase vocabulary. Recommended for students who have some experience with Mandarin and wish to focus on character writing. Fee: $179

Item G9271  Gan  NORTH
10 Saturdays  Apr 9 - Jun 18  9:00 - 11:00am
NO CLASS 5/28

China Club-Conversational Mandarin
Immerse yourself in Mandarin and join other students in this engaging conversation class! Boost your pronunciation, listening comprehension and speaking skills. A maximum class size of 15 ensures high student participation and superior learning outcomes while speaking only Mandarin. Communicate in practical real-life contexts. Recommended for students who have taken 3 or more quarters of Chinese. Fee: $109

Item G9294  N. Mar  MAIN
10 Thursdays  Apr 7 - Jun 9  6:30 - 7:30pm

Mandarin for Travelers NEW!
Preparing for a trip to China? This interactive class is the perfect choice for travelers to a Mandarin speaking country who would like to learn basic tourist Mandarin to enhance their travel experience. Bon voyage. Fee: $109

Item G9285  Gan  NORTH
5 Saturdays  Apr 23 - May 21  11:30am - 1:30pm

FRENCH

French 1
For students with little or no previous knowledge of French. Participants will learn basic verb conjugations and usage, simple conversations, and pronunciation of the alphabet, as well as cultural information. Fee: $179

Item G9326  P. Behzad-Pour  NORTH
10 Tuesdays  Apr 12 - Jun 14  10:00 - noon

French 1 Intensive
This twice-weekly course is for beginners who have never studied the French language but wish to learn at a faster pace. Participants will learn basic verb conjugations and usage, simple conversations, and pronunciation of the alphabet, as well as cultural information. Fee: $179

Item G9321  P. Behzad-Pour  NORTH
10 sessions TTh  Apr 12 - May 12  12:30 - 2:30pm

French 2
Students will continue to learn basic structures while expanding expression in practical situations. Topics may include transportation, directions, shopping and daily routines. Fee: $179

Item G9327  M. Corithers  NORTH
10 Tuesdays  Apr 5 - Jun 7  6:30 - 8:30pm

French 2 Intensive
For students who have taken 1 quarter of French or the equivalent. This twice-weekly course will give you practice opportunities using the present and immediate future tenses. Students will expand expression in practical situations, and topics may include transportation, directions, shopping and daily routines. Fee: $179

Item G9335  P. Behzad-Pour  NORTH
9 sessions TTh  May 17 - Jun 14  12:30 - 2:30pm

French 3
Students will learn to use past verb tenses, and topics may include historical and holiday traditions.Fee: $179

Item G9330  Y. Motore-Hoisington  NORTH
10 Wednesdays  Apr 6 - Jun 8  7:00 - 9:00pm

French 4
For students who have had three quarters of French or the equivalent. This course will cover critical grammar concepts. Prerequisite: minimum of 5 quarters of French or equivalent experience. Fee: $179

Item G9328  T. Endres  NORTH
10 Wednesdays  Apr 6 - Jun 8  10:00am - noon

French 5
This course is for students who have studied the basic concepts of the language and who wish to expand vocabulary and fluency to carry on increasingly complex conversational situations. Fee: $179

Item G9329  T. Endres  NORTH
10 Wednesdays  Apr 6 - Jun 8  6:30 - 8:30pm

French 6
This intermediate-advanced level course is for students who have studied the basic concepts of the language and wish to review French grammar and lexicon and strengthen their comprehension, fluency, speaking and writing. Prerequisite: six quarters of French or equivalent. Fee: $179

Item G9334  Y. Motore-Hoisington  NORTH
10 Tuesdays  Apr 5 - Jun 7  7:00 - 9:00pm

French 7
This intermediate-advanced level course is for students who have studied the basic concepts of the language and wish to review French grammar and lexicon and strengthen their comprehension, fluency, speaking and writing. Prerequisite: six quarters of French or equivalent. Fee: $179

Item G9333  T. Endres  MAIN
10 Thursdays  Apr 7 - Jun 9  6:30 - 8:30pm

Basic Conversational French
Immerse yourself in French and boost your pronunciation, listening comprehension and speaking skills! A maximum class size of 12 ensures high student participation and superior learning outcomes. Communicate in practical real-life contexts, and increase your vocabulary, fluency and confidence. Prerequisite: 2 quarters of French or equivalent experience. Fee: $179

Item G9362  T. Endres  NORTH
9 Thursdays  Apr 14 - Jun 9  10:00am - noon

Intermediate Conversational French
Immerse yourself in French and boost your pronunciation, listening comprehension, and speaking skills. A maximum class size of 12 ensures high student participation and superior learning outcomes. Emphasis is placed on communicating in practical real-life situations with the objective to increase your vocabulary and fluency. Also included is a review of critical grammar concepts. Prerequisite: minimum of 5 quarters of French or equivalent experience. Fee: $179

Item G9337  J. Teyssier-Li  NORTH
9 Mondays  Apr 11 - Jun 13  11:35am - 1:35pm

French Grammar Tune-Up
This course aims to help you review, understand, and master some of the more challenging French grammar concepts introduced in the first four levels of French. Prerequisite: 4 quarters of French or equivalent. Fee: $179

Item G9363  J. Teyssier-Li  NORTH
9 Mondays  Apr 11 - Jun 13  9:30 - 11:30am
NO CLASS 5/30

STUDENT TESTIMONIAL
Very enthusiastic teacher, organized presentation, gives lots of opportunities to practice - Tiffany is wonderful! Highly recommend.
— Student of Tiffany Endres, French 3
French Potpourri
Discover the pleasures of reading in French and deepen your understanding of the French language and culture. Explore its music, art, film, news, literature and history and engage in a variety of activities aimed at developing your reading and listening comprehension and conversation skills. Prerequisite: 5 quarters of French or equivalent experience. Fee: $179

Item G9359  T. Endres  NORTH 9 Tuesdays  Apr 5 - May 31  10:00am - noon
Item G9324  T. Endres  MAIN 9 Tuesdays  Apr 5 - May 31  6:30 - 8:30pm

French Through Current Events
See France the way the French do! Read and discuss current events using the latest publications, while enriching your vocabulary and pronunciation. This is an advanced level course designed for students with high fluency. Class is taught entirely in French. Fee: $179

Item G9323  J. Teysier-Li  NORTH 9 Tuesdays  Apr 12 - Jun 7  9:45 - 11:45am
Item G9325  J. Teysier-Li  NORTH 9 Tuesdays  Apr 12 - Jun 7  6:15 - 8:15pm

French for Travelers
Preparing for a trip to France? This interactive class is the perfect choice for travelers to a French speaking country who would like to learn basic tourist French to enhance their travel experience. Bon voyage. Fee: $179

Item G9313  Y. Matoré-Hoisington  NORTH 5 Mondays  Apr 18 - May 16  7:00 - 9:00pm

Variations Françaises
Variations Françaises is an opportunity to improve your conversational fluency in French while examining a panorama of French culture and society through movies, commercials, poems, songs and other media. We will discuss how these works reflect French culture and how they impact French society today. This course is taught in French and is targeted towards advanced students who have completed French level 1 through 6 or have equivalent skills. Fee: $179

Item G9336  J. Teysier-Li  NORTH 9 Thursdays  Apr 14 - Jun 9  9:00 - 11:00am

GAELIC

Gaelic Language and Culture  NEW!
In this class we will explore the Gaelic language and its associated history and culture. We will explore the language of today to connect with a modern and vibrant culture. Emphasis will be on Scottish Gaelic, but as the Gaels of Scotland and Ireland have common heritage, Ireland will be well represented. As we journey through the past, song, poetry, and myth will give us a window into the lives of a fascinating people from whom so many of us descend. Fee: $109

Item G9368  G. Sammons  NORTH 4 Wednesdays  Apr 6 - Apr 27  7:00 - 9:00pm
Item G9369  G. Sammons  NORTH 4 Tuesdays  Apr 26 - May 17  7:00 - 9:00pm

GERMAN

German 2
For students who have taken one quarter of German or the equivalent. Emphasis is on speaking and listening comprehension. Topics include traditions, food, and life in the city. Introduction to dative case, subordinate clauses, personal pronouns, and auxiliary verbs. Fee: $179

Item G9270  M. Wilhelm  NORTH 10 Mondays  Apr 4 - Jun 13  6:30 - 8:30pm

German 3
For students who have had two quarters of German or the equivalent. Topics include travel and leisure, housing, money and banking, and postal services. You will learn about the genitive case, adverbs, and the imperative. Fee: $179

Item G9269  M. Wilhelm  NORTH 10 Wednesdays  Apr 6 - Jun 8  6:30 - 8:30pm

German 4
For students who have had three quarters of German or the equivalent. Fee: $179

Item G9268  M. Wilhelm  NORTH 10 Tuesdays  Apr 5 - Jun 6  6:30 - 8:30pm

HAWAIIAN

Ka Pae Aina 2  NEW!
Brief historical overview of Maui, Hawaii, Niihau, and Kahoolawe through olelo no'eau, moeolo, and mele. Introduction to type-o and type-a forms of possessives and when to use them. How to use the ami no'ona (ami possessive). Review of locatives. Fee: $159

Item G9253  J. Likolani Tackett  NORTH 8 Mondays  Apr 4 - May 30  6:30 - 8:30pm

Papa Mo’olelo a me Kama’ilio 3
Students must have completed 11 quarters of Hawaiian and be able to express themselves in Hawaiian. Continuation of passive voice and hiki. Fee: $159

Item G9252  J. Likolani Tackett  NORTH 8 Wednesdays  Apr 6 - May 25  6:30 - 8:30pm

ITALIAN

Italian 1
Students will learn pronunciation, the essentials of grammar, and basic everyday vocabulary and expressions in the present tense. Fee: $179

Item G9291  J. Moschella  NORTH 10 Tuesdays  Apr 5 - Jun 7  10:00am - noon
Item G9299  V. Prezioso-Davies  NORTH 10 Tuesdays  Apr 5 - Jun 7  6:30 - 8:30pm
Italian Grammar Review  NEW!
A class for intermediate students who want to hone their skills learned in Italian levels 1-3. Review the use of verbs to correctly express more complex ideas and idiomatic usage of verb, prepositions, verbal phrases and idioms. Some in-class reading to expand student skills. Fee: $159

Item G9296  P. Zorzi  NORTH
8 Saturdays  Apr 16 - Jun 11  10:00am - noon
NO CLASS 5/28

Italian through Current Events
See Italy the way the Italians do. Read and discuss current events using the latest Italian publications. Prerequisite: at least seven quarters of Italian or equivalent experience. This class is taught in Italian. Fee: $179

Item G9300  J. Moschella  NORTH
9 Mondays  Apr 4 - Jun 6  6:30 - 8:30pm
NO CLASS 5/30

Parliamo
Guardate l’Italia come fanno gli Italiani. Immergevi nella cultura e nella lingua italiana attraverso letture e video clip. Discutete gli eventi correnti, migliorate la comprensione orale, vocabolario e scioltezza nel parlare. For students with a good command of Italian. Fee: $179

Item G9288  O. De Stavola  NORTH
9 Thursdays  Apr 7 - Jun 2  6:30 - 8:30pm

Conversiamo
Approfondite la conoscenza dell’Italia e degli Italiani. Leggete e discutete gli eventi correnti usando giornali e riviste italiane. Migliorate il vostro vocabolario, la comprensione scritta e orale, e la disinvolta nel parlare. For students with a good command of Italian. Fee: $179

Item G9277  T. Pibiri  NORTH
9 Thursdays  Apr 7 - Jun 2  10:00am - noon

Italian Through Film
Deepen your understanding of Italian film, language, and culture. You’ll be watching and discussing classic Italian movies, animation, and TV dramas and improve your listening comprehension and speaking skills. Recommended for intermediate students who have taken 4 quarters of Italian. Fee: $159

Item G9297  P. Zorzi  NORTH
8 Saturdays  Apr 16 - Jun 11  12:15 - 2:15PM
NO CLASS 5/28

Italy - Up Close and Personal
When in Rome, do as the Romans do! This fun and informative class will deepen your understanding of the real Italy and dispel entrenched cultural stereotypes. You’ll gain fascinating insights into Italian life, its famed food culture, etiquette, dress code, and how to pronounce Italian words. Receive a wealth of practical cultural tips and do’s and don’ts and come away with an insider’s perspective on Italy. Fee: $39

Item G9322  M. Tortiglia  NORTH
1 Saturday  May 14  9:30am - 12:30pm

Italian for Travelers
Students will learn survival travel vocabulary and cultural information in preparation for a visit to Italy. Fee: $109

Item G9284  V. Prezioso-Davies  NORTH
5 Thursdays  Apr 21 - May 19  6:30 - 8:30pm

Japanese 1
Students will acquire basic everyday vocabulary and expressions in their proper cultural context. They will learn to read and write Hiragana and get acquainted with the essentials of Japanese grammar. Fee: $179

Item G9302  T. Benjamin  NORTH
10 Tuesdays  Apr 5 - Jun 7  6:30 - 8:30pm

Japanese 2
For students who have taken one quarter of Japanese or the equivalent. In addition to Hiragana you will learn to read and write Katakana. Emphasis is on strengthening communication skills through simple conversations and exercises. Fee: $179

Item G9308  T. Benjamin  NORTH
10 Mondays  Apr 4 - Jun 13  6:30 - 8:30pm
NO CLASS 5/30

Japanese 3
For students who have taken two quarters of Japanese or the equivalent. Review of Hiragana and Katakana, and introduction to Kanji. You will learn to communicate in diverse and culturally appropriate contexts. Fee: $179

Item G9307  R. Hornbrook  MAIN
10 Wednesdays  Apr 6 - Jun 8  7:00 - 9:00pm

Japanese 4
This course is for students who are familiar with the basics covered in 1-3 and wish to expand vocabulary and fluency. Fee: $179

Item G9303  N. Takei  Main
10 Tuesdays  Apr 5 - Jun 7  7:00 - 9:00pm

Japanese 6
For students who have taken five quarters of Japanese or the equivalent. Emphasis on strengthening conversational skills, social and business etiquette, and Kanji. Fee: $179

Item G9309  R. Hornbrook  MAIN
10 Mondays  Apr 4 - Jun 13  7:00 - 9:00pm
NO CLASS 5/30

Japanese 10
For students who have taken nine quarters of Japanese or the equivalent. This course will help expand vocabulary, improve conversational fluency, and increase knowledge of Kanji. Fee: $179

Item G9304  R. Hornbrook  MAIN
10 Wednesdays  Apr 6 - Jun 8  7:00 - 9:00pm

High Intermediate Japanese
This upper intermediate course will help expand vocabulary, improve conversational fluency, and increase knowledge of Japanese. Content may include watching film or videos, cultural aspects and traveling to Japan. Recommended for students at JPLT level 4. Fee: $179

Item G9306  T. Benjamin  NORTH
10 Tuesdays  Apr 7 - Jun 9  6:30 - 8:30pm

Japanese through Film
Deepen your understanding of Japanese film, language, and culture. You’ll be watching and discussing classic Japanese movies, animation, and TV dramas and improve your listening comprehension and speaking skills. Prerequisite: 4 quarters of Japanese. Fee: $179

Item G9310  T. Benjamin  NORTH
10 Saturdays  Apr 9 - Jun 18  10:00am - noon
NO CLASS 5/28

Japanese for Travelers
Preparing for a trip to Japan? You will enjoy this interactive class guaranteed to enhance your travel experience. You will learn basic tourist Japanese, how to navigate the transportation system, and all about the culture through exploring local historical sites and attractions, connecting with people, and more. Fee: $109

Item G9301  T. Benjamin  NORTH
5 Saturdays  Apr 23 - May 21  12:30 - 2:30pm

KOREAN

Korean 1
This course is designed for those with little or no knowledge of Korean. Topics covered will include basic Korean structure, conversation, and aspects of the Korean culture. This course is an excellent choice for travelers, business people, or anyone who loves a challenging and beautiful language! Fee: $179

Item G9267  S. Kim  MAIN
9 Wednesdays  Apr 13 - Jun 8  6:00 - 8:00pm
NO CLASS 5/30

Item G9264  S. Kyung Kim  NORTH
9 Thursdays  Apr 14 - Jun 9  10:00am - noon

Korean 3
This course is for students who have had two quarters of Korean or the equivalent. Required text: Sogang Korean 1A: Student’s Book (2 Books + 1 CD), new ed. Fee: $179

Item G9265  S. Kim  MAIN
8 Thursdays  Apr 14 - Jun 2  6:00 - 8:15PM

Korean 5
This course is for students who have had four quarters of Korean or the equivalent. Textbook required: Sogang Korean 1B. Fee: $179

Item G9263  S. Kim  MAIN
8 Mondays  Apr 11 - Jun 6  6:00 - 8:15PM
Korean 7
This course is for students who have had six quarters of Korean or the equivalent. Textbook required: Sogang Korean 2A. Fee: $179
Item G9262  S. Kim  MAIN
8 Tuesdays  Apr 12 - May 31  6:00 - 8:15PM

TOPIK Prep Course
This course will prepare students to take the Korean Proficiency Test, TOPIK. Sample test materials will allow practice and evaluation of proficiency. Recommended for levels 4 and above. Fee: $179
Item G9364  S. Kyung Kim  MAIN
10 Mondays  Apr 4 - Jun 13  6:00 - 8:00pm
NO CLASS 5/30

Korean Using TV Drama  NEW!
This course will use examples from Korean television drama to illustrate how to use your Korean language in various real-life situations. At the end of the course, students will prepare a small play to demonstrate what they’ve learned. Fee: $159
Item G9261  S. Kyung Kim  MAIN
8 Tuesdays  Apr 12 - May 31  6:00 - 8:00pm

LATIN
Latin 1
The Latin Language is rich in history and culture, providing a strong foundation for language learning and deeper analytical thinking in every student! This course is designed to introduce students to the basics of Latin Vocabulary and Grammar. For those who have little or no experience with the Latin language. Fee: $179
Item G9259  A. Bauer  NORTH
9 Tuesdays  Apr 19 - Jun 14  6:00 - 8:00pm

PORTUGUESE
Portuguese 3
This course is for those with basic conversational ability in Portuguese. Students will learn language structures, vocabulary, communicative skills, and information about the culture, geography and history of Brazil. Fee: $179
Item G9258  N. Pereira  MAIN
10 Wednesdays  Apr 6 - Jun 8  6:30 - 8:30pm

RUSSIAN
Russian 2
For students who have had one quarter of instruction or an introduction to the Cyrillic alphabet and basic grammar. Fee: $179
Item G9266  Staff  NORTH
10 Thursdays  Apr 7 - Jun 9  6:00 - 8:00pm

SPANISH
Spanish 1
Students will learn to speak, read, and write Spanish using basic vocabulary and expressions in the present tense. Fee: $179
Item G9355  A. Cárdenas  NORTH
10 Mondays  Apr 4 - Jun 13  2:00 - 4:00pm
NO CLASS 5/30
Item G9361  R. Vera  MAIN
10 Tuesdays  Apr 5 - Jun 7  6:30 - 8:30pm
Item G9351  C. Miranda-Perez  NORTH
10 Thursdays  Apr 7 - Jun 9  6:30 - 8:30pm

I didn’t learn just Italian grammar, I learned all about Italian culture, that was my favorite part.”
— Student of Tiziana Pibiri, Italian 1
Spanish 1 Intensive
In this twice-weekly course students learn to speak, read, and write Spanish using basic vocabulary and expressions in the present tense. Required text: Tu Mundo: español sin fronteras, 1st ed., Volume 1. Fee: $179

Item G9338 A. Cárdenas NORTH 10 sessions Th 10:00am - noon Apr 5 - May 5 6:30 - 8:30pm

Spanish 2
Students will have practice opportunities using the present and informal future tenses and will expand expression in practical situations, including getting acquainted and ordering food. Fee: $179

Item G9345 C. Miranda-Perez NORTH 10 Tuesdays Apr 5 - Jun 7 6:30 - 8:30pm
Item G9347 L. E. Lorang NORTH 10 Wednesdays Apr 6 - Jun 8 10:00am - noon

Spanish 3
Students will begin to use tenses other than the present tense, to participate in more diverse conversational situations, and to read, write and speak using the past tenses. Fee: $179

Item G9358 A. Cárdenas NORTH 10 sessions Th 10:00am - noon May 17 - Jun 16 6:30 - 8:30pm

Spanish in Review: Levels 1 - 3
This class offers a review of the vocabulary, expressions, and grammatical concepts introduced in Spanish 1 through 3. Emphasis is on practice, speaking and listening comprehension, and a systematic review of grammar in context. Fee: $179

Item G9352 L. E. Lorang NORTH 10 Mondays Apr 4 - Jun 13 10:00am - noon NO CLASS 5/30
Item G9346 M. Rábago Thacker NORTH 10 Tuesdays Apr 5 - Jun 7 6:30 - 8:30pm

Spanish in Review: Levels 1 - 3
This class offers a review of the vocabulary, expressions, and grammatical concepts introduced in Spanish 1 through 3. Emphasis is on practice, speaking and listening comprehension, and a systematic review of grammar in context. Fee: $179

Item G9352 L. E. Lorang NORTH 10 Mondays Apr 4 - Jun 13 10:00am - noon NO CLASS 5/30
Item G9346 M. Rábago Thacker NORTH 10 Tuesdays Apr 5 - Jun 7 6:30 - 8:30pm

Spanish 4
For students who have had at least three quarters of Spanish or the equivalent. Emphasis will be on developing higher conversational skills using tenses other than the present tense and more complex grammar for practical conversational situations. Fee: $179

Item G9356 M. Rábago Thacker NORTH 10 Mondays Apr 4 - Jun 13 6:30 - 8:30pm NO CLASS 5/30
Item G9342 L. E. Lorang NORTH 10 Tuesdays Apr 5 - Jun 7 10:00am - noon

Spanish 5
This intermediate level course is for students who have studied the basic concepts of the language and wish to review Spanish grammar and lexicon, practice conversation, and read Spanish texts. Prerequisite: 2 years of college-level Spanish or equivalent experience. Fee: $179

Item G9339 A. Marshall NORTH 10 Mondays Apr 4 - Jun 13 6:30 - 8:30pm NO CLASS 5/30
Item G9347 A. Cárdenas NORTH 10 Mondays Apr 9 - Jun 13 6:30 - 8:30pm
Item G9343 M. Alicia Robertson NORTH 10 Tuesdays Apr 9 - Jun 17 7:00 - 9:00pm

Basic Conversational Spanish
Immerse yourself in Spanish and boost your pronunciation, listening comprehension and speaking skills! A maximum class size of 15 ensures high student participation and superior learning outcomes. Communicate in practical real-life contexts, and increase your vocabulary, fluency and confidence. Prerequisite: 3 quarters of Spanish or equivalent experience. Fee: $179

Item G9341 R. Vera NORTH 10 Tuesdays Apr 5 - Jun 7 9:30 - 11:30am

Spanish 6
This intermediate level course is for students who have studied the basic concepts of the language and wish to review Spanish grammar and lexicon and strengthen their comprehension, fluency, speaking and writing. Fee: $179

Item G9349 R. Vera NORTH 10 Thursdays Apr 7 - Jun 9 9:30 - 11:30am

Intermediate Conversational Spanish
Immerse yourself in Spanish and boost your pronunciation, listening comprehension and speaking skills! A maximum class size of 15 ensures high student participation and superior learning outcomes. Communicate in practical real-life contexts, and increase your vocabulary, fluency and confidence. Prerequisite: 6 quarters of Spanish or equivalent. Fee: $179

Item G9344 A. Marshall NORTH 10 Tuesdays Apr 5 - Jun 7 2:00 - 4:00pm

Spanish 8
This intermediate level course is for students who have studied the basic concepts of the language and wish to review Spanish grammar and lexicon, practice conversation, and read Spanish texts. Prerequisite: 2 years of college-level Spanish or equivalent experience. Fee: $179

Item G9353 R. Vera NORTH 10 Mondays Apr 4 - Jun 13 9:30 - 11:30am NO CLASS 5/30
Item G9348 A. Marshall NORTH 10 Wednesdays Apr 6 - Jun 8 9:30 - 11:30am

Advanced Spanish
This advanced level course is for students who have studied the basic concepts of the language and wish to review Spanish grammar and lexicon, practice conversation, and read Spanish texts. Prerequisite: 2 years of college-level Spanish or equivalent experience. Fee: $179

Item G9339 A. Marshall NORTH 10 Tuesdays Apr 5 - May 31 11:30am - 1:30pm
Item G9334 A. Marshall NORTH 10 Tuesdays Apr 12 - Jun 6 7:00 - 9:00pm

Better Reading and Writing Spanish!
Improve your understanding of Spanish through reading and writing! Taught entirely in Spanish, this course incorporates many aspects of Hispanic culture meant to encourage thought-provoking conversation as well. Recommended for intermediate students. Fee: $179

Item G9350 L. E. Lorang NORTH 10 Thursdays Apr 7 - Jun 9 1:00 - 3:00pm

More Reading and Writing Spanish!
In this course students will continue to develop their Spanish reading and writing skills, along with conversation. Taught entirely in Spanish. Recommended for the intermediate level student. Fee: $179

Item G9360 L. E. Lorang NORTH 10 Thursdays Apr 7 - Jun 9 10:00am - noon

Spanish for Life Club
This course is for those who have taken 10 or more consecutive quarters of Spanish at Bellevue College CE. The class is taught entirely in Spanish. Fee: $179

Item G9340 A. Marshall NORTH 10 Thursdays Apr 14 - Jun 16 11:30am - 1:30pm

Spanish for Travelers
Don't leave home without having experienced this essential Spanish course! Learn survival vocabulary and expressions and culture tips for the road. Bring Spanish<>English dictionary to class. Fee: $109

Item G9314 M. Rábago Thacker NORTH 9 Wednesdays Apr 20 - May 18 6:30 - 8:30pm
**SWEDISH**

Swedish
This course is for students with little or no previous knowledge of Swedish. Students will learn to read, write and speak Swedish using basic vocabulary and expressions in present and past tense. Required text: RIVSTART A1 + A2 (Swedish as a foreign language) by Paula Levy Scherrer & Karl Lindemalm, and Berlitz Swedish Pocket Dictionary. Fee: $179

Item G9280  J. Dahlgquist  NORTH  10 Thursdays  Apr 7 - Jun 9  6:30 - 8:30pm

Swedish for Travelers  **NEW!**
This course is for students with little or no previous knowledge of Swedish. Along with standard phrases in Swedish, you will learn how to tell time, greetings, money, and common dining and shopping phrases. This course is designed for travelers to Sweden. Fee: $109

Item G9273  J. Dahlgquist  NORTH  5 Saturdays  Apr 23 - May 21  10:00am - noon

**Scandinavian Genealogy  **NEW!**  **Forum**
This 2 day workshop is designed for students interested in researching genealogy in Norway and Sweden. Bring any written material with family heritage markings, recipes or stories. We will also introduce language and cultural information. Fee: $69

Item G9272  J. Dahlgquist  NORTH  2 Saturdays  Apr 9 - Apr 16  9:00am - noon

**FRENCH AND CULTURE**

French for Travelers
Preparing for a trip to France? This interactive class is the perfect choice for travelers to a French speaking country who would like to learn basic tourist French to enhance their travel experience. Bon voyage. Fee: $109

Item G9313  Y. Matoré-Holsington  NORTH  5 Mondays  Apr 18 - May 16  7:00 - 9:00pm

Italian for Travelers
Students will learn survival travel vocabulary and cultural information in preparation for a visit to Italy. Fee: $109

Item G9284  V. Preziuso-Davies  NORTH  5 Thursdays  Apr 21 - May 19  6:30 - 8:30pm

Mandarin for Travelers  **NEW!**
Preparing for a trip to China? This interactive class is the perfect choice for travelers to a Mandarin speaking country who would like to learn basic tourist Mandarin to enhance their travel experience. Bon voyage. Fee: $109

Item G9285  L. Gan  NORTH  5 Saturdays  Apr 23 - May 21  11:30am - 1:30pm

**TRANSLATION & INTERPRETATION CERTIFICATE**

**FREE INFORMATION SESSIONS**
Thursday, Apr 21  6:00 - 8:00pm
ITEM GCOHA  NORTH
Thursday, Jun 2  6:00 - 8:00pm
ITEM GCOHB  NORTH

Register by calling (425) 564-2263 or online at www.bellevuecollege.edu/ce/ti

Are you bilingual?
Turn your language skills into a career.

The Bellevue College Translation & Interpretation Certificate Program offers the most comprehensive and rigorous professional training available in the Northwest.

- Instructors are experienced, practicing professionals.
- Courses emphasize practical, hands-on job skills.
- Classes fit your schedule—just one or two evenings a week.
- Certificate meets prerequisite requirements for the ATA exam.

**TRAN 101: Introduction to Translation & Interpreting**
An introduction to translating and interpreting as a career, and for those who work with translators and interpreters. Overview of the field and skills necessary for the profession. Covers general problems involved in translating and interpreting. Prerequisite: Acceptance into program, bilingual proficiency. This is a three-credit course. For registration information, call (425) 564-3177. Fee: $450

Item G6750  M. Cohen, S. Sampa  MAIN  10 Wednesdays  Apr 6 - Jun 8  6:00 - 9:00pm

**TRAN 102: Fundamentals of Interpreting**
Learn the building blocks of interpreting, including analyzing, summarizing and paraphrasing, listening comprehension, shadowing, closure, and note taking. Prerequisite: Acceptance into program, bilingual proficiency. This is a three-credit course. For registration information, call (425) 564-3177. Fee: $450

Item G6751  C. A’Zar  MAIN  10 Tuesdays  Apr 5 - Jun 7  6:00 - 9:00pm

**TRAN 105: Terminology Management & Research**
This is a hybrid class: the first session meets at North, 14673 NE 29th Place, and instruction occurs online or at North as directed by the course syllabus. Students develop skills in terminology research, dictionary usage, and glossary building. Basic terminology in the fields of medicine, law, computers, business, and international trade are covered. Prerequisite: Acceptance into program, bilingual proficiency. This is a three-credit course. For registration information, call (425) 564-3177. Fee: $450

Item G6752  D. Blachon  NORTH  10 Thursdays  Apr 7 - Jun 9  6:00 - 9:00pm

**TRAN 106: Ethics & Business Practice of T & I**
Learn the role of the interpreter and translator in the business conference, medical, and courtroom setting. Familiarize the student with current business practices, i.e., determining fees and negotiating contracts. Prerequisite: Acceptance into program, bilingual proficiency. This is a three-credit course. For registration information, call (425) 564-3177. Fee: $450

Item G6753  C. Walsh, M. Calderari-Waldron  MAIN  10 Wednesdays  Apr 6 - Jun 8  6:00 - 9:00pm

Need more information? www.bellevuecollege.edu/ce/ti
Contact Program at (425) 564-3177 or translation@bellevuecollege.edu
Japanese for Travelers
Preparing for a trip to Japan? You will enjoy this interactive class guaranteed to enhance your travel experience. You will learn basic tourist Japanese, how to navigate the transportation system, and all about the culture through exploring local historical sites and attractions, connecting with people, and more. Fee: $109
Item G9301  T. Benjamin  NORTH 5 Saturdays  Apr 23 - May 21  12:30 - 2:30pm

Spanish for Travelers
Don't leave home without having experienced this essential Spanish course! Learn survival vocabulary and expressions and culture tips for the road. Bring Spanish<>English dictionary to class. Fee: $109
Item G9314  M. Rábago Thacker  NORTH 5 Wednesdays  Apr 20 - May 18  6:30 - 8:30pm

Swedish for Travelers  NEW!
This course is for students with little or no previous knowledge of Swedish. Along with standard phrases in Swedish, you will learn how to tell time, greetings, money, and common dining and shopping phrases. This course is designed for travelers to Sweden. Fee: $109
Item G9273  J. Dahlgquist  NORTH 5 Saturdays  Apr 23 - May 21  10:00am - noon

International Travel Secrets: Before You Go - Essential Tips and Tools
Tips, tools & insights on international travel, whether you have flights booked or are just dreaming. Class covers: trip planning, travel documents, customs, transport, travel health, language tricks, getting money when abroad, staying safe & ways to prepare for an international trip. You receive a "Checklist of things to know before you go." Taught by Shyla & Dan Bare, who have been to 70 countries. Class one of six in International Travel Secrets Revealed series. Fee: $39
Item G9311  S. Bare  NORTH 1 Saturday  Apr 23  9:45am - noon

Secrets to International Travel on $250 a week
Want to travel abroad but worry about costs? This class offers money saving tips, strategies & secrets. Shyla & Dan Bare share ways they learned to maximize their travel dollars when they traveled around the world. And YES, they only spent $250 a week while still seeing sites, tasting delicious foods, meeting locals & having fun. This class can save you hundreds if not thousands of dollars. Class four of six in International Travel Secrets Revealed series. Fee: $39
Item G9312  S. Bare  NORTH 1 Saturday  Jun 18  1:00 - 3:15PM

Secrets to Using Technology When Traveling
Want to use a smart phone when traveling but don't want to incur international roaming charges? Wondering how to connect to Wi-Fi abroad? Not sure what travel apps are good? This class covers it all: money saving ways to call & text, tips on Wi-Fi abroad, voltage considerations you MUST know before traveling & which travel apps are best. Opportunity to ask questions of a world traveler & tech expert. Class five of six in International Travel Secrets Revealed series. Fee: $39
Item G9315  S. Bare  NORTH 1 Saturday  May 21  9:45am - noon

Women's Travel Secrets Revealed
Ladies, this class covers: travel safety, strategies for solo or buddy travel, housing & transport options, how to travel in conservative countries, ladies packing secrets, plus realities of travel for women (including how to use a squat toilet). A must attend for any woman dreaming of traveling abroad. Opportunity to ask questions of a woman traveler that has been to 70 countries on six continents. Class six of six in International Travel Secrets Revealed series. Fee: $39
Item G9316  S. Bare  NORTH 1 Saturday  Jun 18  9:45am - noon
NEW TRIP!
DISCOVER BRAZIL, ARGENTINA & CHILE – 15 DAYS, SANTIAGO TO RIO DE JANEIRO – OCTOBER 2016

Within the bottom half of South America are some of the continent’s most vibrant cultures. Experience everything amazing this region has to offer on this comprehensive adventure that takes you from Chile to Argentina and Brazil. This perfect combination of guided excursions and free time will have you sipping wine in Santiago, dancing the tango in Buenos Aires, and falling for the famous beach in iconic Rio.

FREE INFORMATION SESSION:
Sat., Apr 23 11:00 - 11:50am
ITEM GCOHT NORTH
Registration Fee

A non-refundable Registration Fee of $10 per quarter will be charged in addition to course fees on all registrations starting on MAR. 28. This fee will be waived if you register for classes BEFORE this date (and do not cancel the class).

Course Prerequisites

Many courses list “Prerequisites,” which are considered to be basic skills and expected knowledge prior to taking the class. Instructors will assume a readiness for the class materials and will not use class time to discuss prerequisite material. Always check the course description on our website for textbook information and complete course descriptions.

Withdrawals & Refunds for Non-credit Classes

Some courses have withdrawal & refund policies that differ from this policy; these are noted in the course descriptions.

You may request a refund by phone at (425) 564-2263 or in person at North Campus. A $10.00 processing fee is assessed on student-initiated refunds.

Online classes:
• Flexible Start-Date Classes: No refund will be issued once the course has been accessed. A 100% refund will be made if Bellevue College cancels the course.
• Group Start and Hybrid Classes: Follow the in-person class policy listed below.

In-person classes: A refund (minus the processing fee) will be made if you withdraw at least 3 working days before the class start date. No refund will be made after that date. There are no partial refunds. A 100% refund will be made if Bellevue College cancels the class. The deadlines for dropping a class during weeks without holidays are:

If class starts: Student must call to change before:
Monday . . . . . . . . . . 5 pm previous Wednesday
Tuesday . . . . . . . . . . 5 pm previous Thursday
Wednesday . . . . . . . . . . 5 pm previous Friday
Thursday . . . . . . . . . . 5 pm previous Monday
Friday - Sunday . . . . . . . . . . 5 pm previous Tuesday

*To comply with federal law, we are required to ask for your Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN). Your SSN/ITIN is confidential and, under federal law, it is protected and will not be disclosed to unauthorized parties. Disclosure may be authorized for the purpose of HOPE/Lifetime Learning Tax credits, state and federal financial aid, transcript records and to conduct institutional research.

Complete the form and mail with your check (or credit card number) to:
Bellevue College, CONTINUING EDUCATION, 14673 NE 29th Place, Bellevue, WA 98007

Before you mail this form, please read the refund policies.

Bus Information

Bellevue College campuses are served by Metro and Sound Transit bus routes. Please contact Metro (206) 553-3000 or visit http://metro.kingcounty.gov or Sound Transit (800) 201-4900 www.soundtransit.org

Parking

Parking at the Bellevue College North Campus and satellite locations is free of charge. Please see http://BCconted.com/publicsafety/parking.asp for Main Campus parking information and fees.

Visit our website for additional information.

BCconted.com/registration

• Course Completion Requirements
• Certificate of Completion
• Download course schedule
• Under-Age Policy
• Equal Opportunity
• Students with Disabilities
• Health Disclaimer

BCconted.com/resources

• Accessibility
• Test Center
• Maps, directions & bus route
• Off-site class locations
• Main Campus
• Poppinjay’s Café
Great teams are built through leadership and training. We have the facilitators and the programs to help you develop your organization into a great team and the leaders to lead them.

Register Early and Save!

Sign up before March 28, save the $10.00 registration fee!

5 Easy Ways to Register

1 Online Registration at www.BCconted.com

Click on “Classes” on the top menu. Choose your desired classes, and follow our easy-to-use wizard to enter all the required information. If the class is full, you will be notified by e-mail of your waitlist position. Please add Bellevue College to your “safe sender” list to ensure prompt e-mail delivery from the college.

2 Phone-In Registration

Call Continuing Education Registration Services at (425) 564-2263. Please have your student I.D. number, Visa or MasterCard number and expiration date, and course item number ready. During peak registration times, web and FAX registrations are quick and safe alternatives.

3 In Person registration

North Campus

14673 NE 29th Place, Bellevue, WA 98007
Bellevue College registration services closed: 5/30

4 Fax-In Registration

Complete all the information on the form on page 47 including your Visa or MasterCard number and expiration date. Fax it to (425) 564-3113. Faxes are received in a secure site within Customer Service.

5 Mail-In Registration

Complete all the information on the form on page 54 and mail it to the address on the form. Include your check or money order payable to Bellevue College, or your Visa or MasterCard number and expiration date. Mail-in registrations are typically processed within one hour of daily mail delivery.

Contact us today.
(425) 564-2892
biztrain@bellevuecollege.edu
BCconted.com
Look inside for our new spring classes:

➤ Art and Design
➤ PAGE 29

➤ Business
➤ PAGE 17

➤ Healthcare
➤ PAGE 26

➤ Languages
➤ PAGE 45

➤ Personal Enrichment
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➤ Technology
➤ PAGE 6

➤ Teen Programs
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REGISTER FOR CLASSES:
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